

**STATE OF CONNECTICUT  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
January 11, 2012**

The meeting was called to order by Christopher Italia, Chairman, at 8:30 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)  
Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
Sean T. Hagearty (Cert. Gen. App. - 2<sup>nd</sup> District)  
Francis Buckley, Jr. (Cert. Gen. App. - 2<sup>nd</sup> District)  
Nicholas J. Tetreault (Cert. Gen. App. - 3<sup>rd</sup> District)  
Norris Hawkins (Public Member - 1<sup>st</sup> District)

Commission Members Absent: John Parda (Public Member - 5<sup>th</sup> District)

Commission Vacancies: One Public Member

Commission Counsel Present: Alan Ponanski, Assistant Attorney General

DCP Staff Present: Linda Kieft-Robitaille  
Vicky Bullock  
Robin Washbond

Public Present: William Henry

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

**Agency Web site:** [www.ct.gov/dcp](http://www.ct.gov/dcp)    **Division E-Mail:** [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Buckley, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to approve the minutes of the December 14, 2011 CT Real Estate Appraisal Commission meeting.

## **REQUESTING EQUIVALENT EDUCATION CREDIT**

1. Ellen Borofsky – Relocation Appraisers & Consultants (RAC TRAC)- 20 hours course work  
**It was moved by Commissioner Hagearty, Commissioner Buckley 2<sup>nd</sup>, and the motion carried unanimously to grant Ms. Borofsky ten (10) hours equivalent education credit.**
2. John DiGiovanna - IAAO Course 101 – 18 hours  
**It was moved by Commissioner Buckley, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to grant Mr. DiGiovanna eighteen (18) hours equivalent education credit.**
3. Linda M. Kieft-Robitaille - Appraisal Foundation Investigator Training – 15 hours and Appraisal Commission Meeting – (December 14, 2011) – 3 hours  
**It was moved by Commissioner Tetreault, Commissioner Rasmussen 2<sup>nd</sup>, and the motion carried unanimously to grant Ms. Kieft-Robitaille eighteen (18) hours equivalent education credit.**

**It was moved by Commissioner Tetreault, to allow licensed appraisers on the Commission three (3) hours continuing education credit. Commissioner Tetreault amended his motion, Commissioner Buckley 2<sup>nd</sup>, to allow three (3) hours continuing education credit (general CE only, not including Appraisal Law education) for licensed members of the Appraisal Commission who serve a two-year cycle on the board. Commissioners Rasmussen, Hagearty and Hawkins voted against. The motion failed.**

## **LEGAL**

William Henry - Docket No. 2011-701 – Formal Hearing held December 14, 2011

**It was moved by Commissioner Italia, Commissioner Hawkins 2<sup>nd</sup>, that the Department of Consumer Protection issue Mr. Henry a Letter of Caution concerning his appraisal reports, a two (plus) year evaluation of Mr. Henry's appraisals thru April 30, 2014, which is to include Mr. Henry providing the Board with monthly logs of his appraisal work to be reviewed by the Board, and impose a fine in the amount of \$500.00 for what the Commission perceives as significant USPAP issues and errors in Mr. Henry's appraisals. Commissioner Hagearty recommended reducing the fine to \$250.00 and Commissioner Italia amended his motion, Commissioner Hawkins 2<sup>nd</sup>, and the vote carried to reflect a \$250.00 fine, to be paid within sixty days. Failure to comply would then be referred to the CT Attorney General's office. Commissioner Buckley recused himself from this matter. Commissioner Rasmussen was not present at the time of the vote on this matter.**

**SCHOOL AND COURSE APPLICATIONS**

**MASSACHUSETTS BOARD OF REAL ESTATE APPRAISERS**

Breakfast with the Experts: Appraisal Review from the Underwriter's Perspective	3 hrs CE
2012-2013 7-Hour Equivalent USPAP Update Course (on-line)	7 hrs CE

**THE NORTHERN FAIRFIELD COUNTY ASSOCIATION OF REALTORS**

Basic Appraisal Procedures	30 hrs PL
Basic Appraisal Procedures	18 hrs CE

**VAN EDUCATION CENTER**

Basic Appraisal Principles (on-line)	30 hrs PL
Basic Appraisal Procedures (on-line)	30 hrs PL

**It was moved by Commissioner Tetreault, Commissioner Italia 2<sup>nd</sup>, and the motion carried unanimously to add the following schools/courses to the agenda.**

**ALLIED BUSINESS SCHOOLS, INC.**

2012-2013 7-Hour Equivalent USPAP Update Course (on-line)	7 hrs CE
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**MCKISSOCK, LP**

2012-2013 7-Hour National USPAP Update Course - Live Webinar	7 hrs CE
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**MASSACHUSETTS BOARD OF REAL ESTATE APPRAISERS**

Basic Appraisal Principles	18 hrs CE
Basic Appraisal Principles	30 hrs PL
Basic Appraisal Procedures	18 hrs CE
Basic Appraisal Procedures	30 hrs PL

**REAL ESTATE TRAINING AND EDUCATIONAL SERVICES (RETES)**

Basic Appraisal Principles	30 hrs PL
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**It was moved by Commissioner Tetreault, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to approve the above schools/courses as marked.**

**ADJOURN**

**It was moved by Commissioner Hagearty, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to adjourn the meeting at 10:00 a.m.**

Respectfully submitted,

Robin Washbond  
Commission Secretary

**The next meeting of this Commission is scheduled for Wednesday, February 8, 2012 at 8:30 a.m. – Room 126**