

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
March 13, 2013**

The meeting was called to order by Christopher Italia, Chairman, at 8:33 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)
Sean T. Hagearty (Cert. Gen. App. - 2nd District)
Gerald Rasmussen (Cert. Gen. App. - 4th District)
Nicholas J. Tetreault (Cert. Gen. App. - 3rd District)
Francis Buckley, Jr. (Cert. Gen. App. - 2nd District)
Norris Hawkins (Public Member - 1st District)
John Parda (Public Member - 5th District)

Commission Members Absent: None

Commission Vacancies: One Public Member

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: James Mansfield
Michael Lomonte
David Brooke
Garry Brooke

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Agency Web site: www.ct.gov/dcp **Division E-Mail:** DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Tetreault, Commissioner Buckley 2nd, and the motion carried unanimously to approve the minutes of the February 13, 2013 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

NEW BUSINESS

John DiGiovanna – Seeking continuing education credit (18 hours) for IAAO Course 312 ‘Commercial and Industrial Modeling Concepts’

It was moved by Commissioner Italia, Commissioner Hagearty 2nd, and the motion carried unanimously to grant Mr. DiGiovanna eighteen (18) hours continuing education credit.

It was moved by Commissioner Italia, Commissioner Rasmussen 2nd, and the motion carried unanimously to add Michael Lomonte to the agenda.

Michael Lomonte – Seeking extension of Provisional License

It was moved by Commissioner Italia, Commissioner Rasmussen 2nd, and the motion carried to grant a one-year extension of his Provisional License to April 30, 2014.

NEW APPLICANTS

David Brooke, RCR applicant – Review of samples

It was moved by Commissioner Hagearty, Commissioner Tetreault 2nd, and the motion carried unanimously to approve the samples.

James Mansfield, RCG Applicant – Real Estate Appraiser from Ireland

After discussion, the Commission directed Examiner Linda Kieft-Robitaille to obtain guidance from the ASC relative the licensing requirements necessary for Mr. Mansfield to obtain a certified appraisal license in CT. Mr. Mansfield must complete the 15-hour USPAP with examination and then may apply for the Provisional License and affiliate with a sponsor.

Lauren Darling, RCR applicant – Review and approval of logs

It was moved by Commissioner Tetreault, Commissioner Rasmussen 2nd, and the motion carried unanimously to approve the logs.

Debra Gedney, RCR applicant – Review and approval of logs

It was moved by Commissioner Rasmussen, Commissioner Tetreault 2nd, and the motion carried unanimously to approve the logs.

LEGAL

Garry Brooke

It was moved by Commissioner Hagearty, Commissioner Tetreault 2nd, and the motion carried unanimously to issue a Letter of Caution, impose a \$500 fine and Mr. Brooke must submit logs of all work completed for DCP review on a monthly basis for six (6) months.

(The following item was added to the agenda with no objections)

William Henry

The Commission requested that Mr. Henry appear at the April 10, 2013 meeting.

SCHOOL AND COURSE APPLICATIONS

American Society of Farm Managers and Rural Appraisers

Sales Comparison Approach	8 hrs CE
Basic Appraisal Procedures (A102)	18 hrs CE
Income Cost Approach for General Appraisers, Part 1 (A303)	30 hrs PL
Eminent Domain (A250)	18 hrs CE
Valuation of Conservation Easements and Other Partial Interests in Real Estate	18 hrs CE
Appraising Rural Residential Properties	8 hrs CE
Wind Power	8 hrs CE

Appraisal Institute

Appraising the Appraisal: Appraisal Review-General	7 hrs CE
Online Forecasting Revenue	7 hrs CE
Online Basic Appraisal Principles	18 hrs CE
Online Basic Appraisal Principles	30 hrs PL

CT Chapter of the Appraisal Institute

The Appraiser as Effective Expert Witness: Lessons Learned from Recent Judicial Rulings	2 hrs CE
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ACEI, dba Calypso Continuing Education

FHA Site Inspection for Appraisers (on-line)	7 hrs CE
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International Right of Way Association

IRWA Course 402 Introduction to Income Capitalization Approach	8 hrs CE
IRWA Course 403 Easement Valuation	8 hrs CE
IRWA Course 431 Problems in the Valuation of Partial Acquisitions	8 hrs CE

Massachusetts Board of Real Estate Appraisers

Advanced Residential Applications and Case Studies	15 hrs PL
Advanced Residential Applications and Case Studies	14 hrs CE
Mastering Unique and Complex Property Appraisal	18 hrs CE
Statistics, Modeling and Finance	15 hrs PL

It was moved by Commissioner Italia, Commissioner Tetreault 2nd, and the motion carried unanimously to add the following course to the agenda: CT Chapter of the Appraisal Institute - *'The Appraiser as Effective Expert Witness: Lessons Learned from Recent Judicial Rulings'*.

It was moved by Commissioner Rasmussen, Commissioner Tetreault 2nd, and the motion carried unanimously to approve the above schools/courses as marked.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

ADJOURN

It was moved by Commissioner Italia, Commissioner Hagearty 2nd, and the motion carried unanimously to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, April 10, 2013 at 8:30 a.m. – Room 126