

**STATE OF CONNECTICUT  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
October 14, 2015**

The meeting was called to order by Gerald Rasmussen, Commissioner, at 8:32 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)  
(Attended meeting by phone)  
Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
John J. Galvin Jr. (Cert. Gen. App. – 5<sup>th</sup> District)  
Shawna M. Baron (Cert. Res. App – 5<sup>th</sup> District)  
Norris Hawkins (Public Member - 1<sup>st</sup> District)

Commission Members Absent: None

Commission Vacancies: Certified Appraiser  
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille  
Vicky Bullock  
Robin Washbond

Public Present: Gordon Jones

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Department of Consumer Protection Web Site: [www.ct.gov/dcp](http://www.ct.gov/dcp)  
Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Italia, Commissioner Baron 2<sup>nd</sup>, and the motion carried unanimously to approve the minutes of the September 9, 2015 CT Real Estate Appraisal Commission meeting.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

None

*It was moved by Commissioner Hawkins, Commissioner Baron 2<sup>nd</sup>, and the motion carried unanimously to add Deborah Gedney, John Digiovanna and the course applications 'Environmental Hazards Impact on Value' and '2016-2017 7-Hour National USPAP Update Course' to today's agenda.*

## **NEW APPLICANTS**

### **Gordon Jones, RCG Applicant – Approval of courses; and approval of logs and sample selection**

It was moved by Commissioner Galvin, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve the log and the samples were selected. Additionally, the Commission requested that Mr. Jones appear before them at the November meeting with his sponsor. Commissioner Italia recused himself from this matter.

It was moved by Commissioner Rasmussen, Commissioner Galvin 2<sup>nd</sup>, and the motion carried unanimously to approve the courses subject to receipt of an official transcript. Commissioner Italia recused himself from this matter.

### **Deborah Gedney - Upgrading from RCR to RCG. Log approval & sample selection**

The Commission requested that Ms. Gedney appear before them at the November meeting and to submit a log of her commercial work.

## **REQUESTING EQUIVALENT EDUCATION CREDIT**

### **John Digiovanna, RCR – Requesting 18hrs. for CCMA course: CCMA 4 - Revaluation Course**

It was moved by Commissioner Baron, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to grant 14 hours equivalent education credit.

## **NEW BUSINESS**

### **Discussion - How to hold provisional supervisors more accountable for work done by the provisional**

Commissioner Baron brought forth for discussion the issue of accountability of Supervisory Appraisers. After discussion on this matter, the Commission decided to draft a paragraph, to be distributed to the schools approved to teach the Appraisal Law course, to address the Supervisory Appraiser responsibilities and emphasize the importance of Supervisory Appraisers understanding the expectations and responsibilities of that role.

## **SCHOOL AND COURSE APPLICATIONS**

### **Appraisal Institute**

Online Business Practices & Ethics	5 hrs CE
Business Practices and Ethics	4 hrs CE
Residential & Commercial Valuation of Solar	15/14 hrs CE

### **The Dares Institute**

Anatomy of a Malpractice Claim and Tips to Avoid Them	3 hrs CE
CT Foreclosures – A Legislation Update	3 hrs CE
CT Real Estate Attorney's Best Practices 2.0	<b>Denied</b>
How Things (Might) Work	<b>Denied</b>
Know Before You Owe: The New Disclosures	3 hrs CE
Real Estate Economics – A Primer	3 hrs CE
Real Estate Investments and Financial Planning	<b>Denied</b>
The New World of Short Sales	3 hrs CE
Title Searching: A Hands-On Workshop	2 hrs CE

### **ValueSearch Educators**

2016-2017 7-Hour USPAP	7 hrs CE
2015-2017 Appraisal CT Law Update with Supervisory and Provisional Appraiser Education (on-line)	3 hrs CE

### **American Continuing Education Institute dba: Calypso Continuing Education**

Environmental Hazards Impact on Value (on-line)	7 hrs CE
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### **McKissock, LP**

2016-2017 7-Hour National USPAP Update Course (on-line)	7 hrs CE
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It was moved by Commissioner Baron, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve/deny the above-mentioned schools/courses as marked.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

- Commissioner Galvin commented that the Appraisal Commission has the option to randomly audit continuing education classes and recommended that each Commission member select an appraisal course including the law course to attend either in a classroom setting or online at their convenience and report back their findings to the Commission.
- Commissioner Galvin commented on the confusion surrounding BPO's amongst Appraisers and Real Estate Agents/Brokers and suggested that the Commission request an interpretation of the laws or a specific law from the Attorney General's Office and asked the Commission to consider specific questions for discussion at the next meeting.

## **ADJOURN**

It was moved by Commissioner Baron, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to adjourn the meeting at 10:00 a.m.

Respectfully submitted,

Robin Washbond  
Commission Secretary

The next meeting of this Commission is scheduled for Thursday, November 12, 2015 at 8:30 a.m. in Room 119.