

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
November 9, 2016**

The meeting was called to order by Commissioner Rasmussen, at 8:30 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Shawna M. Baron (Cert. Res. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: None

Commission Vacancies: Certified General Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: Vincent O'Brien
Daniel Simoes
David Herbst
Fran MacDonald

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 706-1202.

Department of Consumer Protection Web Site: www.ct.gov/dcp
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MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Hawkins, Commissioner Baron 2nd, and the motion carried unanimously to approve the minutes of the October 12, 2016 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

NEW APPLICANTS

Daniel Simoes, RCR applicant - Review of samples

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, to extend Mr. Simoes' Provisional License until April 30, 2017 and that he must submit three new samples (a condo, a multi and a single family) for review by the Commission at the March meeting. Commissioners Rasmussen, Sepso and Galvin opposed. The motion failed.

It was moved by Commissioner Rasmussen, Commissioner Galvin 2nd, and the motion carried to extend Mr. Simoes' Provisional License until April 30, 2017 and that he must submit three new samples (a condo, a multi and a single family) for review by the Commission at the February meeting. Commissioners Baron and Hawkins opposed.

Steven Miller, RCG applicant - Review of samples

Examiner Linda Kieft-Robitaille reported that applicant requested that this matter be moved to the February 2017 meeting; therefore the Commission took no action.

Vincent O'Brien, RCG applicant - Approval of logs & sample selection

It was moved by Commissioner Sepso, Commissioner Galvin 2nd, and the motion carried unanimously to approve the logs conditionally, subject to further clarification and detail of the logs and receipt of five additional samples that include full narrative reports and include all three approaches for review by the Commission.

Elizabeth Pearce, RCG applicant - Approval of logs & sample selection

It was moved by Commissioner Galvin, Commissioner Sepso 2nd, and the motion carried unanimously to approve the logs and samples were selected.

It was moved by Commissioner Rasmussen, Commissioner Baron 2nd, and the motion carried unanimously to add Francis MacDonald to the agenda under New Applicants.

Francis MacDonald, RCG applicant – Seeking approval of samples

It was moved by Commissioner Galvin, Commissioner Sepso 2nd, and the motion carried unanimously to approve the samples.

NEW BUSINESS

National Registry Report

Examiner Linda Kieft-Robitaille reported on the CE Audit and stated that one licensee paid the CE Audit fine this month and one remaining licensee has not yet paid the CE audit fine but has until November 30th to comply; this will complete the end of the CE Audit.

2017 Appraisal Commission Meeting Dates

February 8, March 8, April 12, May 10, June 14, July 12, August-no meeting, September 13, October 11, November 8 and December 13

The Commission noted the 2017 meeting dates.

It was moved by Commissioner Sepso, Commissioner Hawkins 2nd, and the motion carried unanimously to add Elizabeth Mainello and Anthony DeLucco to the agenda under New Business.

Elizabeth Mainello – Requesting 14 hours equivalent continuing education credit for National Transportation Industry course given by Rutgers University.

It was moved by Commissioner Hawkins, Commissioner Baron 2nd, and the motion carried unanimously to table his matter for additional course information.

Anthony DeLucco – Requesting 14 hours equivalent continuing education credit for National Transportation Industry coursed given by Rutgers University.

It was moved by Commissioner Hawkins, Commissioner Baron 2nd, and the motion carried unanimously to table this matter for additional course information.

OLD BUSINESS

Richard Seman, RCR - Seeking 6 hours equivalent education credit for CAAO course: *Estimating Market Value on Leased Properties*

It was moved by Commissioner Hawkins, Commissioner Sepso 2nd, and the motion carried unanimously to approve 6 hours equivalent education credit.

SCHOOL AND COURSE APPLICATIONS

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to add course APR.57 to the agenda.

AAL.113 – Sales Comparison Approach-online
(onCourse Real Estate, Inc. dba Career Webschool)

7 hrs CE

AAL.114 – ASFMRA 87 th Annual Convention Day 1 (American Society of Farm Managers and Rural Appraisers)	3 hrs CE
AAL.115 – ASFMRA 87 th Annual Convention Day 2 (American Society of Farm Managers and Rural Appraisers)	3 hrs CE
AAL.116 – Rapid Fire Case Studies 2016 (American Society of Farm Managers and Rural Appraisers)	6 hrs CE
APR.54 – Online Residential Report Writing and Case Studies (Appraisal Institute)	15 hrs PL
APR.55 – Online General Appraiser Market Analysis and Highest & Best Use (Appraisal Institute)	30 hrs PL
APR.56 – Online Residential Sales Comparison & Income Approach (Appraisal Institute)	30 hrs PL
AAL.117 – Residential Report Writing: More Than Forms -online (McKissock)	7 hrs CE
AAL.118 – Supporting Your Adjustments – Methods for Residential Appraisers-Online (McKissock)	3 hrs CE
AAL.119 – Fundamentals of Separating Real Property, Personal Property & Intangible Business Assets (Appraisal Institute)	15 hrs CE
AAL.120 – Appraisal Practices of Manufactured Housing – Live Webinar (McKissock)	4 hrs CE
APR.57 – 2016-2017 15-Hour National USPAP-online (McKissock)	15 hrs PL

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the above mentioned schools/courses as amended.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Examiner Linda Kieft-Robitaille asked Commission members for their suggestions and recommendations for any additions, changes and updates to the CE law course.

ADJOURN

It was moved by Commissioner Sepso, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 10:53 a.m.

Respectfully submitted,
Robin Washbond, Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, February 8, 2017 at 8:30 a.m. at 450 Columbus Blvd, in the North Plaza Meeting Room J, Hartford, CT.