

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
April 11, 2018**

The meeting was called to order by Commissioner Rasmussen, at 8:30 a.m. in Plaza North Hearing Room J at 450 Columbus Boulevard, Hartford, Connecticut.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Shawna M. Baron (Cert. Res. App. – 5th District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: Linda M. Sepso (Cert. Res. App. – 3rd District)

Commission Vacancies: Certified General Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille (via phone)
Vicky Bullock
Robin Washbond

Public Present: Cynthia Nemeth
Bryan Paradis
Ken Teach
Robert Burns
Pat Cerino
Greg Robinson

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 706-1202.

Department of Consumer Protection Web Site: www.ct.gov/dcp
Division E-Mail: dcp.occupationalprofessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the minutes of the March 14, 2018 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

NEW APPLICANTS

Robert Burns, RCR applicant - Review of samples

Mr. Burns appeared with his sponsor Kenneth Teach.

It was moved by Commissioner Rasmussen, Commissioner Baron 2nd, and the motion carried unanimously that Mr. Burns reappear at the May meeting and resubmit the 5 reports revised along with three additional full reports to be reviewed by the Commission. The reports should be submitted to DCP by May 1.

Bryan Paradis, RCR applicant - Review of samples

Mr. Paradis appeared with his sponsor Cynthia Nemeth.

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried that Mr. Paradis reappear at the May meeting and submit one new sample to DCP by May 1st for review by the Commission. Commissioner Galvin recused.

Greg Robinson, RCR applicant - Review of samples

Mr. Robinson appeared with his sponsor Pat Cerino.

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried to approve the samples. Commissioner Baron opposed.

REQUESTING EQUIVALENT EDUCATION CREDIT

Christopher Kerin - Seeking credit for courses taught

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to grant 6 hours equivalent education credit.

Mark Kitchen - Seeking 18 hours for ASA Valuation Conference October 2017

It was moved by Commissioner Rasmussen, Commissioner Baron 2nd, and the motion carried unanimously to grant 12 hours equivalent education credit.

Steven Hurlbut - Seeking 10 hours for Chief Appraiser Roundtable, March 2018

It was moved by Commissioner Baron, Commissioner Galvin 2nd, and the motion carried unanimously to grant 2 hours equivalent education credit.

Frank Marchetti - Seeking 10 hours for Residential Real Estate Chief Appraisers Roundtable, October 2017

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to grant 2 hours equivalent education credit.

Terence Dinnean - Seeking 18 hours for course: Appraisal for Ad Valorem Taxation of Communications, Energy & Transportation Properties; and Seeking credit for teaching: Real Estate Principles & Practice in 2017

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to grant a total of 18 hours combined equivalent education credit.

It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried unanimously to add the following individuals to the agenda:

Richard Vitale - Seeking 10 hours for CCMA 4 course: Revaluation June 2016

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to grant 10 hours equivalent education credit.

Fauna Eller - Seeking 18 hours for IAAO course: Residential Modeling concepts September 2016

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to grant 18 hours equivalent education credit.

Diane Vitagliano – Seeking equivalent education credit for Society of Professional Assessors workshop

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to grant 18 hours equivalent education credit.

Linda Kieft-Robitaille - Seeking 14 hours for writing new CT Appraisal Law course & attendance at the September 14, 2016 Appraisal Commission meeting (4.5hrs. long)

It was moved by Commissioner Hawkins, Commissioner Baron 2nd, and the motion carried unanimously to grant 14 hours equivalent education credit.

James Kyle - Seeking 5 hours for Uniform Appraisal Standards for Federal Land Acquisitions – Yellow Book course by AI & McKissock

It was moved by Commissioner Galvin, Commissioner Baron 2nd, and the motion carried unanimously to grant 5 hours equivalent education credit subject to receipt of completion documentation by April 30, 2018.

Linda Sepso - Seeking 14 hours for writing & teaching CT Appraisal law course

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to grant 14 hours equivalent education credit.

ASC

National Registry Report

Examiner Linda Kieft-Robitaille stated that there were no disciplinary actions to report this month.

Examiner Kieft-Robitaille informed the Commission that the National Registry will be updated again later this week and she is working with the ASC to resolve some issues which have arisen as a result of the new system and the upload process. Additionally, Ms. Kieft-Robitaille stated that the ASC has changed their reporting process and how they display the effective and expiration dates. The current effective date is reflected as April 30, 2018 and a future effective date of May 1, 2018 along with a future expiration date of April 30, 2019 which may be causing some issues for appraisers trying to update FHA.

LEGAL

None

SCHOOL AND COURSE APPLICATIONS

APR.106 – 2018-2019 15-Hour Equivalent USPAP Course (on-line) (Hondros College of Business)	15 hrs PL
AAL.317 – Fannie Mae Appraisal Guidelines – Live Webinar (McKissock)	4 hrs CE
AAL.318 – Avoiding Mortgage Fraud for Appraisers (on-line) (McKissock)	7 hrs CE
AAL.319 – The Cost Approach (on-line) (McKissock)	7 hrs CE
AAL.320 – LW: Workfile: Your Best Defense Against an Offense (on-line) (McKissock)	5 hrs CE
AAL.321 – Valuing Rural America: The Complexities of Data Analysis in a Low Volume, Non-Uniform World (American Society of Farm Managers and Rural Appraisers)	8 hrs CE
AAL.322 – Valuing Specialty Livestock Facilities: Dairy Farms (American Society of Farm Managers and Rural Appraisers)	8 hrs CE

- AAL.323 – Thinking Outside the Box: Appraising Unique & Atypical Properties
(American Society of Farm Managers and Rural Appraisers) 8 hrs CE
- AAL.324 – Property Rights: Why Haven't I Heard This Before
(American Society of Farm Managers and Rural Appraisers) 8 hrs CE
- AAL.325 – AgWare Back to Basics
(American Society of Farm Managers and Rural Appraisers) 7 hrs CE

It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried unanimously to approve the above mentioned courses APR.106 – AAL.325.

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to rescind the approval from the March 14, 2018 meeting for the below stated courses AAL.299 – AAL.305 and place them on the agenda today for reconsideration.

- *AAL.299 – ANSI, Home Measurement & the Power of Price Per Square Foot
(Appraiser eLearning LLC) online 7 hrs CE*
- *AAL.300 – Public Records, Square Footage & the Real Estate Information Crisis
(Appraiser eLearning LLC) online 7 hrs CE*
- *AAL.301- Appraiser's Guide to CYA (Covering Your Appraisals)
(Appraiser eLearning LLC) online 4 hrs CE*
- *AAL.302 – Selecting and Supporting Market Adjustments
(Appraiser eLearning LLC) online 3 hrs CE*
- *AAL.304 – Commercial Property Valuation (online)
(Appraiser eLearning LLC) 7 hrs CE*
- *AAL.305 – Sales Comparison Approach: A Course on Analysis and Reporting
(Appraiser eLearning LLC) online 7 hrs CE*
- AAL.306 – 2018 Appraiser's Conference and Trade Show (ACTS) – Day 1
(Appraiser eLearning LLC) **'Tabled at 3/14/18 meeting'** 7 hrs CE
- AAL.307 – 2018 Appraiser's Conference and Trade Show (ACTS) – Day 2
(Appraiser eLearning LLC) **'Tabled at 3/14/18 meeting'** 7 hrs CE

It was moved by Commissioner Galvin, Commissioner Baron 2nd, and the motion carried unanimously to table the above mentioned courses AAL.299 – AAL.307 until the May 2018 meeting pending additional clarification.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Examiner Linda Kieft-Robitaille reported that Continuing Education Audit letters will be printed and mailed to 20-25% of Connecticut licensed appraisers by Wednesday, May 9, 2018.

ADJOURN

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 11:08 A.M.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, May 16, 2018 at 8:30 a.m. at 450 Columbus Boulevard, in Hearing Room J, Hartford, CT.