

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
March 10, 2021**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:34 a.m. via a ZOOM Webinar.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: Shawna M. Baron (Cert. Res. App. – 5th District)

Commission Vacancies: Certified General Appraiser (2)
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille, Real Estate Examiner
Vicky Bullock, Staff Attorney
Terry-Jo Powell, License & Applications Analyst

Public Present: Walter Kloss
Jonathan Kloss
Jackie Beauchaine
Emily Pace

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director. For information, visit the Agency Website: www.ct.gov/dcp. Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETING

It was moved to approve the minutes of the February 10, 2021, *CT Real Estate Appraisal Commission Meeting* by Commissioner Sepso, Commissioner Galvin seconded the motion and the motion carried unanimously.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

APPRAISAL SUBCOMMITTEE (ASC)

1. ASC will be doing an off-site assessment June 7-9, 2021. ASC will be at our June 9, 2021 Real Estate Appraisal Commission meeting and give us an informal rating with guidance of anything to be corrected.

NEW BUSINESS

1. Discussion was held concerning new PARA course and AQB criteria booklet on learning to become an Appraiser with mentors' involvement. This item will stay on upcoming agendas and be discussed at upcoming meetings.
 2. Discussion was held on USPAP extension. This item has been continued until the April 14, 2021 Real Estate Appraisal Commission meeting.
- * Motion to add items 3 and 4 to the agenda made by Commissioner Galvin and seconded by Commissioner Sepso. Motion passed unanimously.
3. Discussion was held on the course by CT. Chapter of Appraisal Institute entitled: CT Economic Seminar. Course was approved for 2 hours by Commission. School to submit any updates to presentation prior to offering.
 4. Examiner Kieft-Robitaille raised the discussion of provisional extensions on licenses. Provisional appraiser Emily Pace attended the meeting to request an extension of her license. She needs to complete her pre-licensing course work.

Motion made by Commissioner Galvin to extend the provisional license of Emily Pace for 6 months from April 30, 2021 to allow for her to complete her educational requirements. Motion seconded by Commissioner Hawkins and passed unanimously.

OLD BUSINESS

1. Jonathan Kloss, RCG applicant's samples were reviewed by the Commission. The Commission requested an existing sample be expanded or a new sample submitted for review. Motion to continue until the April 14, 2021 Real Estate Appraisal Commission Meeting made by Commissioner Galvin and seconded by Commissioner Hawkins. All in favor of this motion.

LEGAL

1. Legal Director Avallone is working on the regulations for DCP and they have been submitted.

SCHOOLS AND COURSES

Motion to accept the courses listed below made by Commissioner Sepso and seconded by Commissioner Galvin seconded. Motion passed unanimously.

AAL.750 Appraising Waterfront Properties **7hrs. CE**
DBA: Massachusetts Board of Real Estate Appraisers

AAL.769 The Appraiser as an Expert Witness: Preparation and Testimony **15hrs. CE**
DBA: Appraisal Institute

AAL.774 Two Day Advanced Income Capitalization Part A **15hrs. CE**
DBA: Appraisal Institute

AAL.775 Two Day Advanced Income Capitalization Part B **15hrs. CE**
DBA: Appraisal Institute

Motion to table the course below until the April 14, 2021 Real Estate Appraisal Commission meeting made by Commissioner Sepso and seconded by Commissioner Galvin. Motion passed unanimously.

AAL.756 State of the Residential Appraisal Market **3hrs. CE**
DBA: Massachusetts Board of Real Estate Appraisers

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

ADJOURN

Commissioner Hawkins moved to adjourn the meeting. Commissioner Galvin seconded, and the motion carried unanimously to adjourn the meeting at 9:58 a.m.

Respectfully submitted,

Terry-Jo Powell
Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, April 14, 2021, via ZOOM webinar.