

**STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
June 9, 2021**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:35 a.m. via a ZOOM Webinar.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
John J. Galvin Jr. (Cert. Gen. App. – 5<sup>th</sup> District)  
Linda M. Sepso (Cert. Res. App. – 3<sup>rd</sup> District)  
Norris Hawkins (Public Member – 1<sup>st</sup> District)

Commission Members Absent: Shawna M. Baron (Cert. Res. App. – 5<sup>th</sup> District)  
Commission Vacancies: Certified General Appraiser (2)  
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille, Real Estate Appraisal Examiner  
Vicky Bullock, Staff Attorney  
Terry-Jo Powell, License & Applications Analyst  
Jill Conklin, Real Estate Examiner

Public Present: Jenny Tidwell, Appraisal Policy Manager, ASC  
Maria Brown, Regulatory Affairs Specialist, ASC  
Jackie Beauchaine

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director. For information, visit the Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp). Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETING**

It was moved to approve the minutes of the May 12, 2021, *CT Real Estate Appraisal Commission Meeting* by Commissioner Galvin, seconded by Commissioner Sepso and the motion carried unanimously.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

### **APPRAISAL SUBCOMMITTEE (ASC)**

1. Discussion held by Appraisal Policy Manager Tidwell with the ASC, concerning the 2021 off-site assessment in lieu of a formal audit of the CT Real Estate Appraisal Commission. A letter will be sent to the state with any recommendations. Reviews can be found on their website under Annual Reports.

### **NEW BUSINESS**

1. Motion to accept Paul Champagne seeking equivalent education credit for: NMHC Apartment Strategies Outlook Conference (2-hours each session, equaling 6-hours total continuing education credit) made by Commissioner Galvin, seconded by Commissioner Hawkins and the motion carried unanimously.

### **OLD BUSINESS**

### **LEGAL**

1. The House Bill 1600 was signed on June 4, 2021.
2. The regulations public comment period will end on July 6, 2021.

### **SCHOOLS AND COURSES APPROVED BY DCP**

1. Motion to approve the following courses made by Commissioner Sepso, seconded by Commissioner Hawkins and the motion carried unanimously.

APR.211 **Residential Appraiser Site Valuation and Cost Approach**

DBA: McKissock

15hrs. PL

APR.212 <b>Residential Market Analysis and Highest and Best Use</b> DBA: McKissock	15hrs. PL
APR.213 <b>Residential Report Writing and Case Studies</b> DBA: McKissock	15hrs. PL
APR.214 <b>Residential Sales Comparison and Income Approaches</b> DBA: McKissock	30hrs. PL
AAL.803 <b>Valuation of Residential Solar</b> DBA: McKissock	3hrs. CE

**SCHOOLS AND COURSES APPROVED BY COMMISSION**

1. Motion to approve the following course made by Commissioner Sepso, seconded by Commissioner Hawkins and the motion carried unanimously.

AAL.802 <b>2021 Mid-Year Multifamily Roundup</b> DBA: Massachusetts Board of Real Estate Appraisers	3hrs. CE
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**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

**ADJOURN**

Commissioner Galvin moved to adjourn the meeting, seconded by Commissioner Sepso and the motion carried unanimously to adjourn the meeting at 9:25 a.m.

Respectfully submitted,

*Terry-Jo Powell*  
Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, July 14, 2021, via ZOOM webinar.