

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
November 10, 2021**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:36 a.m. via a ZOOM Webinar.

Commission Members Present: John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)
Shawna M. Baron (Cert. Res. App. – 5th District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)

Commission Members Absent:

Commission Vacancies: Certified General Appraiser (2)
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille, Real Estate Appraisal Examiner
Terry-Jo Powell, License & Applications Analyst
Jill Conklin, Real Estate Examiner
Maureen Magnan, Deputy Commissioner

Public Present: Jackie Beauchaine
Joe Nardini
Charles Labirdie
Stephen Sousa
Kurt Bauknecht
Brad Sweeney, Farm Credit Bank

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director.

For information, visit the Agency Website: www.ct.gov/dcp

Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETING

It was moved to approve the minutes of the September 8, 2021, *CT Real Estate Appraisal Commission Meeting* by Commissioner Hawkins and seconded by Commissioner Sepso. The motion passed. Commissioner Rasmussen abstained as he was absent for the meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

APPRAISAL SUBCOMMITTEE (ASC)

NEW BUSINESS

1. Motion to approve the 2022 proposed CT Real Estate Appraisal Commission meeting dates made by Commissioner Hawkins and seconded by Commissioner Baron. The motion passed unanimously.
2. Christina Laporte, RCR applicant, log approval & sample selections to be reviewed by Commissioner Sepso and Commissioner Baron. Sample review to be held at the December 8, 2021 *CT Real Estate Appraisal Commission Meeting*.
3. Motion to accept Robert Andrews, RCG applicant, log approval & sample selections made by Commissioner Galvin and seconded by Commissioner Sepso. The motion passed unanimously. Sample review to be held at the December 8, 2021 *CT Real Estate Appraisal Commission Meeting*.

OLD BUSINESS

1. Motion to accept Joseph Nardini, RCG application to upgrade from RCR to RCG. Sample review conducted. Motion made by Commissioner Galvin and seconded by Commissioner Hawkins. The motion passed unanimously.
2. Robert Pelligrino, requesting equivalent pre-licensing course approval. Matter continued to the December 8, 2021 *CT Real Estate Appraisal Commission Meeting*.
3. Brad Sweeney, Farm Credit Bank presented a PowerPoint and held discussion regarding Practical Applications of Real Estate Appraisals (PAREA).
4. Motion to add Kurt Bauknecht to the agenda for extension for his RSP made by Commissioner Sepso and seconded by Commissioner Hawkins. The motion passed unanimously.

Bauknecht stated he has completed all requirements and will have his and logs ready for the next meeting. Motion to extend his license until to the end of April 2022 made by Commissioner Hawkins and seconded by Commissioner Sepso. The motion carried unanimously.

SCHOOLS AND COURSES

1. COURSES APPROVED BY DEPARTMENT: (All have AQB approval)

Motion to approve the following courses made by Commissioner Baron and seconded by Commissioner Hawkins. The motion carried unanimously.

AAL.841 <i>Online - Eminent Domain and Condemnation</i> Appraisal Institute	7hrs.CE
AAL.842 <i>2022-2023 7-hour National USPAP Update Course</i> McKissock	7hrs.CE
AAL.843 <i>2022-2023 7-hour National USPAP Update Course</i> MBREA	7hrs.CE
AAL.844 <i>2022-2023 7-hour National USPAP Update Course</i> ASFMRA	7hrs.CE
AAL.846 <i>2022-2023 7-hour National USPAP Update Course</i> Appraisal Institute	7hrs.CE
AAL.847 <i>Basic Appraisal Procedures</i> Appraisal Institute	28hrs.CE 18hrs. approved
AAL.848 <i>Live Webinar: Focus on FHA Minimum Property Requirements</i> McKissock	4hrs.CE
AAL.849 <i>General Appraiser Income Approach/Part 1</i> Appraisal Institute	27hrs.CE 18hrs.approved
AAL.850 <i>General Appraiser Income Approach/Part 2</i> Appraisal Institute	27hrs.CE 18hrs.approved
AAL.851 <i>Quantitative Analysis</i> Appraisal Institute	32hrs.CE 18hrs.approved
AAL.852 <i>Real Estate Finance, Statistics, and Valuation Modeling</i> Appraisal Institute	14hrs.CE

AAL.853 <i>Advanced Residential Applications and Case Studies Part 1 Synchronous</i>	14hrs.CE
Appraisal Institute	
AAL.854 <i>Live Webinar: Appraising Condominium Units</i>	3hrs.CE
McKissock	
AAL.855 <i>Live Webinar: Diversify Your Appraisal Practice with Estate Appraisals</i>	3hrs.CE
McKissock	
AAL.856 <i>Live Webinar: Fundamentals of Expert Witness Testimony</i>	4hrs.CE
McKissock	
AAL.857 <i>Live Webinar: The Appraiser's Guide to HUD Handbook 4000</i>	7hrs.CE
McKissock	
AAL.858 <i>Live Webinar: Valuation of Residential Solar</i>	3hrs.CE
McKissock	
AAL.859 <i>Quantitative Analysis Synchronous</i>	35hrs.CE
Appraisal Institute	18hrs. approved

2. COURSES TO BE APPROVED BY COMMISSION:

Motion to approve the following courses made by Commissioner Baron and seconded by Commissioner Hawkins. The motion carried unanimously.

AAL.845 <i>Avoiding Disciplinary Actions for Non-Residential Appraisers</i>	4hrs.CE
MBREA	

LEGAL

The updated regulations were posted to SOTS' website and link provided to Commission members. Any revisions and statutory changes requested by the ASC will be submitted for next legislative session.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Commissioner Baron requested a copy of incoming complaints coming in for Real Estate Appraisal to the Department of Consumer Protection for the December 8, 2021 *CT Real Estate Appraisal Commission Meeting*.

ADJOURN

It was moved to adjourn the meeting by Commissioner Hawkins, seconded by Commissioner Baron and the motion carried unanimously to adjourn the meeting at 10:25 a.m.

Respectfully submitted,

Terry-Jo Powell

Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, December 8, 2021, via ZOOM webinar.