

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
December 8, 2021**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:29 a.m. via a ZOOM Webinar.

Commission Members Present: John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)
Shawna M. Baron (Cert. Res. App. – 5th District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)

Commission Members Absent:

Commission Vacancies: Certified General Appraiser (2)
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Vicky Bullock, Staff Attorney
Linda Kieft-Robitaille, Real Estate Appraisal Examiner
Terry-Jo Powell, License & Applications Analyst
Jill Conklin, Real Estate Examiner

Public Present: Jackie Beauchaine
Tim Bobroske
Robert Pellegrino
Robert Andrews
Scott DiBiaso
Nick Solantano

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division.

For information, visit the Agency Website: www.ct.gov/dcp

Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETING

It was moved to approve the minutes of the December 8, 2021, *CT Real Estate Appraisal Commission Meeting* by Commissioner Hawkins and seconded by Commissioner Sepso. The motion passed unanimously.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

APPRAISAL SUBCOMMITTEE (ASC)

NEW BUSINESS

1. Discussion with Examiner Kieft-Robitaille updating the Commission on the list of complaints submitted to the Department of Consumer Protection (DCP).
2. Motion to approve Renee Healion, seeking equivalent education for course: Stats, Graphs and Data Science 1 from Valuemetrics Info (14hrs.) made by Commissioner Baron and seconded by Commissioner Sepso. The motion carried unanimously.
3. Motion to approve Fredrick Richard, seeking equivalent education for the seminar: CT Commercial Real Estate Conference (3hrs.) made by Commissioner Hawkins and seconded by Commissioner Sepso. The motion carried unanimously.

OLD BUSINESS

1. Motion to approve Robert Pelligrino, requesting equivalent pre-licensing course made by Commissioner Galvin and seconded by Commissioner Baron. The motion carried unanimously.
2. Kurt Bauknecht , RCG applicant, log approval & sample selections tabled until the January 2022 *CT Real Estate Appraisal Commission* meeting.
3. Christina Laporte RCR applicant sample review tabled until the January 2022 *CT Real Estate Appraisal Commission* meeting. Commissioners have requested a fully developed cost and income approach to be presented at the next meeting.
4. Robert Andrews, RCG applicant sample review continued until the January 2022 *CT Real Estate Appraisal Commission* meeting, made by Commissioner Galvin and seconded by Commissioner Hawkins. The motion carried unanimously.

SCHOOLS AND COURSES

1. COURSES APPROVED BY DEPARTMENT: (All have AQB approval)

Motion to approve the following courses made by Commissioner Hawkins and seconded by Commissioner Sepso. The motion carried unanimously.

AAL.860 *Live Webinar: 2022-2023 7-hr National USPAP - Update Course* 7hrs.CE
McKissock

AAL.861 *Online Cool Tools: New Technology for Real Estate Appraisers* 7hrs.CE
Appraisal Institute

AAL.862 *Live Webinar: Bifurcated & Hybrid Appraisals: A Practical Approach* 4hrs.CE
McKissock

AAL.863 *Live Webinar: Market Disturbances-Market Analysis in Atypical Markets and Cycles* 4hrs.CE
McKissock

AAL.864 *Live Webinar: Measuring 1-4 Unit Residential Properties-with ANSI Z765 Standard* 4hrs.CE
McKissock

AAL.865 *Live Webinar: Mortgage Lending Appraisal Requirements: Fannie Mae and Freddie Mac* 7hrs.CE
McKissock

AAL.866 *Live Webinar: Residential Property Inspections: An Appraiser's Perspective* 7hrs.CE
McKissock

AAL.867 *Live Webinar: Supporting Adjustments: The Journey from Analysis to Adjusting* 4hrs.CE
McKissock

AAL.868 *Live Webinar: Using Appraisal Report Templates Responsibly* 3hrs.CE
McKissock

AAL.869 *Uniform Appraisal Standards for Federal Land Acquisitions (Yellow Book) Course* 21hrs.CE
Approved 18hrs.CE
American Society of Farm Managers & Rural Appraisers

APR.223 *2020-2021 15-hr National USPAP Course Online* 15hrs.PL
McKissock

APR.224 <i>2020-2021 15-hr National USPAP Course</i> McKissock	15hrs.PL
APR.225 <i>Basic Appraisal Procedures</i> Appraisal Institute	30hrs.PL
APR.226 <i>General Appraiser Income Approach/Part 1</i> Appraisal Institute	30hrs.PL
APR.227 <i>General Appraiser Income Approach/Part 2</i> Appraisal Institute	30hrs.PL
APR.228 <i>Quantitative Analysis</i> Appraisal Institute	35hrs.PL
APR.229 <i>Real Estate Finance, Statistics, and Valuation Modeling</i> Appraisal Institute	15hrs.PL
APR.230 <i>Advanced Residential Applications and Case Studies/Part 1 Synchronous</i> Appraisal Institute	15hrs.PL

LEGAL

1. Legal presented an update on statutory and legislative changes.
2. Update to be provided to the Commission on the status of new appointments.
3. Clarification on the process for Commission members to step down and assist with the review of incoming complaints.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

The Commission would like a list or report of complaints to be presented, that have been received by DCP, starting with the January 12, 2022 *CT Real Estate Appraisal Commission* meeting.

ADJOURN

It was moved to adjourn the meeting by Commissioner Galvin, seconded by Commissioner Baron and the motion carried unanimously to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Terry-Jo Powell

Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, January 12, 2022, via ZOOM webinar.