

**STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Special Meeting  
April 6, 2022**

The meeting was called to order by Commissioner Gerald Rasmussen at 9:15 a.m. via a ZOOM Webinar.

Commission Members Present: John J. Galvin, Jr. (Cert. Gen. App. – 5<sup>th</sup> District)  
Linda M. Sepso (Cert. Res. App. – 3<sup>rd</sup> District)  
Norris Hawkins (Public Member – 1<sup>st</sup> District)  
Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)

Commission Members Absent: Shawna M. Baron (Cert. Res. App. – 5<sup>th</sup> District)

Commission Vacancies: Certified General Appraiser (2)  
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Vicky Bullock, Staff Attorney  
Linda Kieft-Robitaille, Real Estate Appraisal Examiner  
Terry-Jo Powell, License & Applications Analyst

Public Present: Jackie Beauchaine

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division.

For information, visit the Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp)  
Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

**MINUTES OF PREVIOUS MEETING**

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

**DCP INVESTIGATIONS DIVISION**

**DCP LEGAL DIVISION**

**OLD BUSINESS**

**NEW BUSINESS**

Discussion was held regarding updating the CT Appraisal Law course for the 2022-2024 cycle. The discussion focused on possible topics for the upcoming law course.

After reviewing the current sections for revisions and updates, it was determined the course would include:

- edits of redundant information to ensure the course stays at 3-hours.
- supervisor /trainee information.
- PAREA information.
- court decisions as case studies.
- material on commercial evaluations.

**ASC**

**SCHOOL & COURSE APPROVALS**

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

**2022 BOARD MEETING SCHEDULE**

January 12, 2022, February 9, 2022, March 9, 2022, (April 6 – Special Meeting), April 13, 2022, May 11, 2022, June 8, 2022, July 13, 2022, September 14, 2022, October 12, 2022, November 9, 2022, and December 14, 2022.

**ADJOURN**

The meeting adjourned at 10:17 a.m.

Respectfully submitted,

*Terry-Jo Powell*  
Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, April 13, 2022, via ZOOM webinar.