

**STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION  
CONNECTICUT REAL ESTATE COMMISSION MEETING  
Minutes of Meeting  
February 2, 2022**

The meeting was called to order by Commissioner Castonguay at 10:03 a.m. via a ZOOM Webinar.

Commission Members Present: Joseph B. Castonguay, Acting Chairperson (Broker - 2nd District)  
Linda C. Burnham (Salesperson - 2nd District)  
Theodore F. Ells, Esq. (Public Member - 3rd District)  
Morag L. Vance (Public Member - 4th District)  
Amy Bergquist (Broker - 1st District)  
Sharon Rinaldi (Salesperson – 1<sup>st</sup> District)  
Peter L. Gray (Salesperson - 4th District)

Commission Members Absent:

Commission Vacancies: Public Member (1)

Commission Counsel Present: Alan Ponanski, Attorney General's Office

Department of Consumer Protection (DCP) Staff Present: Pamela Brown, Director of Investigations  
Paulette Annon, Staff Attorney  
Paul Grabowski, Staff Attorney  
Jill Conklin, Real Estate Examiner  
Terry-Jo Powell, License & Applications Analyst

Public Present: Cindy Butts  
Brenda Milhomme  
Jeff Weiss  
Jim Heckman  
Terry Hastings  
Kristen Haseney

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing.

For information, visit the Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp).  
Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETING**

Motion to accept the draft minutes of November 3, 2021, *CT Real Estate Commission* meeting minutes, made by Commissioner Ells and seconded by Commissioner Vance. All in favor.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

### **DCP INVESTIGATIONS DIVISION**

1. Director Pamela Brown explained agenda requirements and her role as director now that Richard Hurlburt has retired. Real Estate is now assigned to her division. Investigation and complaints report will be provided to the Commission in the future and will be provided with the agenda once it has been built by the DCP Office of Information Technology.

A discussion was held between Director Brown and the Commissioner regarding the complaint process.

### **DCP LEGAL DIVISION**

1. Staff Attorney Paulette Annon introduced Staff Attorney Paul Grabowski. She explained he will be focused on the needs of the commission and DCP will be hiring a Staff Attorney to solely focus on Real Estate Teams.

Chairperson Castonguay announced the retirement of Attorney Alan Ponanski who has been the attorney assigned by the Attorney General's office for the Real Estate Commission.

2. Examiner Jill Conklin gave an update on current Real Estate Teams regulations and the effects of that regulation.

### **OLD BUSINESS**

### **NEW BUSINESS**

1. The motion to approve the waiving of the 12-hour Continuing Education (CE) requirements for all Real Estate Commission members for 2020-2022 CE Cycle made by the two public members assigned to the Commission: Commissioner Ells and seconded by Commissioner Vance. The motion passed.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

Terry Hastings raised a concern that he was able to complete a 3-hour law course online in 20 minutes. Attorney Annon highlighted that per state statutes the Commission cannot approve or deny a course based on the method of delivery.

## **ADJOURNMENT**

This meeting was adjourned by Chairperson Castonguay at 11:06 a.m.

## **2022 BOARD MEETING SCHEDULE**

February 2, May 4, August 3, and November 2, 2022.

Respectfully submitted,

*Terry-Jo Powell*  
Board/Commission Administrator

*The next meeting of this Commission is scheduled for Wednesday, May 4, 2022, via ZOOM webinar.*