

STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

MEETING MINUTES

FEBRUARY 23, 2016

The State Board of Examiners of Shorthand Reporters convened February 23, 2016 at 8:30 a.m. in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: Patricia Masi, Shorthand Reporter
Christine Mannix, Shorthand Reporter
Kate Kowalyszyn, Attorney

Board Members Absent: William Mangini, Public Member

Board Member Vacancy: One Public Member

Board Counsel Absent: Jose Rene Martinez, Assistant Attorney General

DCP Staff Present: Karen Layman, Secretary

Public Present: None

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information call Richard M. Hurlburt, Director, at (860) 713-6135 or fax: (860) 706-1255.

Agency Web Site: www.ct.gov/dcp Division E-mail: dcp.occupationalprofessional@ct.gov

BOARD CHAIRPERSON VACANCY:

The Board voted unanimously to appoint Board Member Christine Mannix as Acting Chairperson of the State Board of Examiners of Shorthand Reporters for today's meeting.

MINUTES OF PREVIOUS MEETING:

The Board will review the minutes of the November 18, 2015 State Board of Examiners of Shorthand Reporters meeting.

The Board reviewed the minutes and voted unanimously to approve as written.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

APPLICATIONS:

None

OLD BUSINESS:

1. Continued discussion on the approval of CEU credits for shorthand reporters

The Board voted unanimously to request that DCP add the link to the "NCRA CEU Online Submission Verification Form", as well as the document entitled, "Continuing Education Credits for Connecticut LSR's," to the DCP website.

NEW BUSINESS:

1. Meeting date change

The May 2016 meeting date has been changed from Tuesday, May 24 to Thursday, May 26, 2016.

CORRESPONDENCE:

None

ADJOURNMENT:

There being no further business, the meeting adjourned at 8:40 a.m.

Respectfully submitted,

Karen Layman
Board Secretary

2016 Meeting Dates

May 26, 2016 ****NEW DATE****

August 23, 2016

November 29, 2016

All meetings will take place at 8:30 a.m. in Room 117