

Camp Harkness Advisory Committee
April 26, 2012
Minutes

Camp Office
301 Great Neck Road
Waterford, CT 06385

Members Present: April Dipollina, Bev Jackson, Ron Rasi, Ginny Hogan, Joyce Baker, Vicki Severin, Stan Soby

Others Present: Thomas Dailey, Charle and RoseAnna Smith, Ernie Smith, Neil Cobleigh, Marian Brown

1. Call to order at 10:40
2. Public Comments - None
3. Additions to Agenda - None
4. Approval of Minutes: Motion to approve made by April, seconded by Ginny, All in favor.
5. Correspondence - None
6. Camp Harkness Fund report

The Fund has a proposal from Kelly Sisk for a butterfly/sensory garden to be built in the area of the old fitness trail. The Fund is looking at a number of ways to raise the money, from direct donations to a partnership with a local restaurant on a specific day. A dedication of the garden area is planned at the Open House.

Plans to install pavers under the pavilions are underway. Website has been updated. The Fund will need separate donation policies for items and money.
7. Old Business
 - a. Camp Report
 - i. Camp Programs/Usage/Events

See attached report. Hundreds of reservations have been made using the new system. Conflicts were able to be resolved by working with campers. The lottery was used for Memorial Day.
 - ii. Physical Plant

Harkness Hall kitchen painting completed. New pedestal installed at gate. Bath house floors have been painted. Given the cost of more high-tech coatings, it was determined to go with painting, even if has to be done more regularly. Door opener for

- family bathroom to be installed beginning of May. It can be locked from the inside. Working on bathroom in Brown #5. Work done on gates in barnyard for safety. DOC to give bids in new signs based on UConn design suggestions.
- iii. Camp Directors meeting information
Met with the food service vendor regarding healthier options, which will include more food platters.
 - iv. Summer Staff/Camp Nurse
Staffing approved. Will be posted through Department of Labor. Year-round RN position approved. Target start date is May 4th.
- b. Meeting with Commissioner Macy re: Booster Club Agreement
Stan met with Commissioner Macy, Deputy Commissioner Drexler, Jim Welsh, Director of Legal and Government Affairs and Thomas Dailey. The concerns of the Committee were presented to the group, using the checklist the Committee had used to review conformance with the stipulations in the agreement, the options that the Committee had considered and the recommendation made to the Commissioner. The Commissioner was especially concerned about the lack of evidence of liability insurance and the lack of certification for the riding instructor. A plan for moving forward was defined by the Commissioner to be put into effect by his staff.
 - c. Camp Benches – Donation Policy
Karen Zrenda has volunteered to help revise. Benches have been purchased in accordance with current policy
 - d. Appointments/Reappointments – No movement.
 - e. Website – Needs updates
- 8. New Business – Article on Camp proposal in Moodus. While the Committee agreed there was a need, quotes in the article suggest we might need to do more to inform people about Camp Harkness
 - 9. Adjournment at 12:15

Next Meeting: May 24, 2012 at Camp Harkness

Respectfully submitted,

Stan Soby, Chair