

**Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
September 26, 2013
Minutes**

Present: Stan Soby, Vicki Severin, Bev Jackson, Jackson Pierre-Louis, Shannon Aiello, Ginny Hogan, April Dipollina, Joyce Baker (conference call)

Others Present: Ernie Smith, Neil Cobleigh, Nancy Lasalle (conference call)

1. Call to Order: 10:31 a.m.

2. Approval of Minutes:

~April Dipollina motioned to approve the minutes, seconded by Shannon Aiello. All in favor.
Jackson abstained.

3. Public Comments:

~None

4. Correspondence:

~None

5. Additions to Agenda:

~None

6. Camp Harkness Fund

A. Monthly Report

~Due to generous support, the fund has enough (\$1600) to construct water feature for garden.

~Mary will develop newsletter /information about Camp Harkness Fund

~Future donations to fund outdoor instruments purchase. Vicki shared information from Harmony Park Outdoor.

~Harvest Dance planned for November 24th, 6 – 8 p.m.

B. Drink Stand/Product Sales

~Cart was taken to beach twice. Good sales first attempt, the second visit, sales average.

~Arc store in Gorton for sales of T shirts an idea, Vicki will talk with their staff.

7. Old Business

A. Camp Report

i. Physical Plant

~Renovation issues with Brown Cabins have been resolved.

~Congratulations to Ernie Smith, he has been promoted to Maintenance Supervisor.
Chris Pierce will take over Operations of Camp and attend meetings.

ii. Camp Programs/Usage/Events

~See attached

~Vicki expressed a need to review Camp policy on dogs (at campsites) and alcohol usage.
~More routine patrols by Waterford Police
~Certified service dogs only for overnight
~Next year users must have signed Consent form (knowledge of rules) on file.
~A letter concerning reservations and rules will be developed and sent to users.
~IT staff from New London will visit/explore to set up possible internet café for participants. Present hot spot set up not working (corner of office).
~Jackson suggested a model after STS Gate House Café. He will meet with Vicki to share further information.

B. Equestrian Program

~Camp Directors will meet on Nov. 4th; Liz Adams will attend to collect information and get feedback on program.
~A meeting before the 24th with Liz and Kitty Stalsburg to clarify details is planned.

C. Donation Policy

~Good – unable to move ahead until strategic and site policy for Harkness is defined. Vicki will speak with Carin about a master plan to give a framework
~Bev asked to expedite bench for garden, to have choices for next meeting.

D. Appointments/Reappointments

~Stan reported the Ginny/Ron swap is underway.

8. New Business:

~None

9. Adjournment: 11:40 a.m.

Next Meeting: October 24, 2013 at Camp Harkness

Respectfully submitted by:

Shannon Aiello, Secretary