

Camp Harkness Advisory Committee
Harkness Hall
301 Great Neck Road
April 28, 2016
Minutes

Present: Stan Soby, Dan Steward, Vicki Severin, Ron Rasi, Betsie Danforth, April Dipollina, Bev Jackson, MaryAnn Langdon, Shannon Aiello, Carin Mancini

Others Present: Ernie Smith, Neil Cobliegh, Caitlin Nohn, Megan Ellis, April Hardy

1. Call to Order: 10:42 AM

2. Public Comments: None

3. Additions to Agenda:

- Improvement to Women's bathroom in Dining Hall

4. Approval of Minutes:

- Ron motioned to approve minutes as amended. April seconded the motion. All were in favor. The minutes were approved.
- Amended minutes: Bev suggested that her comments about thanking Frank be included in the minutes.

5. Correspondence: None

6. Camp Harkness Fund:

A. Monthly Report

i. Play Group

- April shared efforts to get a Play Group started at Camp Harkness as done by Family Support Network in other areas
- She passed out a draft of a flyer with proposed dates, registration information and email contact

ii. Brick Campaign

- Vicki is working on the Brick Campaign and discovered the minimum order is 10 bricks
- She will try to have examples at Summer Fest
- Working on getting PayPal on the website so people may order that way
- She passed out examples of the application to the committee
- MaryAnn suggested putting applications in campers' registration envelopes

iii. Summer Fest

- Summer Fest date is July 30th
- Bev has contacted and secured music providers
- Quilt made from camp T-shirts will be hung and tickets will be available through Summer Fest raffle drawing

iv. Other

- Ron asked if repairs had been approved for the Play Scape
- Work continues on the website

7. Old Business:

A. Camp Report

i. Budget/ Summer Hiring

- Today is closing date for applicants
- Information is still unknown

ii. Camp Usage/ Events

- See attached
- Vicki gave March Report:
- Cabin users: 72
- Special Events: 105
- Groups/ Agencies: 5
- Volunteers: 18
- Camp Harkness participated in 4 Resource Fairs
- 1st round of reservations is closed
- 299 individuals and families
- 88 Groups and agencies
- 24 people participated on Clean Up Day, April 16th
- Clean Up with Casino Group will be on May 17th
- Committee asked about publicity for the Casino Clean-up Crew
- Vicki shared that something will be in newspapers and on the website
- MaryAnn asked if life guards will be trained on sensitivity, service dogs, communication and use of swimming device
- Vicki replied that it will be discussed and asked if MaryAnn would like to talk to the staff. Bev will also attend

iii. Physical Plant

a. Status Report

- Ernie reported that all the water was on and checked
- Cabins will open June 20th
- Work was done in barnyard; could not accomplish all requests but several changes were made
- Walk thru with High Hopes staff will be on June 12th
- Cottage 3 has new heating system and central air; no resources for Cabins 1 and 2

b. Women's Bathroom in Dining Hall

- MaryAnn commented that the push button for assistance is too far away to be reached by someone on the toilet
- Ernie will have the electrician move the button after MaryAnn makes a suggestion for repositioning placement

c. Website Update: none

d. Senior Volunteer Program: On hold

e. Camp Pass Application Process: no changes; Betsie shared that she has received her new pass

f. Other: none

8. New Business:

- Brunch at next meeting for Ernie's retirement; Carin will invite Frank

9. Adjournment: 11:29 AM

Next Meeting: May 26, 2016 at Camp Harkness

Respectfully submitted by: Shannon Aiello, Secretary