

Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
June 23, 2016
Minutes

Present: Stan Soby, Betsie Danforth, MaryAnn Langdon, Vicki Severin, Thomas Dailey, Bev Jackson, April Dipollina, Shannon Aiello, Ginny Hogan, Jackson Pierre-Louis

Others Present: Carin Mancini, Chris Pierce, Charle Smith, RoseAnna Smith, April Hardy

1. Call to Order: 10:36 AM

2. Public Comments: None

3. Additions to the Agenda

- Repair to brick wall at playscape

4. Approval of Minutes:

- May minutes were amended to include Betsie Danforth as present at meeting.
- Carin Mancini should be listed with others in attendance
- MaryAnn motioned to approve the minutes as amended. Bev seconded the motion. All were in favor. The minutes were approved.

5. Correspondence: None

6. Camp Harkness Fund:

A. Monthly Report

i. Summer Fest

- Vicki reported on continued plans for Summer Fest
- Date is July 30, 2016
- Several different times were posted on Facebook under save this date – need to adjust
- The event will be 2pm until 7pm
- Flyer not out yet
- Trying to get food trucks – cost to do food ourselves is too expensive
- Cost is \$5 with certain things included
- Crafters
- Betsie suggested contacting High Hopes was they have used food trucks for their events
- Caroline designed a sunflower T-shirt to sell at Summer Fest
- Carin suggested adding date to shirt

ii. Play Group

- April discussed the progress of the Play Group
- 11 individuals enrolled
- Ages range from 2-13
- The 13 year old wants to volunteer with the group – is certified in first aid and red cross
- April will send out notice
- The idea is to provide parents opportunity to talk while kids have fun

- iii. **Dune Fence**
 - Ron's group donated \$175 towards dune fence; added to previous \$500 donation
 - Fence will be installed soon

- iv. **Brick Campaign**
 - Meeting with bank regarding automatic deposits
 - Need to talk to IT person
 - Process is complicated

7. Old Business:

A. Camp Report

i. DDS Updates

- Summer staff coming in slowly
- Oak Hill, Southbury camps started this week
- Changes in maintenance staffing: 2 retired, 2 laid-off, and 2 bumped; down 4 staff members and currently have 6 for eastern region
- Staff training last week, everyone up to date

ii. Camp Usage/ Events

- See attached
- Vicki gave May report
- Cabin users: 355
- Special Events Participants: 1553
- Groups/ Agencies: 21
- Volunteers: 137

iii. Physical Plant

a. Status Report

- Chris reported
- Repairing leaking coffee maker in Dining Hall
- New mattresses were ordered
- OSR reviewed all staff
- Bev mentioned toilet seat, Carin said they can be purchased
- Working on trench from building to garden for water
- Steam kettles for dining room have been ordered
- Harkness Hall bathroom is complete

b. Website Update: none

c. Camp Pass Application Process:

- Carin's secretary has taken over very incredible task
- She dedicates one morning a week to challenge
- There are many applications

d. Other

- April shared that Robin Wood from DDS asked her to sit on Camp Respite committee
- April referred Betsie to the group as an interested parent
- They will discuss how to proceed before the next Camp Respite meeting on July 27, 2016

8. New Business:

- Thomas said DDS budget still unknown
- He doesn't know how it will impact camp

9. Adjournment: 11:24 AM

Next Meeting: July 28, 2016 at Camp Harkness

Respectfully submitted by: Shannon Aiello, Secretary