

**Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
September 26, 2019
Minutes**

Present: Stan Soby, Shannon Aiello, Vicki Severin, Betsie Danforth, Dan Steward, April Dipollina, MaryAnn Langton, Bev Jackson (teleconference)

Others Present: Todd Perkins, Luz Taylor

1. Call to Order: 10:45 AM

2. Public Comment: None

3. Additions to Agenda: None

4. Approval of Minutes:

The August 22, 2019 minutes were amended to correct the spelling of MaryAnn Langton's name. April motioned to approve the August minutes. Betsie seconded the motion. All were in favor and the minutes were approved.

5. Correspondence:

- Vicki received a request to have a Commitment Ceremony that will be filmed at Camp Harkness. Vicki will contact DDS as to details of permission.
- An incident occurred that involved a gentleman on a bike falling and breaking the gate. Local police investigated and the gentleman refused medical attention. An incident report was filed. Vicki will send Cres the incident report and information about damage to the gate.

6. Camp Harkness Foundation:

A. Play Group

- Celebration to Meet and Greet was rescheduled
- Music therapist was unavailable
- Group will meet at Beach – a scavenger hunt is planned with a train ride back to Harkness Hall to eat; a movie is an option
- Saturday meetings to start October 26, 2019

B. Other Activities

- Vicki and staff attended an Open House at Mikes Famous
- The 40th Motor Cycle Run is November 3, 2019
- Comedy for a Cause is being planned for the Spring 2020
- October 20, 2019 Health & Fitness Retreat – more information to follow

C. Train Show

- November 9, 2019 will be the date of the event
- Both groups are being contacted to organize, set up and advertise

D. Fund Raising

- Summer Fest raised between \$2000 and \$3000
- Committee met and brain stormed on improvements for next year

7. Old Business

A. Camp Report

i. Physical Plant:

- Activities include power washing and mowing
- New maintenance staff started
- No update on tree
- John will pursue options and funding on how to address exit from Brown Cabins
- MaryAnn questioned the safety issue of automatic doors on rear of Brown Cabins
- Sail/ Shelter – Betsie and John met with donor and they chose six (6) sails; John will explore options of how to set up

ii. Camp Usage/ Events:

- Vicki gave August report (see attached)
- 30,000+ groups and individuals used the Camp during the summer
- Jack O’Keefe Run is October 5, 2019

iii. Security:

- Ongoing discussion of preparedness and staff training

B. DDS Updates

- Patricia West will become Vicki’s new supervisor

C. Advocacy Updates

- Legislature not in session

8. New Business: None

10. Adjournment: 11:57 AM

Next Meeting: October 24, 2019 at Camp Harkness

Respectfully submitted by: Shannon Aiello, Secretary