

**Camp Harkness Advisory Committee**  
**Camp Harkness Office**  
**301 Great Neck Road**  
**April 23, 2020**  
**Minutes**

**Present:** Stan Soby, Vicki Severin, Shannon Aiello, Betsy Danforth, , MaryAnn Langdon, April Dipollina, Heather Dieberger, Bev Jackson (via telephone)

**Others Present:** Jackie Staller, John Massicotte

**1. Call to Order:** 10:48 AM

**2. Public Comment:** None

**3. Additions to Agenda:** None

**4. Approval of Minutes:**

Tabled because not everyone received the email with the minutes for review.

**5. Correspondence:** None

**6. Camp Harkness Foundation:**

**A. Play Group**

- Music therapist attempted a ZOOM activity, but no one attended
- Feedback from parents suggested that online activities should be on the weekend
- Due to Camp closure, the extra funds may be used for end of summer activities as restrictions ease

**B. Fundraising**

- Heather reported that the Walk-A-thon will be rescheduled

**C. Sun Shelter**

- Attempts to contact the builder for the Sun Shelter have been unsuccessful
- John contacted Evan with regards to applying for permits from the State – haven't heard anything from State

**7. Old Business**

**A. Camp Report**

**i. Physical Plant:**

- John reported
- Video surveillance at the bath house has been installed
- Picnic tables have been removed from the shelters and the swings at the playscape will be removed to encourage social distancing
- Sea wall is in the process of being repaired – funding is currently unavailable
- Repairs in progress include the barn and fencing
- Crew is mowing
- Plumbing in Cottage 1 has been repaired
- Two trees were removed by the DOT

**ii. Camp Usage/Events:**

- DDS closed the Camp in mid-March due to social distancing issues and the high-risk population that we serve
- John reported that discussions of a possible soft opening are ongoing
- Consideration of limiting Camp occupancy to a 30-person limit
- Camp staff to supervise social distancing on the grounds and at the beach
- Staffing at the entry booth is important to regulate check-in and check-out of Camp
- Camp Director's meeting is planned when parameters for opening are set
- Consideration for letting the four camps open for day activities but not for overnight
- Vicki gave abbreviated February and March reports
- 78 visitors, 12 volunteers for February
- 73 visitors, 8 volunteers for March

**B. DDS Updates**

- John reported that he is overseeing distribution of PPE
- He is awaiting the next shipment
- Kent Stanley is retiring

**8. New Business: None**

**9. Adjournment: 11:38 AM**

**Next Meeting:** May 28, 2020 by ZOOM meeting

**Respectfully submitted by:** Shannon Aiello, Secretary