

Camp Harkness Advisory Committee
301 Great Neck Road
Waterford, CT 06385-3825
September 23, 2021
Notes

Present: Stan Soby, Shannon Aiello, April Dipollina, Elisa Marcoux, MaryAnn Langdon, Bev Jackson

Others Present: John Massicotte, Nick Capozza, Cheyenne Dorcely

1. Call to Order: 11:04 AM

2. Public Comment: None

3. Additions to Agenda: None

4. Approval of Minutes:

Approval of minutes was tabled due to lack of quorum.

5. Correspondence:

A. Gender and Racial Composition 2021 Report

- Stan completed report and filed it

6. Camp Harkness Foundation:

- September Foundation meeting still to be scheduled

A. Play Group

- Play Group activities have not been scheduled
- Parents have expressed concerned for Drum Circle being cancelled twice
- Discussions concluded that there needs to be clarification for Camp Director's role with Play Group activities
- Also discussed the direction the Play Group will take in the future
- April will contact coordinator at CTFS to schedule meeting for all concerned

B. Fundraising

- On hold

7. Old Business:

A. Camp Report

i. Physical Plant:

- John reported
- Received specs for Cabin additions
- Cabin 3 to be open year round
- Received one quote for sea wall repairs
- Preparing for transition to cooler weather
- Received surplus kitchen equipment from center in Danbury that is closing
- New golf cart to arrive next month
- Bev questioned whether lighting could be installed along pathways to shelter

ii. Camp Usage/Events:

- Due to printer issues, copy of the report will be sent later
- Special Events: Scouts Special Olympics, the Arc
- Visitors: 1997
- Turn arounds: 441

B. DDS Updates:

- It is proposed that a formal letter be developed to send to agencies who use the Camp for fundraising
- Discussion on what the policy for such fundraising will be continued

C. Advocacy

- Important to keep in touch with representatives to ensure Federal dollars are spent as intended

8. New Business

A. Commemorative Brick Ceremony

- Bev questioned when the bricks would be installed
- John responded that the bricks are in and Elisa will schedule a date for installation

B. Camp Reservations

- Due to constant cancellations, Elisa asked if a \$20 reservation fee could be required at time of reservation
- The fee would be returned if the individuals showed up and did not cancel
- Elisa also asked for suggestions regarding whether the handwritten reservation books could be converted to a computer reservation system
- This would facilitate the way all the different staff handles reservations
- Options were suggested and more discussion is needed

9. Adjournment: no formal adjournment due to lack of quorum

Next Meeting: October 28, 2021, at 10:30am at Camp Harkness

Respectfully submitted by: Shannon Aiello, Secretary