

DDS LEGISLATIVE ADVISORY COMMITTEE

SUB-COMMITTEE  
SUMMARY OF MEETING FORM

SUB-COMMITTEE NAME: ***IT Hardware and software: Review and recommendations for billing and documentation***

DATE: ***April 15, 2010***

ATTENDEES: Stan Ingersoll HARC, Krista Pender DDS, Beth Kinare SARAH, Janice Chamberlain HORIZONS, Mark Kovitch KEY SERVICES, Judith Dowd OPM

- What is the focus of your meeting/discussions?  
Discussions continue to focus on Web based systems for billing, attendance and documentation that fulfill the waiver requirements, interface with LON and IP, related costs, private sector compliance, flexibility to add to system or interface with other systems (download/upload info), interface with DAS/EDS for billing, access by multiple users i.e. case managers, brokers, families, private providers, Fiscal Intermediaries and state agencies. HIPAA compliance. Controls between documentation and billing to minimize/prevent mistakes by user.
- What actions have been taken to date?
  1. Presentation by Mark Kovitch of Key Services - Presented on the system their organization uses for time and billing, tracking IP Goals and outcomes.
  2. Input from Deb Duval on CMS requirements.
  3. Input from Joe Drexler concerning other web based systems explored by DDS to date. DDS started with web based attendance reporting and then will incorporate the IP6.
  4. Presentation by Stan Soby, Oak Hill - Presented on web-based system "Therap" and web based time and attendance system "Cronis"
- What are the barriers/obstacles?
  1. Clear understanding of the CMS/DDS requirements for documentation.
  2. Costs to provider

3. Cost to DDS to implement Web based system
4. Do you require 100% compliance of all providers?

- Future Actions:

1. Survey developed to circulate at the Business Mangers Group of Private Providers (members of CTNonprofits and CCPA) to determine IT hardware software being used by providers currently.

- Meetings Scheduled:

Meetings were held on 2/23/10; 3/18/10; 3/31/10; 4/15/10. Next sub-committee scheduled for 4/30/10 @ 1:00PM.