

**The Southbury Training School Board of Trustees  
Met in Moser Library at Southbury Training School,  
Southbury, Connecticut, on Tuesday, November 26, 2019.**

Present: Eileen Lemay, Chair  
Ann Dougherty, Vice Chair  
Diana Mennone  
Mark Cooper  
Eugene Harvey

Guest: Francisco J. Suarez, D.M.D., STS Dental Clinic  
Sandra O'Neill

Eileen Lemay, Chair, called the meeting to order at 1:06 p.m.

The Board welcomed Dr. Suarez as their guest speaker. The STS Dental Clinic treats not only STS residents but also DDS residents from the community. Since beginning practice at STS Dr. Suarez has reduced the number of patients with diseased gums by promoting better oral hygiene, using more ultrasonic care and seeing patients as frequent as every two months if needed. Our "full scope practice of dentistry" and the use of combined oral sedation and nitrous gas has helped reduce the number of cases referred outside of STS. UConn has provided the STS Dental Clinic with a new system for fabricating porcelain crowns with technology CAD/CAM. This machine has reduced the cost of crowns from \$200 to \$20 and most crowns can be fabricated and delivered in one single appointment. Dr. Suarez also administers Silver Diamine Fluoride (SDF) which prevents further decay by sealing the tooth.

Discussion continued on the past use of the papoose method for treating patients for dental work. Dr. Suarez has not had to use this method, but if needed, proper protocol will be followed.

Between March and May of 2020, the STS Dental Clinic will receive nine UConn residents for training. Dr. Suarez is also able to acquire the best materials from UConn to provide full-scope dentistry.

Patients are sent to Bridgeport Hospital, UConn Health Center, and Yale Hospital for Comprehensive Dental Care under General Anesthesia when patient's behavior does not allow for dental treatment in STS clinic.

STS is very appreciative for the support of Volunteer Services for funding of this procedure.

In addition to Dr. Suarez, the STS Dental Clinic has the following dental personnel:

Marie Faynor, D.D.S (part-time); Paulina Karwowski, Dental Assistant; Stephany Hyres, Dental Hygienist; and Ellen Kenney, Office Manager.

The Board thanked Dr. Suarez for his very informative presentation.

**COUNCIL ON DEVELOPMENTAL SERVICES**

Report on DDS Council Meetings

*Presented by Diana Mennone to the STS Board of Trustees on November 26, 2019*

September 19, 2019

Meeting held at DDS Central Office

Topics of Discussion:

Commissioner's Report

Jordan Scheff updated the Council on staff changes in the Governor's office. Commissioner Scheff has been working with the new Commissioner of Social Services, Dr. Deidre Gifford. Efforts are being made to work with other state agencies to find fixes for problems between agencies and those that overlap several state agencies.

He detailed some of the successes that the department has had over the past year. The Commissioner highlighted the department's focus on introducing and using various levels of technology. DDS has a new webpage devoted to Assistive Technology (AT).

DDS is beginning a series of family and provider focus groups to build a framework for the department to strengthen and improve employment and day service options for individuals.

October 17, 2019

Meeting held at DDS Central Office

Topics of Discussion:

Commissioner's Report

Robin Wood, Director of Family Services Strategy retired. Position to be filled.

Legislative Task Force to Study the Needs of Persons with Intellectual Disability had its first meeting. Two members of the DDS Council are on the Task Force. A primary focus of the Task Force is on the needs of persons with intellectual disability who are aging. DDS will be presenting an overview of the DDS system at the next Task Force meeting (October 30, 2019). Video is available on-demand on CT-Network.

Reappointment of members to the Council was discussed. The Governor's office requires a resume or a letter detailing the appointee's background. It should be sent to DDS and forwarded to the Governor's office. As the representative of the STS Board of Trustees, I need to comply with this request.

To read complete approved DDS Council Minutes go to [www.ct.gov/dds](http://www.ct.gov/dds)

Click on **BOARDS AND COUNCILS**. Click on **SOUTHURY TRAINING SCHOOL BOARD OF TRUSTEES**.

Click on **MEETING SCHEDULE / MINUTES**. Under Minutes column click on date of meeting to read approved Minutes.

### **DIRECTOR'S REPORT**

- Current population is 167. This is three fewer individuals since the September 23<sup>rd</sup> meeting and all three were as a result of death.
- One individual is planning on moving to the community to an opportune placement.
- Martin Leachman, Assistant Fire Chief, retired on November 1<sup>st</sup>. I have requested to bring him back as a Temporary Worker Retiree next year. I have also requested to bring back Patricia Panasci, Unit Director, for an additional year as a Temporary Worker Retiree.
- Faye Campbell, P.A., transferred to UConn Health Center in October. I have increased Dr. Kaszycki's hours to full time and Dr. Ralabate from thirty-two hours to thirty-six hours to assist.
- All of the part-time Direct Care workers transferred to Torrington during the summer are back at STS.
- I have received approval for thirteen new supervisory positions, including two SDSW, seven LDSW and four DSW2 positions. These positions are currently at DAS for their review.
- Work continues on Cottage 12 as the new location for the Fitness Center, Theater Room and additional Day Program. New heating and air conditioning system will be installed in the enclosed porch area, as well as a new floor.
- Last Thursday a new driveway was installed between Cottages 6 and 7A.

**OLD BUSINESS**

Ms. Sandra O'Neill expressed continued interest in filling one of the vacancies on the STS Board of Trustees. She will submit her paperwork to be forwarded to the Governor's Office for his approval.

**NEW BUSINESS**

The Board requests a representative from the Human Rights Office attend the next meeting as a guest speaker.

A motion was made that all existing STS Board of Trustees Officers remain the same for the year 2020. This was 2<sup>nd</sup> and unanimously approved.

Diana Mennone was unanimously re-appointed as the STS Representative to the DDS Council.

The 2020 Meeting Schedule was presented as follows:

Monday, March 23<sup>rd</sup>, Monday, June 22<sup>nd</sup>, Monday, September 28<sup>th</sup>, and Tuesday, November 24<sup>th</sup>.

The Board unanimously approved.

The next meeting of the STS Board of Trustees will be **Monday, March 23, 2020 at 1:00 p.m. in the Director's Conference Room.**

There being no further business, meeting adjourned at 2:20 p.m.

Respectfully submitted,

Pam Webb, Recording Secretary

Mark A.R. Cooper, Secretary

Approved by the STS Board of Trustees  
December 6, 2019