

The Southbury Training School Board of Trustees met in the Moser Library at Southbury Training School, Southbury, Connecticut, on Monday, April 26, 2010.

Present: Ann Dougherty, Chair  
Eileen Lemay, Vice-Chair  
Philip K. Bondy, M.D., Secretary  
Louis Richards  
Mark Cooper  
Eugene Harvey, Director, STS

Excused: Ted Walen  
Marc J. Taylor, M.D.

Guests: Carole Grimes, Director of Volunteer Services  
Sally Bondy

Ms. Dougherty called the meeting of the Southbury Training School Board of Trustees to order at 1:00 p.m.

#### **MINUTES**

All trustees via e-mail approved the March 22, 2010 minutes on March 29, 2010.

#### **GUEST SPEAKER**

Ms. Dougherty introduced the guest speaker, Carole Grimes, Director of Volunteer Services, who gave a slide show presentation. Carole's motto, "Many Hands Make Light Work," is witnessed through her eighty-five volunteers. These volunteers are made up of various ages and reside in various towns, but the majority come from Heritage Village, with everyone working different days and different shifts at both Thrift Shop (clothing) and Thrift Shop...Too (furniture). A Volunteer Services Funding Committee meets once a month comprised of Eugene Harvey, STS Director, Jackson Pierre-Louis, Assistant Regional Director, Carole Grimes, two Business Office Representatives, and one volunteer. This Committee oversees and approves purchases made with Volunteer Services monies. In previous years, the Committee has chosen one major project to accomplish. This year was the Cottage 34 renovation, which was recently completed. Various furniture and decorative items are always needed in the residents' homes, in addition to entertainment items and activities for use by our residents. One special purchase approved was new jackets for the STS Special Olympics Ski Team. The Thrift Shops bring in anywhere from \$14,000 - \$21,000 each month, with an average earning of \$250,000 each year. These volunteers work very hard to be able to enrich the lives of the residents who live at STS. In return, a Summer Picnic and a Christmas Party are given in their honor.

Following a brief discussion, the Board thanked Carole for her informative presentation.

#### **COUNCIL ON DEVELOPMENTAL SERVICES**

Ann Dougherty shared a letter recently sent to the Commissioner informing him that on March 22<sup>nd</sup>, the STS Board of Trustees voted unanimously to appoint Louis Richards as its representative to the Council on Developmental Services. Louis will replace Ted Walen, who has resigned. The minutes for the Council on Developmental Services meeting can be obtained

by going to the DDS web site: <http://www.ct.gov/dds> clicking on the Boards & Councils link, and then on the Council for Development Services.

**DIRECTOR'S REPORT**

**Fire in Cottage 22:**

There was a small fire in Cottage 22, which involved a light fixture overheating on the 2<sup>nd</sup> floor in the kitchen/dining room area causing damage to walls and floor tiles. All residents evacuated safely, with three residents who live on the 2<sup>nd</sup> floor relocated to another building until repair work is complete.

**Messier Case:**

The Messier case is on-going, with meetings now occurring primarily between the attorneys and the judge.

**Cottage Consolidation:**

The cottage consolidation and staffing consolidation are complete. The Cottage Closure Agreement may be revised in the future.

**Manager on Call:**

As of May 7, 2010, STS will be changing the Manager on Duty schedule to a Manager on Call schedule. After 5:00 p.m. on week days and all Saturday and Sunday, any issues will be transferred from the Switchboard to the Manager on Call by way of a long-range pager. There will continue to be a Supervisor on Duty on the grounds during 3<sup>rd</sup> Shift every night of the week. In January 2011 STS MOC's will be incorporated into the West Region MOC schedule.

**NEW BUSINESS**

Ann Dougherty requested suggestions for the Guest Speaker for the May 2010 meeting. It was recommended the Board ask Dr. Waters, Medical Director, to update the members since his last presentation.

Dr. Bondy requested if there was any way future meetings could be held on the first floor. Eugene will ask Jackson Pierre Louis, Assistant Regional Director, if the meetings can take place in his conference room, which is on the first floor and down the hall from the Director's Office.

Therefore, the next meeting of the STS Board of Trustees will be **Monday, May 24, 2010, at 1:00 p.m. in Jackson's Conference Room**, unless otherwise informed.

There being no further business, Dr. Bondy moved that the meeting adjourn at 1:59 p.m., Mark Cooper seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Philip K. Bondy, M.D., Secretary

Approved by the STS Board of Trustees  
April 30, 2010