

The Southbury Training School Board of Trustees met in Eugene Harvey's Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, June 28, 2010.

Present: Ann Dougherty, Chair  
Eileen Lemay, Vice-Chair  
Philip K. Bondy, M.D., Secretary  
Louis Richards  
Ted Walen  
Marc J. Taylor, M.D.  
Eugene Harvey  
Excused: Mark Cooper  
Guests: Judi Blanchet, Director of Nursing  
Sally Bondy

Ms. Dougherty called the meeting of the Southbury Training School Board of Trustees to order at 1:05 p.m.

### **MINUTES**

All trustees via e-mail approved the May 24, 2010 minutes on May 28, 2010.

### **GUEST SPEAKER**

Ms. Dougherty introduced the guest speaker, Judi Blanchet, Director of Nursing. In the Nursing Department there are three layers: 1) Nurse Supervisors; 2) Head Nurses; and 3) Clinical Nurses. Two new Nurse Supervisors have joined the department; one from the West Region and one from the South Region. The Head Nurses primarily are triage nurses who work on 2<sup>nd</sup> and 3<sup>rd</sup> Shifts. The Clinical Nurses oversee the cottages. The LPN's mostly administer medications and their hours are primarily from 7:00 a.m. to 9:30 p.m. Two new policies have been initiated at DDS which include 1) J & G Tubes; and 2) Medication Manual. The new manual changes procedures to conform with those standard in the regions. There are approximately fifty-five residents who have G or J Tubes, which are monitored regularly. At STS, skin integrity is excellent, but because of the problems raised by increasing age and loss of mobility, a new decubitus policy and procedure has been requiring that the residents be monitored more frequently. All nursing personnel are preparing our residents thoroughly for colonoscopy tests. STS is utilizing outside hospice services. This collaboration provides the best care possible for our residents. To better prepare future nurses for working at STS, it was suggested that an attempt be made to interest nursing schools in providing a clinical rotation at STS for students to interest them in working with people with developmental disabilities. Judi reported that the biggest staffing problem is maintaining trained LPN's on 2<sup>nd</sup> Shift. Agency Pool Nurses are utilized for staffing.

Following a brief discussion, the Board thanked Judi for her informative presentation.

### **COUNCIL ON DEVELOPMENTAL SERVICES**

Lou Richards reported on the recent meeting of the Council on Developmental Services. The last meeting was held at Camp Harkness, which Lou was unable to attend. The minutes for this meeting can be obtained by going to the DDS web site: <http://www.ct.gov/dds> clicking on the Boards & Councils link, and then on the Council for Development Services.

**DIRECTOR'S REPORT**

**Messier Case:**

The settlement agreement has not been finalized. An announcement will be forthcoming to all parents/guardians when it is ready to be forwarded to Judge Burns.

**Budget:**

STS received their budget for the Fiscal Year 2010/2011. Approval for hiring summer workers this year was denied; but the Commissioner is working on getting this reversed. Also DDS has begun the process of requesting some replacement positions in key areas.

**Day Program:**

Tonya McNair has been appointed the new Day Program Director. She was previously a Manager in one of the Residential Units.

**Camp Harkness:**

Our residents are attending Camp Harkness this summer and anyone wishing to attend will be able to go.

**NEW BUSINESS**

Ann Dougherty requested suggestions for the guest speaker for the September 27, 2010 meeting. It was recommended the Board ask Cyndi Miller from the Human Rights Office.

The next meeting of the STS Board of Trustees will be **Monday, September 27, 2010, at 1:00 p.m. in Eugene Harvey's Conference Room.**

There being no further business, Dr. Bondy moved that the meeting adjourn at 2:02 p.m., Dr. Taylor seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Philip K. Bondy, M.D., Secretary

Approved by the STS Board of Trustees  
July 1, 2010