

**The Southbury Training School Board of Trustees “Special Meeting” met in Eugene Harvey’s Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, December 5, 2011.**

Present: Eileen Lemay, Chair  
Philip K. Bondy, M.D., Secretary  
Ann Dougherty  
Mark Cooper  
Louis Richards  
Marc J. Taylor, M.D.  
Eugene Harvey

Excused: Ted Walen, Vice-Chair

Guests: Sally Bondy

Eileen Lemay, Chair, called the “Special Meeting” of the Southbury Training School Board of Trustees to order at 1:02 p.m.

**DIRECTOR’S REPORT**

Eugene Harvey addressed the issues of concern: 1) Recent media coverage of STS, and 2) Proposals for STS land use. A tour was conducted at STS by Eugene on November 16<sup>th</sup>. Included in the tour were the DDS Commissioner, one representative from the Governor’s office, two representatives from the Department of Agriculture, two representatives from OPM, and the newly elected First Selectman of Southbury. The Department of Agriculture’s main purpose of this tour is to maintain the farmland at STS. All parties, except the Department of Agriculture, then went on a separate tour with Eugene to a few residential buildings and Personnel Village. Discussion then followed regarding the reasons for these tours. Eugene stated that plans need to be made for the future use of the campus as STS downsizes.

Discussion continued with other concerns from the Board:

1. The Purpose of a Board of Trustees Member
2. Medical Services for our Residents Who Move to the Community
3. STS Automated Switchboard Service after 4:30 PM and on Weekends
4. Cottage 42 and Its Role as the New HCU

Eugene gave update on:

1. The Provider Fair held September 11<sup>th</sup> was well attended.
2. Posted positions for four Program Supervisors, two Case Managers, two Directors of Psychology, and three Cottage Charges. All these positions will be filled from STS personnel except for the Directors of Psychology.
3. The Quarterly Parties Meeting of the Messier Settlement team was held Thursday, December 1<sup>st</sup>, and all bench marks have been met to date.
4. The STS Holiday Open House will be Thursday, December 8<sup>th</sup>, at the STS Pavilion.
5. Crawford Hall is almost closed with one wing open for the STS Foundation office.
6. The apartments upstairs in Cottage 42 are being renovated for three staff that currently live in Crawford. The STS Medical Doctors’ on-call apartment is also upstairs.
7. Reduction in fuel costs as of November 15<sup>th</sup> has been achieved by running with one boiler instead of two. This was possible because of the continued closure of buildings.

8. Renovations to Cottage 12 bathroom.
9. Bid packages out for the Dental Clinic renovations.

**NEW BUSINESS**

The next meeting of the STS Board of Trustees will be **Monday, January 16, 2012 at 1:00 p.m. in the STS Director's Conference Room.**

There being no further business, Dr. Bondy moved the meeting adjourn at 2:15 p.m., Mark Cooper seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Philip K. Bondy, M.D., Secretary

Approved by the STS Board of Trustees  
December 9, 2011