

The Southbury Training School Board of Trustees Meeting met in Eugene Harvey's Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, September 26, 2011.

Present: Eileen Lemay, Chair
Ted Walen, Vice-Chair
Philip K. Bondy, M.D., Secretary
Ann Dougherty
Mark Cooper
Louis Richards
Marc J. Taylor, M.D.
Eugene Harvey

Guests: Timothy Baldwin, STS Fire Chief
Sally Bondy

Eileen Lemay, Chair, called the meeting of the Southbury Training School Board of Trustees to order at 1:06 p.m.

MINUTES

All trustees via e-mail approved the June 27, 2011 minutes on June 30, 2011.

GUEST

Eugene Harvey introduced the guest speaker, Timothy Baldwin, STS Fire Chief who informed the Board about the STS merger into the Town of Southbury Dispatch Center as of October 17, 2011. A 1985 Statutory Requirement stated that every municipality develops a 911 plan, but STS was not specifically addressed at that time. In 1997 an enhanced 911 system was developed, Public Safety Answer Point or Private Safety Answering Point (PSAP). PSAP required several regulations, of which STS 911 system only met a few. The Office of Statewide Emergency Telecommunications (OSET) discovered that STS was routing 911 calls to the STS dispatch center that is not an established PSAP and is not properly equipped. OSET has required STS in writing to transfer all 911 calls to the Southbury PSAP. The telephones at STS underwent a \$400,000 upgrade so that each cottage may be identified on the 911 system. STS has contracted with ADT Fire Alarm Company to set each location up so that the fire alarm will ring at their Central Station, the Central Station will then call the PSAP to report an activated alarm. Via radio the STS Fire Department will then receive the 911 call for dispatch. The Medical Department will have pagers that sound when the STS Fire Department sounds. For non emergency calls, the Medical Department will contact the STS Fire Department via on grounds pagers and telephones.

Following a brief discussion, the Board thanked Timothy for his informative presentation.

COUNCIL ON DEVELOPMENTAL SERVICES

Lou Richards reported that due to former Deputy Commissioner Kathryn duPree's retirement from DDS, Mary McKay, DDS South Region Director, will be the Interim Deputy Commissioner. Community Training Homes (CTH) are now officially called Community Companion Homes (CCH). A webcast of the DDS Five Year Plan will be done in October and posted to the DDS website with two opportunities for public hearings on November 1, 2011 at the Legislative Office Building. Commissioner Macy has been conducting listening tours in all three regions to solicit input. The final plan will be submitted to the legislature around the beginning of the legislative session. The minutes for this meeting can be obtained by going to the DDS web site: <http://www.ct.gov/ddc> clicking on the Boards & Councils link, and then on the Council for Development Services.

DIRECTOR'S REPORT

Retirements:

From April through November 1, 2011 STS is projected to lose between 75 and 80 employees due to retirement, with only 10% of these positions to be refilled. Included in the 10% are Case Managers, Program Supervisors and Registered Nurses.

Overtime:

Overtime is to be cut by 10% in every department.

Cottage Review:

Cottage 3 closed on August 23, 2011, PV-3 closed on August 30, 2011 and Cottage 7A opened August 30, 2011. The new Cottage 37, which includes the function of the old Health Care Unit, was licensed on September 1, 2011 and will move to the newly renovated Cottage 42 in October. Several apartments upstairs in Cottage 42 will be renovated for the on-call doctors and also for staff who live on grounds. The doctors' offices will be relocated to Cottage 3. Cottage 33 will remain open only as an emergency housing building.

Dental Clinic:

Progress continues for the transfer of the Dental Clinic to Roselle. The facility is looking at ways to attract a dental resident in the future. Anesthesia for dental procedures is no longer administered at STS. If required, the resident will be sent to St. Mary's Hospital.

IDT Professional Training:

The professional training sessions have concluded. Using the new training curriculum, the ID Teams will be making professional judgments regarding the most integrated setting for each individual resident at their IP meetings.

OLD BUSINESS

Dr. Marc Taylor reported that the Southbury Land Trust continues to campaign for protection of STS agricultural land, even in light of future candidates for political office presenting alternate plans for the use of STS property.

NEW BUSINESS

Louis Richards, STS Representative to the Council on Developmental Services, requests replacement due to unavoidable sporadic attendance at the meetings. The Board will take this into consideration and report at a later date.

Nominations for Officers of the Board:

Dr. Bondy made the motion to nominate all present board members to continue their respective positions on the board for next year. They are as follows: Eileen Lemay, Chair; Ted Walen, Vice Chair; Dr. Philip Bondy, Secretary; Louis Richards, Representative to the Council on Developmental Services. Dr. Bondy moved to accept the 2012 Board of Trustees as presented. Dr. Marc Taylor seconded. All approved.

The next meeting of the STS Board of Trustees will be **Monday, October 24, 2011 at 1:00 p.m. in the STS Director's Conference Room.** Commissioner Macy will be the guest speaker.

There being no further business, Ann Dougherty moved the meeting adjourn at 2:30 p.m., Mark Cooper seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Philip K. Bondy, M.D., Secretary

Approved by the STS Board of Trustees
September 30, 2011