

The Southbury Training School Board of Trustees met in Eugene Harvey's Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, April 23, 2012.

Present: Eileen Lemay, Chair
Ted Walen, Vice-Chair
Ann Dougherty
Louis Richards
Eugene Harvey

Excused: Marc J. Taylor, M.D.
Mark Cooper

Eileen Lemay, Chair, called the meeting of the Southbury Training School Board of Trustees to order at 1:08 p.m.

COUNCIL ON DEVELOPMENTAL SERVICES

Lou Richards reported on the meeting held on April 12, 2012. The Commissioner's Update included the transition work at Southbury Training School stating that the Department is following the progress of the residents who have transitioned into the community to ensure they are receiving adequate services and to determine if transition plans are working. Also the Commissioner reported that all Regional Directors are now in place and that there are currently three Assistant Regional Director vacancies. The minutes for this meeting can be obtained by going to the DDS website: <http://www.ct.gov/dds> clicking on the Boards & Councils link, and then on the Council for Developmental Services.

DIRECTOR'S REPORT

DDS Community Services Guide, Southbury Training School:

Recommendations to the revision of the DDS Community Services Guide will be presented and reviewed at the upcoming Home and School Board Meeting on Sunday, May 6th. All revisions will be considered before finalization and distribution of the guide.

Health Care Unit Moves:

The Medical Department relocated from the HCU to Cottage 3 on Tuesday, April 3rd. The move went very smoothly with everyone pleased with their new location. OT/PT is scheduled to move to Cottage 35 in two to three weeks. The remaining departments, which include the Medical Clinic, Dental and X-Ray, have not been scheduled for moving as of this date.

Fire Department:

The proposed agreement with the Fire Fighters Union to keep the STS Fire Department and ambulance service on grounds is still ongoing.

Nursing Director:

STS continues to work with Central Office and DDS to post for a Nursing Director at Southbury Training School as the present STS Nursing Director, Judith Blanchet, has been assigned to the West Region, which include services at STS only two days per week.

Gatehouse Country Café:

The Gatehouse Country Café reopened on April 20th with a taste-testing of their new menu during this Open House event.

Board of Trustees Vacant Position:

Eugene shared the letter and resume he forwarded to Commissioner Macy regarding the Board's recommendation for the vacant position, and the Commissioner agreed to forward to Governor Malloy.

OLD BUSINESS

Vacant Secretary Position:

Mark Cooper previously agreed that he would volunteer to replace Dr. Bondy as the new Secretary of the Board due to Dr. Bondy's resignation. Ann Dougherty made a motion to accept Mark Cooper as the new Secretary. Ted Walen seconded. All in favor.

Supervision at Community Hospitals:

Eugene distributed the Hospital Visit Protocol for the Board's discussion. The administrative monitoring of this protocol is still being developed by the Nursing Director which will be presented at a later date. The Board will further review and give their feedback at the next meeting.

Grace Meadows Senior Housing Project:

The Board decided not to meet with the Directors of Grace Meadows Senior Housing until clarification is made regarding the Board's responsibilities relating to land trust issues.

NEW BUSINESS

The next meeting of the STS Board of Trustees will be **Monday, May 21, 2012 at 1:00 p.m. in the STS Director's Conference Room.**

There being no further business, Ann Dougherty moved the meeting adjourn at 2:30 p.m., Ted Walen seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Acting Secretary

Approved by the STS Board of Trustees
April 26, 2012