

The Southbury Training School Board of Trustees met in Eugene Harvey's Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, November 26, 2012.

Present: Eileen Lemay, Chair
Ted Walen, Vice-Chair (via conference call)
Mark Cooper, Secretary (via conference call)
Louis Richards
Ann Dougherty
Eugene Harvey, Director, STS

Eileen Lemay called the meeting of the Southbury Training School Board of Trustees to order at 1:10 p.m.

COUNCIL ON DEVELOPMENTAL SERVICES

Lou Richards reported the meeting that was scheduled for November 8, 2012 was cancelled due to the storm. The Annual Meeting will be held on December 13, 2012. Please refer to the DDS website: <http://www.ct.gov/dds>, click on the Boards & Councils link, and then on the Council for Developmental Services for any minutes submitted.

DIRECTOR'S REPORT

New DDS Vision and Mission Statement:

Over the last year, DDS CT has been involved in a series of activities dedicated to rethinking the department's mission, vision and goals. As a result, the Mission Statement was revised to support a new vision of the future where the Department of Developmental Services is to partner with the individuals we support and their families, to support lifelong planning and to join with others to create and promote meaningful opportunities for individuals to fully participate as valued members of their community. On Monday, November 26th, the Department celebrated the "Kickoff" of this new Vision and Mission Statement. All Regions held celebrations to mark the beginning of this new statement and to engage participants in discussions about the new mission. STS held their celebration in Roselle School at 11:00 a.m. with a ribbon cutting ceremony, a luncheon and several activities for residents and staff to participate.

Some members of the Board had concerns with the term "Move the Mission" and after a lengthy discussion, the Director explained it was not meant to mean "move the residents out of STS and into the community," and that we had already moved past "Move the Mission" and are currently in the "Live the Mission" phase.

Cottage 5:

Cottage 5 opened November 5, 2012. Current staff moved with residents from the PV's to their new home with no problems.

Dental Clinic:

The Dental Clinic will open and be fully operational by mid December. Renovations are anticipated to begin soon in the Medical Clinic, with an anticipated opening by year's end or early January at the latest.

Budget:

Budget cuts have been made at STS by reducing the salaries for the Psychiatrist and the Behavior Psychologist by 10%. Also one part-time contract physician will be eliminated as of January 1, 2013. The posting for the STS Director of Nursing has been rescinded. The most senior Nursing Supervisor will now be in charge and oversee the department. Seven nursing positions have been approved for posting.

Two New Group Homes:

A CRI group home opened in Waterbury on Nov. 14, 2012 with 3 STS residents. On Dec. 10, 2012 Family Options in Naugatuck will open a group home with 5 residents from STS.

Hospital Visit Protocol:

The Hospital Visit Protocol is operating very well on Mondays through Fridays.

Grace Meadows:

A representative from Grace Meadows has asked for a follow-up meeting with the Director and Physical Plant regarding water and sewer in Personnel Village. The Director has agreed to meet with the group at a future date.

STS Annual Holiday Open House:

The Annual Holiday Open House will be held on Thursday, December 6, 2012 from 12 noon to 3:00 p.m. in the Pavilion.

OLD BUSINESS

BOT Vacancy:

The Governor's Office reported that they are sending Diana Mennone, the Board's recommendation as the new appointee, background forms to complete and once they are received, it should be fine to do an appointment letter right away.

Additional Recommendations for 2nd BOT Vacancy:

The BOT is awaiting paperwork from potential applicants for this position.

2013 Meeting Schedule and Membership List:

Ann Dougherty made a motion to accept the 2013 Meeting Schedule and Membership List. Lou Richards seconded. All in favor.

NEW BUSINESS

Election of Officers for 2013:

Chair Eileen Lemay presented the nominations for the 2013 Board of Trustees. They are as follows: Eileen Lemay, Chair; Ted Walen, Vice Chair; Mark Cooper, Secretary; Lou Richards, Representative to the Council on Developmental Services. Ann Dougherty made a motion to accept the 2013 Board of Trustees as presented. Lou Richards seconded. All in favor.

The next meeting of the STS Board of Trustees will be **Monday, January 28, 2013 at 1:00 p.m. in the STS Director's Conference Room.**

There being no further business, Lou Richards made a motion to adjourn the meeting at 2:40 p.m., Mark Cooper seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Mark A.R. Cooper, Secretary