

The Southbury Training School Board of Trustees met in Eugene Harvey's Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, January 27, 2014.

Present: Eileen Lemay, Chair
Mark Cooper, Secretary
Louis Richards
Ann Dougherty
Diana Mennone
Drew Morten
Eugene Harvey, STS Director

Excused: Ed Edelson

Eileen Lemay called the meeting of the Southbury Training School Board of Trustees to order at 1:00 p.m.

COUNCIL ON DEVELOPMENTAL SERVICES

Louis Richards reported that the January 9th meeting was cancelled. Previous meetings took place on November 14, 2013 and December 12, 2013. Please refer to the DDS website: <http://www.ct.gov/dds>, click on the Boards & Councils link, and then on the Council for Developmental Services for any minutes submitted.

DIRECTOR'S REPORT

Placement: The current population is 345. There are 43 residents actively involved in placement, and 39 residents showing strong interest in placement. Out of the 43 residents actively seeking placement, there are 33 men and 10 women. Placements were found for three women and one man on January 14, 2014.

Positions: STS is in the process of hiring the following positions: firefighter, nursing, lead workers. Recent new hirings included an electrician and a HYVAC technician. All required nursing positions, Program Supervisors, Case Managers and psychology staff have been or are in the process of being filled.

Bond Money: Bond money has been approved for the following areas: \$400,000 for power plant and heating repairs; \$250,000 for electrical upgrades; and \$450,000 for interior improvements in cottages. Future projects will include upgrading Cottage 15; renovating Cottages 4 and 40's bathrooms; and a complete renovation for Cottage 41.

Budget: So far the facility is operating within its allocated budget.

Respiratory Therapist: A Respiratory Therapist has been approved to go from part time to full time status. New equipment has arrived and awaiting new oxygen system.

Governor's Task Force on the Future of STS: The Governor's Task Force continues to meet on a regular basis. At the last meeting Mr. David Forrest, Director of Arts & Historic Preservation, a division of the Department of Economic and Community Development (DECD) addressed the committee and gave an overview of the status of STS's National Register of Historic Places designation and what this may mean when planning for future uses of the property. STS is eligible for funding programs, such as federal and state tax credits, and grants through the DECD. Mr. Forrest and representatives from his department are scheduled for a meeting and tour of the facility with Eugene on January 29th. The Task Force has asked for an extension to submit their report to Governor Malloy.

Cottage Closure: Cottage 30 closed on January 9, 2014. The cottage closure process for relocating staff will begin on Tuesday.

Flu Outbreak: There have been some outbreaks of the flu in Cottages 15 and 16. Our Medical, Nursing and Infection Control staff are monitoring it closely and to date the outbreak has been confined to these two buildings.

Doctor On Call Procedure: The new Doctor On Call system begins today with all doctors working on grounds during first shift only. Nursing will alert the doctor on call after first shift with any issues. Additional Nursing Supervisors will be available during the first week of implementation to ensure its success.

Settlement Agreement: The Settlement Agreement requirements continue to be met on a timely basis.

Self-Advocate: A new self-advocate has been hired for the West Region and STS. Her name is Shannon Michelle Johnson and she seems excited to be in this new role.

OLD BUSINESS

Appointment to the Council on Developmental Services: A statutory requirement states a representative from the STS Board of Trustees is assigned to the Council on Developmental Services and it would take an act of legislation to change this requirement. After discussion the Board decided to keep a STS BOT representative on the Council. Diana Mennone volunteered to be the representative for one year. Mark Cooper made a motion to accept Diana Mennone as the representative to the Council on Developmental Services. Drew Morten seconded. All in favor.

NEW BUSINESS

Nominations for Officers of the Board for 2014: In lieu of appointing a Nominating Committee for the 2014 officers of the Board, Ann Dougherty made a motion that all Board members present today act as the Nominating Committee. Mark Cooper seconded. All in favor. The Nominating Committee then discussed nominations. Eileen Lemay volunteered to continue as Chair. Ann Dougherty volunteered to be Vice Chair. Lou Richards then nominated Ann Dougherty as the Vice Chair; Drew Morten moved to accept Ann Dougherty; and Diana Mennone seconded. All in favor. Mark Cooper volunteered to continue as Secretary. The nominations were then closed.

Election of 2014 Officers: The Chair presented the slate of officers for 2014. They are as follows: Eileen Lemay, Chair; Ann Dougherty, Vice Chair; Mark Cooper, Secretary; and Diana Mennone, Representative to the Council on Developmental Services. Mark Cooper moved to accept the slate of officers as presented. Drew Morten seconded. All in favor.

The next meeting of the STS Board of Trustees will be **Monday, February 24, 2014 at 1:00 p.m. in the STS Director's Conference Room.** A suggestion was made to have Daniel Forrest, Director of Arts & Historic Preservation, as a guest speaker. There being no further business Ann Dougherty made a motion to adjourn the meeting at 2:18 p.m. Mark Cooper seconded. All in favor.

Respectfully submitted,

Approved by the STS Board of Trustees
January 31, 2014

Pam Webb, Recording Secretary

Mark A.R. Cooper, Secretary