

The Southbury Training School Board of Trustees met in Eugene Harvey's Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, September 22, 2014.

Present: Eileen Lemay, Chair
Ann Dougherty, Vice Chairman
Mark Cooper, Secretary
Louis Richards
Diana Mennone
Drew Morten
Eugene Harvey, STS Director

Excused: Ed Edelson

Chair Eileen Lemay called the meeting of the Southbury Training School Board of Trustees to order at 1:00 p.m.

GUEST SPEAKER

Kerry Dipietro, Acting Director of Nursing, was the guest speaker for today's meeting. A revision of the STS Nursing Policy and Procedures along with intense inservicing as related to the MD On Call Off Site Procedure began the end of January 2014. By 8:00 a.m. the following morning, all paperwork relating to the previous night's activity will have been faxed to the doctors for their review before making cottage rounds. All is working well with nurse staffing on all three shifts. This new procedure has not resulted in increased number of individuals being sent out to Emergency Departments.

The protocol regarding the W-10 attachment, which accompanies each resident's visit to a hospital, was updated. A second nurse now double checks the med list after the individual is in route to the hospital. If any changes need to be made, this nurse will telephone the hospital to notify them that an updated med list is being faxed over. Assigned staff will visit daily Monday through Friday at hospitals where residents are admitted, bringing individual information to hospital care takers. STS staff also completes a check list each day, reporting any risk factors or areas of concern. A copy of this check list will remain with the hospitalized individual as a reference for visitors. In addition, STS nursing staff will visit at times.

Flu vaccines will be given to all individuals during the first two weeks in October. Omnicare, the existing pharmacy, will continue service at STS. The Nursing Department is happy with this pharmacy as they have great service and a good working relationship, as well as, IV training and the added advantage of being able to administer IV therapy to individuals at STS as opposed to being in an outside hospital for a longer period of time. Yearly IV therapy training and certification continue.

Ambulance transfers (911 calls) were discussed. Either the STS ambulance, Town of Southbury ambulance or Campion ambulance will be deployed. A nurse supervisor will be present at all 911 calls, and guardian will be notified when individual is sent to the ER. Emergency Nurse cell phone number is posted in every home.

The Board thanked Kerry Dipietro for her informative presentation.

COUNCIL ON DEVELOPMENTAL SERVICES

Diana Mennone reported that the Council on Developmental Services met on July 10, 2014 at the DDS Central Office, but did not attend this meeting. To view the draft minutes from this meeting, go to the DDS website at www.ct.gov/dds - on left side, click on BOARDS AND COUNCILS, scroll down to 2014 MEETING SCHEDULES/MINUTES. Find dates of MEETINGS, see AGENDA columns and MINUTES columns to the right ct.gov/dds.

No meeting was scheduled for August 2014. Minutes from the September 11, 2014 meeting have not been approved yet.

DIRECTOR'S REPORT

The current population is 325.

Cottage 20 continues with renovations. One bathroom is complete and in October the exterior will be painted.

There was a Parties Meeting on September 19, 2014 held in the newly renovated Cottage 1 at STS. Advocacy requirements have been met, with the timely issue of placement remaining.

STS is in the process of hiring twenty-nine part-time direct care staff. These will include new hires and transfers.

The STS Task Force met on September 9, 2014. Discussion of the \$200,000 Brownfield Grant and the DCS abatement funding was held to identify how each funding would be used. The Brownfield Grant monies will be used for historical and environmental surveys; and the DCS funding will be used for the abatement of asbestos, starting with the closed Thompson Hall.

Also on September 9th a tour of Roselle School was given by Eugene Harvey for the Chair of the Board of Managers of the Pomperaug Regional Community Center, Kathy Bower, and the Director of the Regional YMCA, Jim O'Rourke. First Selectman Ed Edelson and Selectman John Monteleone were also in attendance. The purpose of this tour is the consideration of a regional community center for part or all of Roselle School as a suggestion for the future reuse of this property.

The STS Fire Department is looking for volunteers as no new hiring has been approved. In August there was a meeting with the Town of Southbury and STS Fire Department to discuss combined services and also future expanded Town services should they be needed for STS.

There has been approval for hiring two carpenters, two custodians, two additional maintenance workers, and one new grounds keeper.

In Ed Edelson's absence, Eugene shared a message from him that the Department of Agriculture will be on campus Tuesday, September 23rd, to conduct a Visionary exercise about the future use of the Southbury Farmlands (new name). Also the Planning Commission approved rezoning the

area where the PV's are to R30A, which would allow multi-family dwellings on that site (as requested by Pierce Hollow Village LLC).

OLD BUSINESS

No Old Business

NEW BUSINESS

Eileen Lemay, Chair, asked for suggestions for the 2015 BOT Slate of Officers to be brought to the October meeting for discussion and voting. Lou Richards recommended nominating the same Slate of Officers for next year. This will be discussed and voted on next month.

The next meeting of the STS Board of Trustees will be **Monday, October 27, 2014 at 1:00 p.m. in the Director's Conference Room.**

Meeting adjourned at 2:40 p.m.

Respectfully submitted,

Pam Webb, Recording Secretary

Mark A.R. Cooper, Secretary

Approved by the STS Board of Trustees
September 26, 2014