

**The Southbury Training School Board of Trustees
Met in Eugene Harvey's Conference Room at Southbury Training School,
Southbury, Connecticut, on Monday, November 26, 2018.**

Present: Eileen Lemay, Chair
Ann Dougherty, Vice Chair
Diana Mennone
Mark Cooper
Eugene Harvey

Guest: Sandra O'Neil

Eileen Lemay, Chair, called the meeting to order at 1:05 p.m.

COUNCIL ON DEVELOPMENTAL SERVICES

Report on DDS Council Meetings

Presented by Diana Mennone to the STS Board of Trustees on November 26, 2018

Report on Council on Developmental Services meeting from September 20, 2018

Meeting was held at DDS Central Office in Hartford.

Invited speaker Director of Health Services, Dr. Valencia Bagby-Young worked on last session's Do Not Resuscitate (DNR) legislation. She is also working with the Health Services staff in the region to build DDS's own standard of care. Dr. Bagby-Young mentioned that she is working to update the Health Services memos on the DDS website and make more seasonal advisories available through the DDS webpage. Dr. Bagby-Young also is working on a cross-agency standard med administration process because it is vital that DDS have good communication with hospitals when individuals DDS serves go to these hospitals.

Commissioner's Report, Jordan A. Scheff: Having been without a Director of Communications, the Commissioner's Office has been very busy responding to various news stories that involved DDS. Commissioner Scheff discussed the "town hall meeting" visits he has been making to all DDS offices and centers over the summer. Most of the discussions on these visits were on eligibility and DDS's new Individual Plan (IP) process. DDS is providing lots of training and has just graduated a class of IP mentors. The Commissioner discussed his positive visit and discussions at the Southbury Training School.

Council Chair, Adrienne Benjamin shared an email thread that was exchanged with Mr. Glomb, Executive Director of CT Council on Developmental Disabilities. Some of the council members shared their opinions about the discussion that took place at the last council meeting.

No meeting was held in August 2018. Minutes have not yet been approved from the meeting held on October 18, 2018.

To view the approved minutes from the 2018 meetings, go to the **DDS website** at www.ct.gov/dds - click on **BOARDS AND COUNCILS**, click on **COUNCIL ON DEVELOPMENTAL SERVICES**, scroll down to: **2018 MEETING SCHEDULES / MINUTES**. Find dates of **MEETINGS**, see **AGENDA** columns and **MINUTES** columns to the right.

To ask and receive DDS legislative updates, email the DDS Legislative and Regulations Specialist: Rod.OConnor@ct.gov

More information is available on the DDS website: www.ct.gov/dds (Legislative Affairs)

DIRECTOR'S REPORT

- Current resident population is 188 – 1 resident transferred out of DDS and 1 resident returned from Care One in New Jersey, but now in Hospice Care.
- The Town of Southbury has withdrawn its application for the STS Ambulance PSA. It is apparent that Danbury Ambulance is still interested in obtaining our PSA, but the way forward is unclear. We will continue to provide both Ambulance and Fire Services until the way forward is clearer.
- We have hired a new dentist, Dr. Francisco Suarez, through UConn Health. An assistant for Dr. Suarez has been approved and interviews for this position will be held in the next few weeks. The position is 32 hours per week.
- Dr. Gregory DeCandia, our former Medical Director, will be coming back to STS as our new 32-hour per week physician.
- With regard to the process of closing Roselle, Cottage 8 renovations are complete and fourteen individuals and six staff will move there tomorrow. The Country Café is scheduled to reopen as a day program on December 4th with five individuals and two staff. Cottage 4 has all new floors and a new parking lot and will reopen as a day program in early January with twenty-seven individuals and sixteen staff.
- The new access road and parking for the new Thrift Shop are complete and officially reopened last Wednesday.
- Renovations to Staff House 2 are complete and the new Human Rights Office moved there last week.
- Music Services are currently being provided by four music therapists and, in addition, Rose Petruzzi provides movement and gong classes. It is hoped that Ms. Petruzzi's program will be increased due to the generosity of the STS Foundation.
- Our new Resident Trooper is Trooper First Class Paul Macisco. Trooper Macisco plans on being very visible on campus and will be using a bicycle, motorcycle and car to do so.
- A final draft of a MOA with the Town of Southbury regarding provision of Fire Services at STS is being reviewed at OPM.
- With regard to Placement we have one individual being considered for an opportune ICF Placement and two additional new construction homes, one for six medically involved individuals and one for four others, two of whom have dropped out. Both are with CIB.
- Discussion followed on a report provided by a Board member entitled, "Mandatory Overtime Used 93 Percent of Time at Connecticut Regional Center." The report compared the daily and annual average cost per person requiring in-patient care at Connecticut's three regional centers and Southbury Training School with Group Home averages. Connecticut currently provides services to individuals using both state-run services through agencies like DDS and private, non-profit providers.
- Discussion followed regarding the Supplemental Report of the Remedial Expert: Plaintiff's Formal Complaint Regarding Death of Class Member M.S. The Final Recommendations were issued November 12, 2018. The STS Director reviewed all sixteen recommendations with the Board assuring STS will promptly plan for and carry out these recommendations.

OLD BUSINESS

No Old Business

NEW BUSINESS

The Southbury Training School Board of Trustees currently has three vacancies. Ms. Sandra O'Neil was introduced to the Board for consideration to fill one of these vacancies. After further discussion, Mark Cooper made a motion to nominate Ms. O'Neil as the Board's recommendation to fill one of the vacancies. Ann Dougherty seconded the motion. All in favor. A letter will be sent to Commissioner Jordan Scheff stating the Board unanimously recommends Ms. Sandra O'Neil for the position of a STS Board Member. Upon Commissioner Scheff's approval, the Board respectfully requests the Commissioner forward their nomination to Governor Malloy for his consideration.

The Board discussed the quarterly meeting schedule for 2019, which is as follows:

March 25th

June 24th

September 23rd

November 25th

Although there are only four scheduled, due to any urgent or pressing matters, requests for additional meetings can be made at any time. Mark Cooper made a motion to accept the 2019 Meeting Schedule; Eileen Lemay seconded. All in favor.

Discussion of nominations for the 2019 slate of officers followed with a motion made to accept the slate as presented. Diana Mennone seconded. All in favor. The 2019 slate of officers is as follows:

Eileen Lemay, Chair

Ann Dougherty, Vice Chair

Mark Cooper, Secretary

Diana Mennone, Representative to the Council on Developmental Services

A tour of all the new day program sites has been requested when the Board meets in March. This will be arranged by Eugene Harvey, STS Director.

The next meeting of the STS Board of Trustees will be **Monday, March 25, 2019 at 1:00 p.m. in the Director's Conference Room.**

There being no further business, Diana Mennone made a motion to adjourn the meeting at 2:50 p.m.; Mark Cooper seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Mark A.R. Cooper, Secretary

Approved by the STS Board of Trustees
November 30, 2018