



State of Connecticut  
Department of Developmental Services

DDS

Ned Lamont  
Governor

Jordan A. Scheff  
Commissioner

Peter Mason  
Deputy Commissioner

**To:** Public & Private DDS Providers

**From:** DDS Medication Administration Training & Certification Program

**Date:** April 26, 2021

**RE:** Medication Administration Recertification Extensions

In response to the impact of the most recently compromised medication administration recertification exams the Department of Developmental Services (DDS) Medication Administration Program has elected to offer an additional extension for medication administration recertifications. Any employee whose certification has an expiration date between March 1, 2021 through May 31, 2021 shall be granted an additional 60-day extension.

In efforts to support agencies and their employees, there will be an additional 90-day extension for employees who work in **Day Program settings or Respite Centers. Checklist B** will continue to be waived for those employees whose certification expiration date occur between April 1, 2021 – June 30, 2021. These employees are still required to complete their recertification exams and Checklist A prior to the expiration date. All Med Coordinators should write on Checklist A, *"This employee is covered by the waiver due to working at a Day Program or Respite Center"* prior to uploading the information into the e-Licensing system.

Thank you for your continued support and patience through this process.

Sincerely,

A handwritten signature in black ink, appearing to read "Jessica M. Kelsey".

Jessica M. Kelsey RN, BSN  
Program Coordinator

Medication Administration Training & Certification Program

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