CONNECTICUT DEPARTMENT OF DEVELOPMENTAL SERVICES



COURSE CATALOG

JULY - DECEMBER 2023









DEPARTMENT OF DEVELOPMENTAL SERVICES
MEDICATION ADMINISTRATION CERTIFICATION
AND TRAINING PROGRAM



DEPARTMENT OF DEVELOPMENTAL SERVICES
MEDICATION ADMINISTRATION TRAINING &
CERTIFICATION PROGRAM
61 WOODLAND STREET
HARTFORD, CT 06105

DDS MEDICATION ADMINISTRATION DIVISION CONTACTS

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INCLEMENT WEATHER POLICY

In case of inclement weather, a cancellation notice will be posted through voice mail by calling

(860) 616-2045 Ext 5.

This message will instruct the caller as to the status of the med admin schedule for that day.

Cancellation
notices will be posted to voice mail
up to 2 hours prior to the start of
course session or exam.

NOTE REGARDING FRAGRANCES

We request staff NOT wear any fragrances to the classes, labs, or exams as we work to be a fragrance-free environment due to the allergies which affect many people. Please notify your staff of this request.

CLASS CODING INFORMATION

Recert exam request Responses:

A - Registration has been accepted
 F - Registration is full
 C - Registration is closed

Course/Exam Results:

CNS - Class no show

ENS - Exam no show

INC - Incomplete - if an employee does not complete the course in full, they must retake the course

FL - Failed lab - if an employee fails the lab, they must reregister for a Stand-Alone lab

Registrations for in person phase classes and for SA exams for option B's will be found on CT Train. Registration for the online course/SA exam and phase 2 or just phase 2 and recertification exams will be through office 365, links and can be found in the email sent with this catalog or on the DDS Website.

For CT train registrations, responses will be sent to the employee after the request has been reviewed and processed. Submitting a request online does not automatically register an employee for a course or exam.

For office 365 responses, the response will be sent to the med coordinator. Responses in office 365 would be for all recertification exams and for online class requests.

Cancellation forms must be submitted three business days prior to the event. On CT train to cancel the employee must withdraw from the class or exam. For recertification exam cancellations will be done through office 365.

WHAT GOES WHERE?

DDS.MEDADMIN@CT.GOV

Option B Course Requests
Option C Requests
Exceeded initial test limit approval
Recertification third test request
Option B Attestation Forms
Option B labs and class final rosters
Renewal extension requests
Agency contact update
This inbox can also be reached via fax: 860-622-2738

DDS.MEDADMIN.GENERAL@CT.GOV

Recertification pins (fast track pins)

Log in information for employees with history

Uploaded deficiency notifications for renewal applications

Follow up on seat requests

General inquiries and information about the Medication Administration

Training Program or specifics about employees

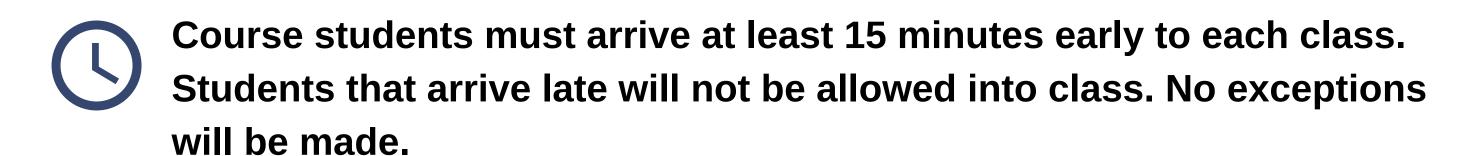
PHASE 1 AND PHASE 2 IN PERSON COURSE AND EXAM

OVERVIEW

DPH, DCF, and DDS have come together to streamline the medication administration program across all three agencies. There has been 2 Phases developed. Phase 1 will be the same across all agencies. Phase 1 can be taken online or in person. After Phase 1 is complete the employee will then take a 100 question initial exam. After successful completion of the exam (85% or higher) the employee will take the Phase 2 class. Phase 2 is always an in person class. All 3 components are tied to 1 registration the listings in this section are for Phase 1 in person classes initial exam and Phase 2 these registrations will be done through CT Train.

- The employees must create an account on CT Train
- The employee must verify their email address on CT Train (Must use personal email address not a work email address.)
- The employee must write their CT Train ID # on their Initial paper application for E-license
- Once their initial paper application is filled out their Med Coordinator will complete the electronic application in E-license
- The employee must have an approved E-license application (valid for one year) before they can register for the courses on CT train

THINGS TO REMEMBER FOR PHASE 1 AND 2 ATTENDEES:





All students must bring a pen or pencil for check in each day.



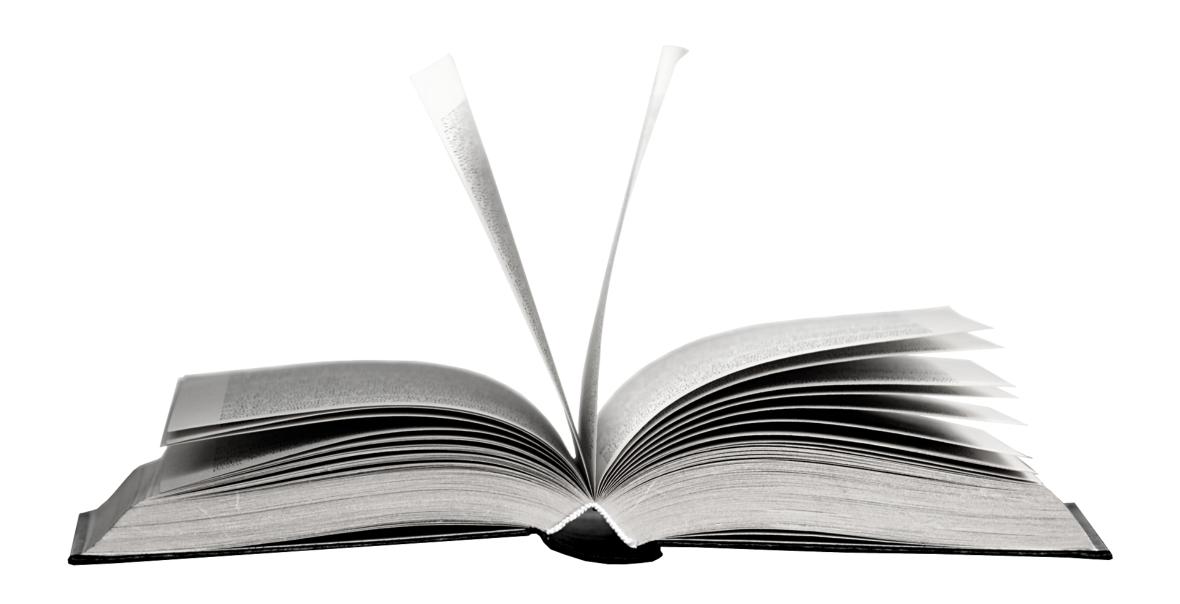
A valid photo ID is required for check in. No pictures of an ID will be accepted.



Masks are currently optional in DDS Training Centers.

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N-PH 1-23 37 (Phase 1) ID Number: 1109902

HARTFORD

Phase 1, Session One Date: July 5, 2023
Phase 1, Session Two Date: July 6, 2023
Phase 1, Session Three Date: July 7, 2023

Phase 1, Session Four Date: July 10, 2023 (Backup date July 12, 2023)

Sessions 1-4 Times: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: July 13, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 37 (Phase 2)

HARTFORD

Phase 2, Session One Date: July 17, 2023 Phase 2, Session Two Date: July 18, 2023 Sessions 1 and 2 Times: 4:30PM-7:30PM

Phase 2, Session Three Date: July 19, 2023 9:00-4:00pm Time assigned by instructor

(Backup date July 20, 2023)

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

N-PH 1-23 38 (Phase 1) ID Number: 1109903

HARTFORD

Phase 1, Session One Date: July 11, 2023

Phase 1, Session Two Date: July 13, 2023 (Backup date July 14, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: July 17, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 38 (Phase 2)

HARTFORD

Phase 2, Session One Date: July 18, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: July 19, 2023 (Backup date July 20, 2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**

N-PH 1-23 39 (Phase 1) ID Number: 1109904

HARTFORD

Phase 1, Session One Date: July 31, 2023

Phase 1, Session Two Date: August 2, 2023 (Backup date August 3, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

Exam Date and Time: August 4, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 39 (Phase 2)

HARTFORD

Phase 2, Session One Date: August 7, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: August 8, 2023 (Backup date August 9, 2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

N-PH 1-23 40 (Phase 1) ID Number: 1109905

HARTFORD

Phase 1, Session One Date: August 4, 2023

Phase 1, Session Two Date: August 8, 2023

Phase 1, Session Three Date: August 9, 2023

Phase 1, Session Four Date: August 10, 2023 (Backup date August 11, 2023)

Sessions 1-4 Times: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: August 14, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 40 (Phase 2)

HARTFORD

Phase 2, Session One Date: August 18, 2023

Phase 2, Session Two Date: August 21, 2023

Sessions 1 and 2 Times: 4:30PM-7:30PM

Phase 2, Session Three Date: August 23, 2023 9:00-4:00pm Time assigned by

instructor (Backup date August 25, 2023)

N-PH 1-23 41 (Phase 1) ID Number: 1109906

HARTFORD

Phase 1, Session One Date: August 10, 2023

Phase 1, Session Two Date: August 11, 2023 (Backup date August 16, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

Exam Date and Time: August 17, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 41 (Phase 2)

HARTFORD

Phase 2, Session One Date: August 21, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: August 24, 2023 (Backup date August 28, 2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

N-PH 1-23 42 (Phase 1) ID Number: 1109907

WILLIMANTIC

Phase 1, Session One Date: September 5, 2023

Phase 1, Session Two Date: September 7, 2023 (Backup date: September 8, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 90 South Park Street, Willimantic, CT, Training Room

Exam Date and Time: September 13, 2023, 10:00AM

Exam Location: DDS North, 90 South Park Street, Willimantic, CT, Training Room

N-PH 2-23 42 (Phase 2)

WILLIMANTIC

Phase 2, Session One Date: September 25, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: September 27, 2023 (Backup date September 28,

2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**

Class Location: DDS North, 90 South Park Street, Willimantic, CT Training

Room

N-PH 1-23 43 (Phase 1) ID Number: 1109908

HARTFORD

Phase 1, Session One Date: September 5, 2023

Phase 1, Session Two Date: September 8, 2023 (Backup date September 11,

2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

Exam Date and Time: September 13, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 43 (Phase 2)

HARTFORD

Phase 2, Session One Date: September 15, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: September 18, 2023 (Backup date September 22,

2023)

Session Two Time: 8:30AM-3:30PM Time assigned by instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

N-PH 1-23 44 (Phase 1) ID Number: 1109909

HARTFORD

Phase 1, Session One Date: September 7, 2023

Phase 1, Session Two Date: September 12, 2023 (Backup date September 14,

2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

Exam Date and Time: September 15, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 44 (Phase 2)

HARTFORD

Phase 2, Session One Date: September 19, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: September 20, 2023 (Backup date September 21,

2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**)

N-PH 1-23 45 (Phase 1) ID Number: 1109910

HARTFORD

Phase 1, Session One Date: September 18, 2023
Phase 1, Session Two Date: September 19, 2023
Phase 1, Session Three Date: September 20, 2023

Phase 1, Session Four Date: September 22, 2023 (Backup date September 25, 2023)

Sessions 1-4 Times: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: September 26, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 45 (Phase 2)

HARTFORD

Phase 2, Session One Date: September 27, 2023 Phase 2, Session Two Date: September 28, 2023

Sessions 1 and 2 Times: 4:30PM-7:30PM

Phase 2, Session Three Date: September 29, 2023, 9:00AM-4:00PM Time assigned by

instructor (Backup date October 2, 2023)

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

N-PH 1-23 46 (Phase 1) ID Number: 1109912

HARTFORD

Phase 1, Session One Date: October 3, 2023

Phase 1, Session Two Date: October 5, 2023 (Backup date October 6, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 127B

Exam Date and Time: October 12, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 46 (Phase 2)

HARTFORD

Phase 2, Session One Date: October 16, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: October 18, 2023 (Backup date October 20, 2023)

Session Two Time: 8:30AM-3:30PM Time assigned by instructor

N-PH 1-23 47 (Phase 1) ID Number: 1109913

HARTFORD

Phase 1, Session One Date: October 5, 2023
Phase 1, Session Two Date: October 6, 2023
Phase 1, Session Three Date: October 11, 2023

Phase 1, Session Four Date: October 12, 2023 (Backup date October 16, 2023)

Sessions 1-4 Times: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: October 18, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 47 (Phase 2)

HARTFORD

Phase 2, Session One Date: October 23, 2023 Phase 2, Session Two Date: October 25, 2023

Sessions 1 and 2 Times: 4:30PM-7:30PM

Phase 2, Session Three Date: October 27, 2023, 9:00AM-4:00PM Time assigned by

instructor (Backup date October 31, 2023)

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

N-PH 1-23 48 (Phase 1) ID Number: 1109914

HARTFORD

Phase 1, Session One Date: October 5, 2023

Phase 1, Session Two Date: October 11, 2023 (Backup date October 13, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

Exam Date and Time: October 16, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 48 (Phase 2)

HARTFORD

Phase 2, Session One Date: October 17, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: October 18, 2023 (Backup date October 19, 2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**

N-PH 1-23 49 (Phase 1) ID Number: 1109915

HARTFORD

Phase 1, Session One Date: October 11, 2023

Phase 1, Session Two Date: October 13, 2023 (Backup date October 16, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: October 17, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 49 (Phase 2)

HARTFORD

Phase 2, Session One Date: October 19, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: October 23, 2023 (Backup date October 24, 2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

N-PH 1-23 50 (Phase 1) ID Number: 1109917

WILLIMANTIC

Phase 1, Session One Date: October 30, 2023

Phase 1, Session Two Date: November 1, 2023 (Backup date: November 2, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 90 South Park Street, Willimantic, CT, Conference

Room

Exam Date and Time: November 6, 2023, 10:00AM

Exam Location: DDS North, 90 South Park Street, Willimantic, CT, Conference

Room

N-PH 2-23 50 (Phase 2)

WILLIMANTIC

Phase 2, Session One Date: November 27, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: November 29, 2023 (Backup date November 30,

2023)

Session Two Time: 8:30AM-3:30PM **Time assigned by instructor**

Class Location: DDS North, 90 South Park Street, Willimantic, CT Conference

Room

N-PH 1-23 51 (Phase 1) ID Number: 1109918

HARTFORD

Phase 1, Session One Date: October 31, 2023

Phase 1, Session Two Date: November 1, 2023 (Backup date November 2, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: November 6, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 51 (Phase 2)

HARTFORD

Phase 2, Session One Date: November 7, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: November 8, 2023 (Backup date November 9,

2023)

Session Two Time: 8:30AM-3:30PM **Times assigned by instructor**

Class Location: DDS North, 61 Woodland Street, Hartford, CT, Room 169

N-PH 1-23 52 (Phase 1) ID Number: 1109919

HARTFORD

Phase 1, Session One Date: November 1, 2023
Phase 1, Session Two Date: November 2 2023
Phase 1, Session Three Date: November 3, 2023

Phase 1, Session Four Date: November 6, 2023 (Backup date November 7, 2023)

Sessions 1-4 Times: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: November 9, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 52 (Phase 2)

HARTFORD

Phase 2, Session One Date: November 13, 2023 Phase 2, Session Two Date: November 14, 2023

Sessions 1 and 2 Times: 4:30PM-7:30PM

Phase 2, Session Three Date: November 15, 2023, 9:00AM-4:00PM Time assigned

by instructor (Backup date November 16, 2023)

N-PH 1-23 53 (Phase 1) ID Number: 1109920

HARTFORD

Phase 1, Session One Date: November 2, 2023

Phase 1, Session Two Date: November 3, 2023 (Backup date November 6, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 127B

Exam Date and Time: November 7, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 53 (Phase 2)

HARTFORD

Phase 2, Session One Date: November 14, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: November 16, 2023 (Backup date November 17,

2023)

Session Two Time: 8:30AM-3:30PM **Times assigned by instructor**

Class Location: DDS North, 61 Woodland Street, Hartford, CT, Room 127B

N-PH 1-23 54 (Phase 1) ID Number: 1109940

HARTFORD

Phase 1, Session One Date: December 1, 2023

Phase 1, Session Two Date: December 5, 2023 (Backup date December 7, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 127B

Exam Date and Time: December 13, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 54 (Phase 2)

HARTFORD

Phase 2, Session One Date: December 19, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: December 21, 2023 (Backup date December 22,

2023)

Session Two Time: 8:30AM-3:30PM **Times assigned by instructor**

N-PH 1-23 55 (Phase 1) ID Number: 1109941

HARTFORD

Phase 1, Session One Date: December 4, 2023

Phase 1, Session Two Date: December 5, 2023 (Backup date December 7, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: December 12, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 55 (Phase 2)

HARTFORD

Phase 2, Session One Date: December 19, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: December 20, 2023 (Backup date December 22,

2023)

Session Two Time: 8:30AM-3:30PM Times assigned by instructor

Class Location: DDS North, 61 Woodland Street, Hartford, CT, Room 169

N-PH 1-23 56 (Phase 1) ID Number: 1109942

HARTFORD

Phase 1, Session One Date: December 5, 2023

Phase 1, Session Two Date: December 7, 2023 (Backup date December 8, 2023)

Session 1 and 2 Times: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

Exam Date and Time: December 11, 2023, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 56 (Phase 2)

HARTFORD

Phase 2, Session One Date: December 12, 2023

Session Time: 8:30AM-3:30PM

Phase 2, Session Two Date: December 13, 2023 (Backup date December 14,

2023)

Session Two Time: 8:30AM-3:30PM **Times assigned by instructor**

N-PH 1-23 57 (Phase 1) ID Number: 1109943

HARTFORD

Phase 1, Session One Date: December 7, 2023
Phase 1, Session Two Date: December 8 2023
Phase 1, Session Three Date: December 11, 2023

Phase 1, Session Four Date: December 12, 2023 (Backup date December 13, 2023)

Sessions 1-4 Times: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Exam Date and Time: December 14, 2023, 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer lab

N-PH 2-23 57 (Phase 2)

HARTFORD

Phase 2, Session One Date: December 18, 2023 Phase 2, Session Two Date: December 19, 2023

Sessions 1 and 2 Times: 4:30PM-7:30PM

Phase 2, Session Three Date: December 21, 2023, 9:00AM-4:00PM Time assigned

by instructor (Backup date December 22, 2023)

S-PH 1-23 58 (Phase 1) ID Number: 1109944

WALLINGFORD

Phase 1, Session One Date: July 10, 2023

Phase 1, Session Two Date: July 11, 2023 (Backup date July 12, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

Exam Date and Time: July 17, 2023 10:00AM

Exam Location: DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

S-PH 2-23 58 (Phase 2)

WALLINGFORD

Phase 2, Session One Date: July 24, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: July 26, 2023 (Backup date July 27, 2023) Session Two Time: 9:00AM-4:00PM Times assigned by instructor Class Location: DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

S-PH 1-23 59 (Phase 1) ID Number: 1109946

NEW HAVEN

Phase 1, Session One Date: July 17, 2023 Phase 1, Session Two Date: July 18, 2023 Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 370 James Street, New Haven, CT, Training Room

Exam Date and Time: July 20, 2023, 1:00PM

Exam Location: DDS South, 370 James Street, New Haven, CT, Training Room

S-PH 2-23 59 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: July 26, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: July 27, 2023 (Backup date August 8, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Training Room

S-PH 1-23 60 (Phase 1) ID Number: 1109947

WALLINGFORD

Phase 1, Session One Date: August 2, 2023

Phase 1, Session Two Date: August 3, 2023 (Backup date August 7, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

Exam Date and Time: August 14, 2023, 10:00AM

Exam Location:DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

S-PH 2-23 60 (Phase 2)

WALLINGFORD

Phase 2, Session One Date: August 22, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: August 24, 2023 (Backup date August 28, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location:DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

S-PH 1-23 61 (Phase 1) ID Number: 1109948

NEW HAVEN

Phase 1, Session One Date: August 2, 2023 Phase 1, Session Two Date: August 4, 2023

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 370 James Street, New Haven, CT Wooster Room

Exam Date and Time: August 7, 2023, 10:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

S-PH 2-23 61 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: August 14, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: August 15, 2023 (Backup date August 17, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Wooster Room

S-PH 1-23 62 (Phase 1) ID Number: 1109949

NEW HAVEN

Phase 1, Session One Date: August 7, 2023

Phase 1, Session Two Date: August 8, 2023 (Backup date August 9, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South 370 James Street, New Haven, Training Room

Exam Date and Time: August 10, 2023, 10:00AM

Exam Location: DDS South 370 James Street, New Haven, Training Room

S-PH 2-23 62 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: August 23, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: August 25, 2023 (Backup date August 29, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Training Room

S-PH 1-23 63 (Phase 1) ID Number: 1109952

NEW HAVEN

Phase 1, Session One Date: September 6, 2023 Phase 1, Session Two Date: September 7, 2023

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 370 James Street, New Haven, CT Training Room

Exam Date and Time: September 8, 2023, 1:30PM

Exam Location: DDS South, 370 James Street, New Haven, CT

S-PH 2-23 63 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: September 18, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: September 19, 2023 (Backup date September 20,

2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Wooster Room

S-PH 1-23 64 (Phase 1) ID Number: 1109953

NORWICH

Phase 1, Session One Date: September 6, 2023

Phase 1, Session Two Date: September 8, 2023 (Backup date September 11,

2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South 401 West Thames Street, Campbell Building Norwich,

СТ

Exam Date and Time: September 14, 2023, 1:30PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building Norwich,

S-PH 2-23 64 (Phase 2)

NORWICH

Phase 2, Session One Date: September 27, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: September 28, 2023 (Backup date September 29,

2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 401 West Thames Street, Campbell Building Norwich,

CT

S-PH 1-23 65 (Phase 1) ID Number: 1109954

NEW HAVEN

Phase 1, Session One Date: October 2, 2023 Phase 1, Session Two Date: October 3, 2023

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 370 James Street, New Haven, CT, Training Room

Exam Date and Time: October 5, 2023, 1:00PM

Exam Location: DDS South, 370 James Street, New Haven, CT, Training Room

S-PH 2-23 65 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: October 12, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: October 13, 2023 (Backup date October 18, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Training Room

S-PH 1-23 66 (Phase 1) ID Number: 1110013

WALLINGFORD

Phase 1, Session One Date: October 3, 2023

Phase 1, Session Two Date: October 4, 2023 (Backup date October 10, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

Exam Date and Time: October 11, 2023, 10:00AM

Exam Location: DDS South, 35 Thorpe Ave – 3rd floor, Wallingford, CT

S-PH 2-23 66 (Phase 2)

WALLINGFORD

Phase 2, Session One Date: October 24, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: October 26, 2023 (Backup date October 30, 2023)

Session Two Time: 9:00AM-4:00PM Time assigned by instructor Class Location: DDS South, 35 Thorpe Ave — 3rd floor, Wallingford, CT

S-PH 1-23 67 (Phase 1) ID Number: 1110014

NORWICH

Phase 1, Session One Date: October 4, 2023

Phase 1, Session Two Date: October 6, 2023 (Backup date October 10, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South 401 West Thames Street, Campbell Building Norwich,

CT

Exam Date and Time: October 13, 2023, 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building Norwich,

CT

S-PH 2-23 67 (Phase 2)

NORWICH

Phase 2, Session One Date: October 23, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: October 24, 2023 (Backup date October 25, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 401 West Thames Street, Campbell Building Norwich,

CT

S-PH 1-23 68 (Phase 1) ID Number: 1110016

NEW HAVEN

Phase 1, Session One Date: November 2, 2023

Phase 1, Session Two Date: November 3, 2023 (Backup date November 6, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 370 James Street, New Haven, CT, Training Room

Exam Date and Time: November 7, 2023, 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT, Training Room

S-PH 2-23 68 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: November 15, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: November 16, 2023 (Backup date November 20,

2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Training Room

S-PH 1-23 69 (Phase 1) ID Number: 1110017

NEW HAVEN

Phase 1, Session One Date: November 6, 2023 Phase 1, Session Two Date: November 7, 2023

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 370 James Street, New Haven, CT, Wooster Room

Exam Date and Time: November 8, 2023, 1:00PM

Exam Location: DDS South, 370 James Street, New Haven, CT, Wooster Room

S-PH 2-23 69 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: November 16, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: November 17, 2023 (Backup date November 22,

2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Training Room

S-PH 1-23 70 (Phase 1) ID Number: 1110019

NEW HAVEN

Phase 1, Session One Date: December 4, 2023
Phase 1, Session Two Date: December 5, 2023

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS South, 370 James Street, New Haven, CT, Wooster Room

Exam Date and Time: December 7, 2023, 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT, Training Room

S-PH 2-23 70 (Phase 2)

NEW HAVEN

Phase 2, Session One Date: December 14, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: December 15, 2023 (Backup date December 20, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS South, 370 James Street, New Haven, Wooster Room

West Region Phase 1 and 2

W-PH 1-23 71 (Phase 1) ID Number: 1110057

SOUTHBURY

Phase 1, Session One Date: August 8, 2023

Phase 1, Session Two Date: August 10, 2023 (Backup date August 11, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS West, 1461 South Britain Road, Southbury, CT, Roselle

Training room

Exam Date and Time: August 14, 2023 9:30AM

Exam Location: DDS West, 1461 South Britain Road, Southbury, CT, Roselle

Computer lab

W-PH 2-23 71 (Phase 2)

SOUTHBURY

Phase 2, Session One Date: August 21, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: August 23, 2023 (Backup date August 29, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS West, 1461 South Britain Road, Southbury, CT, Roselle Training

room

W-PH 1-23 72 (Phase 1) ID Number: 1110058

CHESHIRE

Phase 1, Session One Date: September 5, 2023

Phase 1, Session Two Date: September 6, 2023 (Backup date September 8, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT

Exam Date and Time: September 11, 2023, 10:00AM

Exam Location: DDS West, 25 Creamery Road, Cheshire, CT

W-PH 2-23 72 (Phase 2)

CHESHIRE

Phase 2, Session One Date: September 25, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: September 28, 2023 (Backup date September 29,

2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS West, 25 Creamery Road, Cheshire, CT

West Region Phase 1 and 2

W-PH 1-23 73 (Phase 1) ID Number: 1110059

SOUTHBURY

Phase 1, Session One Date: October 16, 2023

Phase 1, Session Two Date: October 18, 2023 (Backup date October 19, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS West, 1461 South Britain Road, Southbury, CT, Roselle

Training room

Exam Date and Time: October 23, 2023 9:30AM

Exam Location: DDS West, 1461 South Britain Road, Southbury, CT, Roselle

Computer lab

W-PH 2-23 73 (Phase 2)

SOUTHBURY

Phase 2, Session One Date: October 26, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: October 30, 2023 (Backup date October 31, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS West, 1461 South Britain Road, Southbury, CT, Roselle Training

room

W-PH 1-23 74 (Phase 1) ID Number: 1110060

CHESHIRE

Phase 1, Session One Date: November 6, 2023

Phase 1, Session Two Date: November 8, 2023 (Backup date November 13, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT

Exam Date and Time: November 14, 2023, 10:00AM

Exam Location: DDS West, 25 Creamery Road, Cheshire, CT

W-PH 2-23 74 (Phase 2)

CHESHIRE

Phase 2, Session One Date: November 28, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: November 29, 2023 (Backup date November 30, 2023)

Session Two Time: 9:00AM-4:00PM Time assigned by instructor

Class Location: DDS West, 25 Creamery Road, Cheshire, CT

West Region Phase 1 and 2

W-PH 1-23 75 (Phase 1) ID Number: 1110061

SOUTHBURY

Phase 1, Session One Date: December 5, 2023

Phase 1, Session Two Date: December 7, 2023 (Backup date December 8, 2023)

Session 1 and 2 Time: 9:00AM-4:00PM

Class Location: DDS West, 1461 South Britain Road, Southbury, CT Roselle

Training Room

Exam Date and Time: December 11, 2023, 9:30AM

Exam Location: DDS West, 1461 South Britain Road, Southbury, CT Roselle

Training Room

W-PH 2-23 75 (Phase 2)

SOUTHBURY

Phase 2, Session One Date: December 14, 2023

Session Time: 9:00AM-4:00PM

Phase 2, Session Two Date: December 15, 2023 (Backup date December 18, 2023)

Session Two Time: 9:00AM-4:00PM **Time assigned by instructor**

Class Location: DDS West, 1461 South Britain Road, Southbury,CT Roselle

Training Room

STAND ALONE PHASE 1 EXAM AND/OR PHASE 2 CLASS

OVERVIEW

Stand-alone Phase 1 Initial exam and Phase 2 classes are designed for the online Phase 1 learner or someone that has previously failed the initial exam (84% or lower). If the employee already completed the online course, you simply need to register for the stand alone exam and phase 2 class.

- The employees must create an account on CT Train
- The employee must verify their email address on CT Train (Must use personal email address not a work email address.)
- The employee must write their CT Train ID # on their Initial paper application for E-license
- Once their initial paper application is filled out their Med Coordinator will complete the electronic application in E-license
- The employee must have an approved E-license application (valid for one year) before they can register for the courses on CT train

You (Med coordinator) will register for the online course through office 365, once you're approved, the online course code and the class number will be sent forn the employee to begin the online course. Your employee will have 21 days to complete the online course.



THINGS TO REMEMBER ATTENDES:



Exam attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the exam. There will be no exceptions.



All exam participants must bring a pen for check in and a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



Masks are currently options in DDS Training Centers.

NSA-PH 2-23 60 ID Number: 1110063

HARTFORD

Stand Alone Exam Date: June 30, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 60

HARTFORD

Stand Alone Phase 2 Session 1: July 6, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: July 7, 2023 (Backup date July 11, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

NSA-PH 2-23 61 ID Number: 1110064

HARTFORD

Stand Alone Exam Date: July 7, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 61

HARTFORD

Stand Alone Phase 2 Session 1: July 13, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: July 14, 2023 (Backup date July 20, 2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

NSA-PH 2-23 62 ID Number: 1110065

HARTFORD

Stand Alone Exam Date: July 18, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 62

HARTFORD

Stand Alone Phase 2 Session 1: July 25, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: July 27, 2023 (Backup date July 28, 2023) Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

NSA-PH 2-23 63 ID Number: 1110066

HARTFORD

Stand Alone Exam Date: July 20, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 63

HARTFORD

Stand Alone Phase 2 Session 1: July 25, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: July 26, 2023 (Backup date July 27, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

NSA-PH 2-23 64 ID Number: 1110067

HARTFORD

Stand Alone Exam Date: August 2, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 64

HARTFORD

Stand Alone Phase 2 Session 1: August 8, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: August 9, 2023 (Backup date August 15,

2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 127B

NSA-PH 2-23 65 ID Number: 1110068

HARTFORD

Stand Alone Exam Date: August 9, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 65

HARTFORD

Stand Alone Phase 2 Session 1: August 14, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: August 15, 2023 (Backup date August 16,

2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

NSA-PH 2-23 66 ID Number: 1110069

HARTFORD

Stand Alone Exam Date: August 24, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 66

HARTFORD

Stand Alone Phase 2 Session 1: August 29, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: August 30, 2023 (Backup date August 31,

2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

NSA-PH 2-23 67 ID Number: 1110070

HARTFORD

Stand Alone Exam Date: September 5, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 67

HARTFORD

Stand Alone Phase 2 Session 1: September 12, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: September 14, 2023 (Backup date

September 19, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

NSA-PH 2-23 68 ID Number: 1110071

HARTFORD

Stand Alone Exam Date: September 13, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 68

HARTFORD

Stand Alone Phase 2 Session 1: September 18, 2023 Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: September 20, 2023 (Backup date

September 22, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

NSA-PH 2-23 69 ID Number: 1110072

HARTFORD

Stand Alone Exam Date: September 19, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 69

HARTFORD

Stand Alone Phase 2 Session 1: September 26, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: September 27, 2023 (Backup date

September 28, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

NSA-PH 2-23 70 ID Number: 1110073

HARTFORD

Stand Alone Exam Date: September 26, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 70

HARTFORD

Stand Alone Phase 2 Session 1: October 3, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: October 4, 2023 (Backup date October 6,

2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

NSA-PH 2-23 71 ID Number: 1110075

HARTFORD

Stand Alone Exam Date: October 3, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 71

HARTFORD

Stand Alone Phase 2 Session 1: October 4, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: October 12, 2023 (Backup date October 25

, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

NSA-PH 2-23 72 ID Number: 1110076

HARTFORD

Stand Alone Exam Date: October 11, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 72

HARTFORD

Stand Alone Phase 2 Session 1: October 17, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: October 18, 2023 (Backup date October 20,

2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

NSA-PH 2-23 73 ID Number: 1110077

HARTFORD

Stand Alone Exam Date: November 1, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 73

HARTFORD

Stand Alone Phase 2 Session 1: November 6, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: November 8, 2023 (Backup date November

9, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

NSA-PH 2-23 74 ID Number: 1110078

HARTFORD

Stand Alone Exam Date: November 2, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 74

HARTFORD

Stand Alone Phase 2 Session 1: November 8, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: November 13, 2023 (Backup date

November 15, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 127B

NSA-PH 2-23 75 ID Number: 1110079

HARTFORD

Stand Alone Exam Date: November 22, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 75

HARTFORD

Stand Alone Phase 2 Session 1: November 28, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: November 29, 2023 (Backup date

November 30, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

NSA-PH 2-23 76 ID Number: 1110080

HARTFORD

Stand Alone Exam Date: December 1, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 76

HARTFORD

Stand Alone Phase 2 Session 1: December 6, 2023
Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: December 11, 2023 (Backup date

December 13, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 127B

NSA-PH 2-23 77 ID Number: 1110081

HARTFORD

Stand Alone Exam Date: December 8, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 77

HARTFORD

Stand Alone Phase 2 Session 1: December 14, 2023
Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: December 15, 2023 (Backup date

December 20, 2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

NSA-PH 2-23 78 ID Number: 1110082

HARTFORD

Stand Alone Exam Date: December 15, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSA-PHC 2-23 78

HARTFORD

Stand Alone Phase 2 Session 1: December 21, 2023 Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: December 27, 2023 (Backup date

December 28, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM Time assigned by

instructor

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 171

SSA-PH 2-23 79 ID Number: 1110102

NEW HAVEN

Stand Alone Exam Date: July 14, 2023

Exam Time: 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, Wooster Room

SSA-PHC 2-23 79

NEW HAVEN

Stand Alone Phase 2 Session 1: July 31, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM Stand Alone Phase 2 Session 2 Date: August 1, 2023

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Class Location: DDS South, 370 James Street, New Haven, CT Wooster room

SSA-PH 2-23 80 ID Number: 1110104

NEW HAVEN

Stand Alone Exam Date: July 20, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 370 James Street, New Haven, Training Room

SSA-PHC 2-23 80

NEW HAVEN

Stand Alone Phase 2 Session 1: July 28, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: July 31, 2023 (Backup date August 10,

2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Sessions Location: DDS South, 370 James Street, New Haven, CT

SSA-PH 2-23 81 ID Number: 1110106

NEW HAVEN

Stand Alone Exam Date: August 28, 2023

Exam Time: 12:00PM

Exam Location: DDS South, 370 James Street, New Haven, Training Room

SSA-PHC 2-23 81

NEW HAVEN

Stand Alone Phase 2 Session 1: September 11, 2023
Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM
Stand Alone Phase 2 Session 2 Date: September 12, 2023

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Class Location: DDS South, 370 James Street, New Haven, CT

SSA-PH 2-23 82 ID Number: 1110108

NORWICH

Stand Alone Exam Date: September 7, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSA-PHC 2-23 82

NORWICH

Stand Alone Phase 2 Session 1: September 19, 2023 Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: September 21, 2023 (Backup date

September 22, 2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Sessions Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSA-PH 2-23 83 ID Number: 1110110

NEW HAVEN

Stand Alone Exam Date: October 4, 2023

Exam Time: 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSA-PHC 2-23 83

NEW HAVEN

Stand Alone Phase 2 Session 1: October 16, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM Stand Alone Phase 2 Session 2 Date: October 17, 2023

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Class Location: DDS South, 370 James Street, New Haven, CT

SSA-PH 2-23 84 ID Number: 1110111

NEW HAVEN

Stand Alone Exam Date: November 7, 2023

Exam Time: 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSA-PHC 2-23 84

NEW HAVEN

Stand Alone Phase 2 Session 1: November 20, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: November 21, 2023

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Sessions Location: DDS South, 370 James Street, New Haven, CT

SSA-PH 2-23 85 ID Number: 1110112

NEW HAVEN

Stand Alone Exam Date: November 21, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 370 James Street, New Haven, Training Room

SSA-PHC 2-23 85

NEW HAVEN

Stand Alone Phase 2 Session 1: November 29, 2023 Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: November 30, 2023 (Backup date December

1, 2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by instructor

Class Location: DDS South, 370 James Street, New Haven, CT

SSA-PH 2-23 86 ID Number: 1110113

NEW HAVEN

Stand Alone Exam Date: December 13, 2023

Exam Time: 12:30PM

Exam Location: DDS South, 370 James Street, New Haven, Training Room

SSA-PHC 2-23 86

NEW HAVEN

Stand Alone Phase 2 Session 1: December 18, 2023 Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM Stand Alone Phase 2 Session 2 Date: December 19, 2023

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM Time assigned by

instructor

Sessions Location: DDS South, 370 James Street, New Haven, CT Wooster Room

WSA-PH 2-23 87 ID Number: 1110114

CHESHIRE

Stand Alone Exam Date: June 21, 2023

Exam Time: 2:00PM

Exam Location: 25 Creamery Road, Cheshire, CT

WSA-PHC 2-23 87

CHESHIRE

Stand Alone Phase 2 Session 1: July 8, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: July 15, 2023 (Back update July 22, 2023) Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM (Times will be assigned

by instructor)

Sessions Location: 25 Creamery Road, Cheshire, CT

WSA-PH 2-23 88 ID Number: 1110115

CHESHIRE

Stand Alone Exam Date: July 10, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT

WSA-PHC 2-23 88

CHESHIRE

Stand Alone Phase 2 Session 1: July 29, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: August 5, 2023 (Backup date August 12, 2023) Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM (Times will be assigned by

instructor)

WSA-PH 2-23 89 ID Number: 1110116

CHESHIRE

Stand Alone Exam Date: July 11, 2023

Exam Time: 9:00am

Exam Location: 25 Creamery Road, Cheshire CT

WSA-PHC 2-23 89

CHESHIRE

Stand Alone Phase 2 Session 1: July 24, 2023

Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: July 26, 2023 (Backup date July 28, 2023) Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM (Times will be assigned

by instructor)

Sessions Location: 25 Creamery Road, Cheshire CT

WSA-PH 2-23 90 ID Number: 1110169

CHESHIRE

Stand Alone Exam Date: August 15, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT

WSA-PHC 2-23 90

CHESHIRE

Stand Alone Phase 2 Session 1: September 9, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: September 16, 2023 (Backup date

September 23, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM (Times will be assigned

by instructor)

WSA-PH 2-23 91 ID Number: 1110170

SOUTHBURY

Stand Alone Exam Date: September 11, 2023

Exam Time: 10:00AM

Exam Location: DDS West 1461 South Britain Rd, Southbury, CT Roselle

Computer Lab

WSA-PHC 2-23 91

SOUTHBURY

Stand Alone Phase 2 Session 1: September 19, 2023 Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: September 21, 2023 (Backup date

September 22, 2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM (Times will be assigned

by instructor)

Sessions Location: DDS West 1461 South Britain Rd, Southbury, CT Roselle

Computer Lab

WSA-PH 2-23 92 ID Number: 1110171

CHESHIRE

Stand Alone Exam Date: September 27, 2023

Exam Time: 2:00PM

Exam Location: 25 Creamery Road, Cheshire, CT

WSA-PHC 2-23 92

CHESHIRE

Stand Alone Phase 2 Session 1: October 14, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: October 21, 2023 (Backup date October 28,

2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM (Times will be assigned

by instructor)

WSA-PH 2-23 93 ID Number: 1110173

SOUTHBURY

Stand Alone Exam Date: November 6, 2023

Exam Time: 10:00AM

Exam Location: DDS West 1461 South Britain Rd, Southbury, CT Roselle

Computer Lab

WSA-PHC 2-23 93

SOUTHBURY

Stand Alone Phase 2 Session 1: November 16, 2023 Stand Alone Phase 2 Session 1 Time: 9:00AM-4:00PM

Stand Alone Phase 2 Session 2 Date: November 17, 2023 (Backup date

November 20, 2023)

Stand Alone Phase 2 Session 2 Time: 9:00AM-4:00PM (Times will be assigned

by instructor)

Sessions Location: DDS West 1461 South Britain Rd, Southbury, CT Roselle

Computer Lab

WSA-PH 2-23 94 ID Number: 1110174

CHESHIRE

Stand Alone Exam Date: November 14, 2023

Exam Time: 1:00PM

Exam Location: 25 Creamery Road, Cheshire, CT

WSA-PHC 2-23 94

CHESHIRE

Stand Alone Phase 2 Session 1: December 2, 2023

Stand Alone Phase 2 Session 1 Time: 8:30AM-3:30PM

Stand Alone Phase 2 Session 2 Date: December 9, 2023 (Backup date December

16, 2023)

Stand Alone Phase 2 Session 2 Time: 8:30AM-3:30PM (Times will be assigned

by instructor)

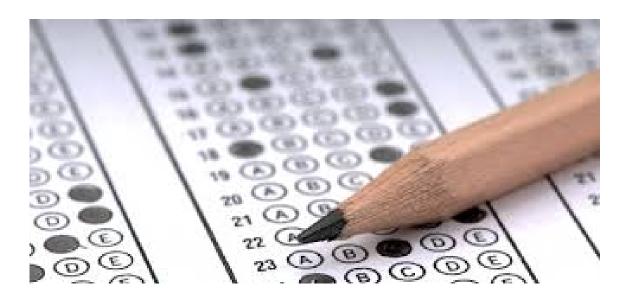
STAND ALONE EXAMS (FOR OPTION B CLASSES)

OVERVIEW

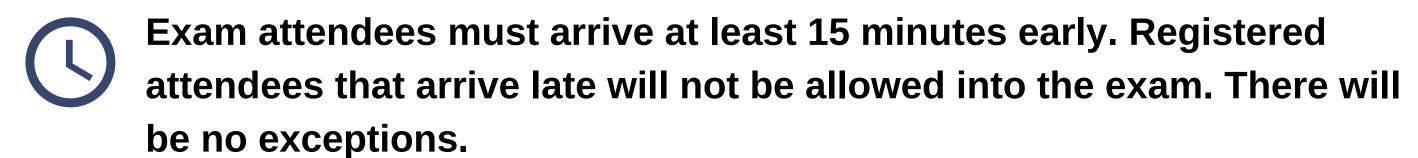
These exams are intended for employees who have completed the option B phase 1 class at their agency.

- The employees must create an account on CT Train
- The employee must verify their email address on CT Train (Must use personal email address not a work email address.)
- The employee must write their CT Train ID # on their Initial paper application for E-license
- Once their initial paper application is filled out their Med Coordinator will complete the electronic application in E-license
- The employee must have an approved E-license application (valid for one year) before they can register for the courses on CT train

If the employee fails the exam (84% or lower) they will need to register for another Option B Stand alone exam. Employees should select exams that are at least 2 weeks (10 business days) prior to their phase 2 class dates.



THINGS TO REMEMBER ATTENDES:





All exam participants must bring a pen for check in and a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



Masks are currently options in DDS Training Centers.

NSAE-23 170 ID Number: 1110117

WILLIMANTIC

Stand Alone Exam Date: July 6, 2023

Exam Time: 10:00AM

Exam Location: DDS North 90 South Park Street, Willimantic, CT

NSAE-23 171 ID Number: 1110175

HARTFORD

Stand Alone Exam Date: July 6, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 172 ID Number: 1110177

HARTFORD

Stand Alone Exam Date: July 10, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 173 ID Number: 1110178

HARTFORD

Stand Alone Exam Date: July 18, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 174 ID Number: 1110179

HARTFORD

Stand Alone Exam Date: July 20, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 175 ID Number: 1110180

WILLIMANTIC

Stand Alone Exam Date: July 25, 2023

Exam Time: 1:00PM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 176 ID Number: 1110181

HARTFORD

Stand Alone Exam Date: July 25, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 177 ID Number: 1110182

HARTFORD

Stand Alone Exam Date: July 31, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 178 ID Number: 1110183

HARTFORD

Stand Alone Exam Date: August 3, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 179 ID Number: 1110184

WILLIMANTIC

Stand Alone Exam Date: August 7, 2023

Exam Time: 10:00AM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 180 ID Number: 1110185

HARTFORD

Stand Alone Exam Date: August 10, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 181 ID Number: 1110186

HARTFORD

Stand Alone Exam Date: August 16, 2023

Exam Time: 1:00PM

NSAE-23 182 ID Number: 1110187

HARTFORD

Stand Alone Exam Date: August 21, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 183 ID Number: 1110188

WILLIMANTIC

Stand Alone Exam Date: August 25, 2023

Exam Time: 1:00PM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 184 ID Number: 1110189

HARTFORD

Stand Alone Exam Date: August 28, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 185 ID Number: 1110190

HARTFORD

Stand Alone Exam Date: August 31, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 186 ID Number: 1110191

HARTFORD

Stand Alone Exam Date: September 6, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 187 ID Number: 1110192

HARTFORD

Stand Alone Exam Date: September 11, 2023

Exam Time: 1:00PM

NSAE-23 188 ID Number: 1110193

WILLIMANTIC

Stand Alone Exam Date: September 15, 2023

Exam Time: 10:00AM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 189 ID Number: 1110213

HARTFORD

Stand Alone Exam Date: September 15, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 190 ID Number: 1110214

HARTFORD

Stand Alone Exam Date: September 20, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 191 ID Number: 1110215

WILLIMANTIC

Stand Alone Exam Date: September 20, 2023

Exam Time: 1:00PM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 192 ID Number: 1110216

HARTFORD

Stand Alone Exam Date: September 25th, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 193 ID Number: 1110217

HARTFORD

Stand Alone Exam Date: Septmeber 28, 2023

Exam Time: 10:00AM

NSAE-23 194 ID Number: 1110218

WILLIMANTIC

Stand Alone Exam Date: October 4, 2023

Exam Time: 10:00AM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 195 ID Number: 1110219

HARTFORD

Stand Alone Exam Date: October 5, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 196 ID Number: 1110221

HARTFORD

Stand Alone Exam Date: October 10, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 197 ID Number: 1110222

HARTFORD

Stand Alone Exam Date: October 13th, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 198 ID Number: 1110223

HARTFORD

Stand Alone Exam Date: October 18, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 199 ID Number: 1110224

WILLIMANTIC

Stand Alone Exam Date: October 24, 2023

Exam Time: 1:00PM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 200 ID Number: 1110225

HARTFORD

Stand Alone Exam Date: October 25, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 201 ID Number: 1110226

HARTFORD

Stand Alone Exam Date: October 30, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 202 ID Number: 1110227

HARTFORD

Stand Alone Exam Date: November 3, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 203 ID Number: 1110228

WILLIMANTIC

Stand Alone Exam Date: November 3, 2023

Exam Time: 10:00AM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 204 ID Number: 1110229

HARTFORD

Stand Alone Exam Date: November 8, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 205 ID Number: 1110230

HARTFORD

Stand Alone Exam Date: November 13, 2023

Exam Time: 1:00PM

NSAE-23 206 ID Number: 1110231

HARTFORD

Stand Alone Exam Date: November 16, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 207 ID Number: 1110232

HARTFORD

Stand Alone Exam Date: November 20, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 208 ID Number: 1110233

WILLIMANTIC

Stand Alone Exam Date: November 20, 2023

Exam Time: 1:00PM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 209 ID Number: 1110234

HARTFORD

Stand Alone Exam Date: November 30, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 210 ID Number: 1110235

HARTFORD

Stand Alone Exam Date: December 4, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 211 ID Number: 1110236

WILLIMANTIC

Stand Alone Exam Date: December 6, 2023

Exam Time: 10:00AM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

NSAE-23 212 ID Number: 1110237

HARTFORD

Stand Alone Exam Date: December 8, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 213 ID Number: 1110238

HARTFORD

Stand Alone Exam Date: December 15, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 214 ID Number: 1110239

HARTFORD

Stand Alone Exam Date: December 20, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 215 ID Number: 1110240

HARTFORD

Stand Alone Exam Date: December 26, 2023

Exam Time: 1:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 216 ID Number: 1110241

HARTFORD

Stand Alone Exam Date: December 28, 2023

Exam Time: 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Computer Lab

NSAE-23 217 ID Number: 1110242

WILLIMANTIC

Stand Alone Exam Date: December 28, 2023

Exam Time: 1:00PM

Exam Location: 90 South Park Street, Willimantic, CT Training Room

SSAE-23 218 ID Number: 1110243

NEW HAVEN

Stand Alone Exam Date: July 5, 2023

Exam Time: 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 219 ID Number: 1110244

NEW HAVEN

Stand Alone Exam Date: July 7, 2023

Exam Time: 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 220 ID Number: 1110245

NORWICH

Stand Alone Exam Date: July 7, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 221 ID Number: 1110247

NORWICH

Stand Alone Exam Date: July 19, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 222 ID Number: 1110248

NEW HAVEN

Stand Alone Exam Date: July 21, 2023

Exam Time: 9:00AM

SSAE-23 223 ID Number: 1110249

NORWICH

Stand Alone Exam Date: August 2, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 224 ID Number: 1110250

NEW HAVEN

Stand Alone Exam Date: August 3, 2023

Exam Time: 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 225 ID Number: 1110251

NORWICH

Stand Alone Exam Date: August 8, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 226 ID Number: 1110252

NEW HAVEN

Stand Alone Exam Date: August 14, 2023

Exam Time: 9:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 227 ID Number: 1110253

NEW HAVEN

Stand Alone Exam Date: August 21, 2023

Exam Time: 9:00AM

SSAE-23 228 ID Number: 1110254

NORWICH

Stand Alone Exam Date: September 1, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 229 ID Number: 1110255

NEW HAVEN

Stand Alone Exam Date: September 6, 2023

Exam Time: 11:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 230 ID Number: 1110256

NORWICH

Stand Alone Exam Date: September 12, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 231 ID Number: 1110257

NEW HAVEN

Stand Alone Exam Date: September 15, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 232 ID Number: 1110258

NEW HAVEN

Stand Alone Exam Date: September 22, 2023

Exam Time: 10:00AM

SSAE-23 233 ID Number: 1110259

NORWICH

Stand Alone Exam Date: October 2, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 234 ID Number: 1110260

NEW HAVEN

Stand Alone Exam Date: October 12, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 235 ID Number: 1110261

NEW HAVEN

Stand Alone Exam Date: October 23, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 236 ID Number: 1110262

NEW HAVEN

Stand Alone Exam Date: October 26, 2023

Exam Time: 11:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 237 ID Number: 1110263

NORWICH

Stand Alone Exam Date: October 26, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 238 ID Number: 1110264

NEW HAVEN

Stand Alone Exam Date: November 1, 2023

Exam Time: 11:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 239 ID Number: 1110265

NORWICH

Stand Alone Exam Date: November 1, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 240 ID Number: 1110266

NEW HAVEN

Stand Alone Exam Date: November 8, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 241 ID Number: 1110267

NEW HAVEN

Stand Alone Exam Date: November 13, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 242 ID Number: 1110268

NORWICH

Stand Alone Exam Date: November 15, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 243 ID Number: 1110276

NEW HAVEN

Stand Alone Exam Date: December 6, 2023

Exam Time: 12:00PM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 244 ID Number: 1110277

NORWICH

Stand Alone Exam Date: December 8, 2023

Exam Time: 1:00PM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 245 ID Number: 1110278

NORWICH

Stand Alone Exam Date: December 12, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

SSAE-23 246 ID Number: 1110279

NEW HAVEN

Stand Alone Exam Date: December 13, 2023

Exam Time: 10:00AM

Exam Location: DDS South, 370 James Street, New Haven, CT

SSAE-23 247 ID Number: 1110280

NEW HAVEN

Stand Alone Exam Date: December 18, 2023

Exam Time: 10:00AM

WSAE-23 248 ID Number: 1110282

SOUTHBURY

Stand Alone Exam Date: July 10, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 249 ID Number: 1110283

CHESHIRE

Stand Alone Exam Date: July 11, 2023

Exam Time: 1:00PM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 250 ID Number: 1110284

SOUTHBURY

Stand Alone Exam Date: July 17, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 251 ID Number: 1110285

CHESHIRE

Stand Alone Exam Date: July 19, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 252 ID Number: 1110286

SOUTHBURY

Stand Alone Exam Date: July 24, 2023

Exam Time: 10:00AM

WSAE-23 253 ID Number: 1110287

SOUTHBURY

Stand Alone Exam Date: July 31, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 254 ID Number: 1110288

SOUTHBURY

Stand Alone Exam Date: August 7, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 255 ID Number: 1110289

CHESHIRE

Stand Alone Exam Date: August 9, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 256 ID Number: 1110290

SOUTHBURY

Stand Alone Exam Date: August 14, 2023

Exam Time: 12:00PM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 257 ID Number: 1110292

SOUTHBURY

Stand Alone Exam Date: August 21, 2023

Exam Time: 10:00AM

WSAE-23 258 ID Number: 1110293

CHESHIRE

Stand Alone Exam Date: August 22, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 259 ID Number: 1110294

SOUTHBURY

Stand Alone Exam Date: August 28, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 260 ID Number: 1110295

CHESHIRE

Stand Alone Exam Date: September 11, 2023

Exam Time: 1:00PM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 261 ID Number: 1110298

SOUTHBURY

Stand Alone Exam Date: September 11, 2023

Exam Time: 12:00PM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 262 ID Number: 1110300

SOUTHBURY

Stand Alone Exam Date: September 15, 2023

Exam Time: 10:00AM

WSAE-23 263 ID Number: 1110302

SOUTHBURY

Stand Alone Exam Date: September 18, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 264 ID Number: 1110304

CHESHIRE

Stand Alone Exam Date: September 19, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 265 ID Number: 1110305

SOUTHBURY

Stand Alone Exam Date: September 25, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 266 ID Number: 1110306

SOUTHBURY

Stand Alone Exam Date: October 2, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 267 ID Number: 1110307

SOUTHBURY

Stand Alone Exam Date: October 16, 2023

Exam Time: 10:00AM

WSAE-23 268 ID Number: 1110308

CHESHIRE

Stand Alone Exam Date: October 18, 2023

Exam Time: 1:00PM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 269 ID Number: 1110309

SOUTHBURY

Stand Alone Exam Date: October 23, 2023

Exam Time: 12:00PM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 270 ID Number: 1110310

CHESHIRE

Stand Alone Exam Date: October 26, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 271 ID Number: 1110312

SOUTHBURY

Stand Alone Exam Date: October 30, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 272 ID Number: 1110324

SOUTHBURY

Stand Alone Exam Date: November 6, 2023

Exam Time: 12:00PM

WSAE-23 273 ID Number: 1110325

CHESHIRE

Stand Alone Exam Date: November 7, 2023

Exam Time: 1:00PM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 274 ID Number: 1110326

SOUTHBURY

Stand Alone Exam Date: November 13, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 275 ID Number: 1110327

SOUTHBURY

Stand Alone Exam Date: November 20, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 276 ID Number: 1110328

SOUTHBURY

Stand Alone Exam Date: November 27, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 277 ID Number: 1110329

CHESHIRE

Stand Alone Exam Date: November 27, 2023

Exam Time: 1:00PM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 278 ID Number: 1110330

SOUTHBURY

Stand Alone Exam Date: December 4, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 279 ID Number: 1110331

CHESHIRE

Stand Alone Exam Date: December 6, 2023

Exam Time: 1:00PM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

WSAE-23 280 ID Number: 1110332

SOUTHBURY

Stand Alone Exam Date: December 8, 2023

Exam Time: 10:00AM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 281 ID Number: 1110333

SOUTHBURY

Stand Alone Exam Date: December 11, 2023

Exam Time: 12:00PM

Exam Location: 1461 South Britain Road, Southbury, CT, Roselle Computer lab

WSAE-23 282 ID Number: 1110334

SOUTHBURY

Stand Alone Exam Date: December 18, 2023

Exam Time: 10:00AM

WSAE-23 283 ID Number: 1110335

CHESHIRE

Stand Alone Exam Date: December 21, 2023

Exam Time: 10:00AM

Exam Location: 25 Creamery Road, Cheshire, CT, Training Room

RECERTIFICATION REVIEW CLASS AND EXAM

OVERVIEW

The Medication Administration Recertification Review Class and Exam is a two hour refresher course directly followed by the recertification exam. This is intended only for employees at agencies that do not give the recertification exam at their agency and test with DDS. It is recommended that all employees attend a review course before taking the recertification exam; however, on page 61, you can find information regarding stand alone recertification exams if the employee does not wish to attend the two hour review before testing. The recertification review course and exam registration form can be found on the DDS website.

THINGS TO REMEMBER FOR EXAM ATTENDEES:





All exam participants must bring a pen for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

North Region Recertification Review Class and Exam

HT-23 44-CE

Date: July 12, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 46-CE

Date: July 31, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

WI-23 48-CE

Date: August 15, 2023

Time: 10:00AM

Location: DDS North, 90 South Park

Road, Willimantic, CT

HT-23 50-CE

Date: September 6, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

WI-23 52-CE

Date: September 19, 2023

Time: 10:00AM

Location: DDS North, 90 South Park

Road, Willimantic, CT

WI-23 45-CE

Date: July 18, 2023

Time: 10:00AM

Location: DDS North, 90 South Park

Road, Willimantic, CT

HT-23 47-CE

Date: August 4, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 49-CE

Date: August 28, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 51-CE

Date: September 13, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 53-CE

Date: October 3, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

North Region Recertification Review Class and Exam

HT-23 54-CE

Date: October 12, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

WI-23 56-CE

Date: November 7, 2023

Time: 10:00AM

Location: DDS North, 90 South Park

Road, Willimantic, CT

HT-23 58-CE

Date: November 21, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

WI-23 60-CE

Date: December 14, 2023

Time: 10:00AM

Location: DDS North, 90 South Park

Road, Willimantic, CT

WI-23 55-CE

Date: October 17, 2023

Time: 10:00AM

Location: DDS North, 90 South Park

Road, Willimantic, CT

HT-23 57-CE

Date: November 14, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 59-CE

Date: December 11, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 61-CE

Date: December 15, 2023

Time: 9:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

South Region Recertification Review Class and Exam

NH-23 62-CE

Date: July 14, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NO-23 64-CE

Date: July 25, 2023

Time: 10:00AM

Location: DDS South, 401 West Thames Street, (Campbell Building),

Norwich, CT

Time: 10:00AM

Location: DDS South, 401 West Thames Street, (Campbell Building),

Location: DDS South, 370 James

Norwich, CT

NH-23 66-CE

Date: August 4, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 67-CE

NH-23 63-CE

Date: July 19, 2023

Street, New Haven, CT

NO-23 65-CE

Date: August 1, 2023

Time: 10:00AM

Date: August 18, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 68-CE

Date: September 1, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 69-CE

Date: September 12, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NO-23 70-CE

Date: September 18, 2023

Time: 10:00AM

Location: DDS South, 401 West Thames Street, (Campbell Building),

Norwich, CT

NH-23 71-CE

Date: October 2, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

South Region Recertification Review Class and Exam

NO-23 72-CE

Date: October 5, 2023

Time: 10:00AM

Location: DDS South, 401

West Thames Street,

(Campbell Building), Norwich, CT

NH-23 73-CE

Date: October 27, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 74-CE

Date: November 9, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NO-23 75-CE

Date: November 17, 2023

Time: 10:00AM

Location: DDS South, 401 West Thames Street, (Campbell Building), Norwich, CT

NH-23 76-CE

Date: November 27, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NO-23 77-CE

Date: December 4, 2023

Time: 10:00AM

Location: DDS South, 401 West Thames Street, (Campbell Building),

Norwich, CT

NH-23 78-CE

Date: December 5, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 79-CE

Date: December 14, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

West Region Recertification Review Class and Exam

CH-23 80-CE

Date: July 5, 2023 **Time:** 10:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 82-CE

Date: September 18, 2023

Time: 10:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 84-CE

Date: November 1, 2023

Time: 10:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 81-CE

Date: August 14, 2023

Time: 10:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 83-CE

Date: October 11, 2023

Time: 10:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 85-CE

Date: December 11, 2023

Time: 10:00AM

Location: 25 Creamery Road

Cheshire, CT

RECERTIFICATION STAND ALONE EXAMS

EXAM OVERVIEW

The Medication Administration Recertification Stand Alone Exams are only for employees at agencies that do not give the recertification exam at their agency and test with DDS. It is recommended that all employees take a review course before taking the recertification exam, see page 55 for additional details on the recertification review course prior to the exam. If the employee does not wish to attend the two hour review before testing, available stand alone recertification exams can be found in this section.

The recertification exam registration form can be found on the DDS website.

THINGS TO REMEMBER FOR EXAM ATTENDEES:





All exam participants must bring a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

North Region Recertification Stand Alone Exam

WI-23 124-EO

Date: July 10, 2023

Time: 1:00PM

Location: DDS North, 90 South

Park Rd, Willimantic, CT

HT-23 126-EO

Date: August 22, 2023

Time: 1:00PM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 128-EO

Date: September 20, 2023

Time: 10:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

WI-23 130-EO

Date: October 26, 2023

Time: 10:00AM

Location: DDS North, 90 South

Park Rd, Willimantic, CT

HT-23 132-EO

Date: November 1, 2023

Time: 10:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 134-EO

Date: December 4, 2023

Time: 10:00AM

Location: DDS North, 61 Woodland

Street, Hartford, CT

HT-23 125-EO

Date: July 28, 2023

Time: 1:00PM

Location: DDS North, 61 Woodland

Street, Hartford, CT

WI-23 127-EO

Date: August 29, 2023

Time: 10:00AM

Location: DDS North, 90 South

Park Rd, Willimantic, CT

WI-23 129-EO

Date: September 28, 2023

Time: 1:00PM

Location: DDS North, 90 South

Park Rd, Willimantic, CT

HT-23 131-EO

Date: October 27, 2023

Time: 1:00PM

Location: DDS North, 61 Woodland

Street, Hartford, CT

WI-23 133-EO

Date: November 17, 2023

Time: 1:00PM

Location: DDS North, 90 South

Park Rd, Willimantic, CT

WI-23 135-EO

Date: December 11, 2023

Time: 10:00AM

Location: DDS North, 90 South

Park Rd, Willimantic, CT

South Region Recertification Stand Alone Exam

NH-23 136-EO

Date: July 10, 2023

Time: 9:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 138-EO

Date: August 3, 2023

Time: 9:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 140-EO

Date: September 8, 2023

Time: 9:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 142-EO

Date: October 26, 2023

Time: 9:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 144-EO

Date: November 1, 2023

Time: 9:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NH-23 146-EO

Date: December 6, 2023

Time: 10:00AM

Location: DDS South, 370 James

Street, New Haven, CT

NO-23 137-EO

Date: July 19, 2023

Time: 1:00PM

Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

NO-23 139-EO

Date: August 8, 2023

Time: 2:00PM

Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

NO-23 141-EO

Date: September 12, 2023

Time: 3:00PM

Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

NO-23 143-EO

Date: October 26, 2023

Time: 1:00PM

Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

NO-23 145-EO

Date: November 15, 2023

Time: 2:00PM

Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

NO-23 147-EO

Date: December 12, 2023

Time: 3:00PM

Location: DDS South, 401 West Thames Street, Campbell Building

Norwich, CT

West Region Recertification Stand Alone Exam

CH-23 148-EO

Date: July 6, 2023 **Time:** 10:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 150-EO

Date: September 19, 2023

Time: 1:00PM

Location: 25 Creamery Road

Cheshire, CT

CH-23 152-EO

Date: November 27, 2023

Time: 9:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 149-EO

Date: August 9, 2023

Time: 1:00PM

Location: 25 Creamery Road

Cheshire, CT

CH-23 151-EO

Date: October 18, 2023

Time: 10:00AM

Location: 25 Creamery Road

Cheshire, CT

CH-23 153-EO

Date: December 6, 2023

Time: 10:00AM

Location: 25 Creamery Road

Cheshire, CT

RETRAINING

OVERVIEW

The Retraining Course is intended for employees who have made multiple medication administration errors and have already been retrained on site by their delegating RN, but continue to make medication administration errors. The course will be held over two full days, for a total of 12 retraining hours.

Registration for the retraining should be completed through the online registration link that can be found on the DDS website. In addition to the registration form completed by the agency Med Coordinator, the delegating RN that oversees the employee must provide documentation of the staff's med errors and retraining history. The RN needs to provide this information through the online form. Everything should be submitted at one time.

The employee will not be registered in the class without documentation of all errors and retraining history from the RN.

REMINDER: This is NOT a course for employees who are struggling with the recertification exam. Recertification exam review or retraining must be handled by the delegating RN at the agency. The Retraining courses offered through DDS are for employees who have made multiple medication administration errors and have already been retrained by their delegating nurse and are still struggling with med errors.

Retraining classes may be cancelled due to low enrollment. Agency Med Coordinators will be notified of cancellations.

THINGS TO REMEMBER FOR RETRAINING COURSE ATTENDEES:



Retraining course attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the course.



All participants must bring a pen or pencil.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

Retraining Class Dates

RT-23-203

Dates: July 10 & 12, 2023 (Backup Date: July 14, 2023)

Time: 9:00AM-4:00PM (1 hour lunch)

Location: DDS West, 1461 South Britain RD, Southbury, CT

RT-23-204

Dates: September 26 & 28, 2023 (Backup Date:

September 29, 2023)

Time: 8:30AM-3:30PM (1 hour lunch)

Location: DDS North, 61 Woodland Street, Hartford CT

RT-23-205

Dates: November 13 & 14, 2023 (Backup date: November

17, 2023)

Time: 9:00AM-4:00PM (1 hour lunch)

Location: DDS South, 370 James Street, New Haven, CT

The registration form and rationale for the Retraining course can be found on the DDS website.

DDS will no long accept the paper fax registration form and rationale form.

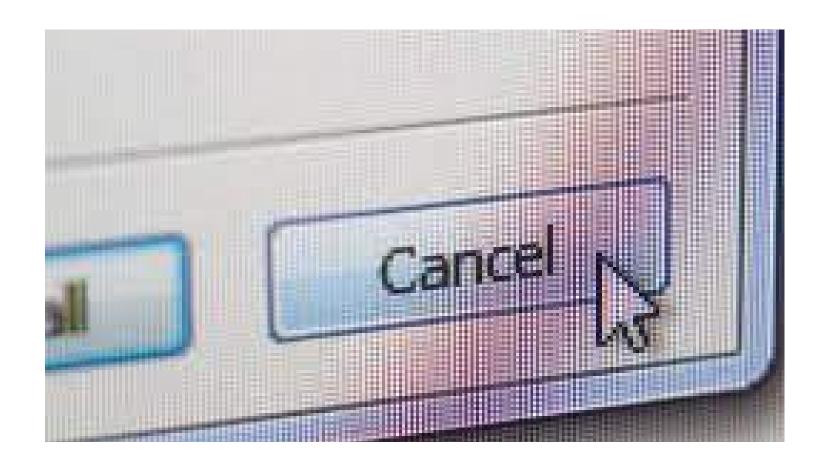
CANCELLATION INFORMATION

OVERVIEW

If an employee would like to withdraw from the in-person course or the option B standalone exam, they would need to go to CT-Train, log in, enter the ID number, and select withdraw. This must be done three business days prior to the event. If this does not occur, they will be counted as a no show.

If you need to submit a cancellation for the online course exam and phase two dates email the general mailbox.

Recertification exam cancellations will still be done on forms on office 365. The links will be on the DDS website and in the original email we sent with the catalog.



DIRECTIONS



DDS WEST REGION

Cheshire Office Southbury Training School

DDS NORTH REGION

Hartford Training Office
Willimantic Office

DDS SOUTH REGION

New Haven Office Norwich Office Wallingford Office

Directions to All Course/Lab/Exam Locations

DDS West Cheshire Office

25 Creamery Road Cheshire, CT 06410

To Cheshire from Hartford:

Take Route 84 West to exit #27 (Route 691). Take Route 691 to Exit #3 Cheshire.

Take a right off the exit onto Route 10. At the fifth traffic light take a left onto
Creamery Road (Paul's Restaurant and car wash will be on your right) Take an
immediate right into the drive way of the Cheshire Center. Parking is available in the
lower lot to the left of the buildings. Training room is located at the top of the hill.

To Cheshire from New Haven:

Take Route 91 North to Route 15. Take Meriden-Waterbury exit to Route 691 West.

**Take 691 W to exit #3. Take a left off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. Training room is located at the top of the hill.

To Cheshire from Middletown: Take Route 691W to exit #3. Follow from ** above

To Cheshire from Waterbury:

Take Route 84 East to Route 691 East to Exit #3 Cheshire. Take a right off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. The training room is located at the top of the hill.

DDS West Southbury Training School

1461 South Britain Road Southbury, CT 06488

To Southbury Training School From All Points:

Interstate 84 to Exit 14. At the end of the exit ramp take a right(westbound) or a left(eastbound). Proceed north straight on Route 172, for 2.6 miles.

Enter at Constitution Ave (which is the main driveway), Roselle School is on the right. Training room is room 210. Use parking lot in the rear.

DDS Training Office, Hartford

(The old Capital Community College Building)
61 Woodland Street
Hartford, CT 06105

To DDS Hartford From All Points:

Take Route 84 to Exit 46 - Sisson Avenue. Keep right at the fork in the ramp. At the light at the end of the exit ramp, turn right onto Sisson Avenue and go to Farmington Avenue (second traffic light). Turn right onto Farmington Avenue and go to Woodland Street (first traffic light). Turn left onto Woodland Street and go to Asylum Avenue (first traffic light). Turn left onto Asylum Avenue. The entrance to the parking area is the second driveway on the left. Turn left into the second driveway. Bear right after entering the driveway and park in the lower lot. Parking in the upper lot is by permit only – Security will require all others to move to the lower lot. 1. Security officers are located right inside the door and will assist you when you arrive. 2. You will be required to present a photo ID in order to enter the building.

DDS North, Willimantic Satellite Office

90 South Park Street Willimantic, CT 06226

To Willimantic From Danielson:

Take Route 395 South. Take Exit 91 to Route 6 West.

Follow Route 6 to Route 66 in North Windham. Take Route 66 West to the South Street intersection in Willimantic. Turn left at the "Frog bridge". Go across the bridge and straight through the light. Take 1st right onto South Park Street. The office is located at the intersection of South Street and South Park Street. Entrance is on South Park Street. Parking is on the right side of the building.

To Willimantic From Norwich:

Take Route 395 North to Exit 81 West At the end of the exit ramp take a left onto Route 2. Take Exit 25 towards Willimantic. Merge onto Route 32. Take a left onto South Street at the "Frog" bridge. The office is located at the intersection of South Street and South Park Street. The entrance is on South Park Street. Parking is on the right side of the building.

To Willimantic From Hartford:

Take Route 84 East towards Boston merge onto Route 6 East take Exit 59. Merge onto Route 384 East Route 384 becomes Route 6 East. Take the Route 32 Exit towards Willimantic. Turn right at the end of the exit ramp. Route 32 becomes Route 66/Main St continue on Main Street. Take a right onto Bridge Street, go over the railroad tracks and bear left up the hill. Take a left at the stop sign take a right onto John Street at the stop sign you will be facing the office. Take a right at the stop sign onto South Park Street.

Parking is on the right side of the building.

DDS South Wallingford Office

35 Thorpe Ave – 3rd floor Wallingford, Ct 06492

Traveling South on Interstate 91 (I-91 S)

Take Exit 15.

Turn left at the end of the exit onto CT-68/Barnes Road.

Turn left onto Research Parkway.

Take the first left onto Joseph Carini Drive.

Turn left onto Thorpe Avenue.

35 Thorpe Avenue is on the right.

Traveling North on Interstate 91 (I-91 N)

Take Exit 15.

Turn right at the end of the exit onto CT-68/Barnes Road.

Take the first left onto Research Parkway.

Take the first left onto Joseph Carini Drive.

Turn left onto Thorpe Avenue.

35 Thorpe Avenue is on the right.

DDS South - James St Office

370 James St New Haven, CT

To New Haven From the North:

Take I-91 South toward NEW HAVEN. Take the WILLOW ST exit- EXIT 6- toward US-5 / Blatchley Ave. 0.2 miles. Turn LEFT onto WILLOW ST. 0.1 miles. Turn RIGHT onto State St/ US-5 0.1 miles. Turn LEFT onto JAMES ST 0.2 miles. Turn

RIGHT after 370 James St. The parking lot and entrance are behind the building.

To New Haven From the South:

Take I-95 North toward Hartford. Take the STATE St/ US-5 exit-EXIT 5- toward FAIR HAVEN. 0.1 miles. Turn RIGHT onto JAMES St. 0.2 miles. Turn RIGHT after 370 James St. The parking lot and entrance are behind the building.

The entrance to the DDS office is on the third floor.

The training room is the first room on the left after entering the DDS South Region Office.

DDS South Region: Norwich Office

Staff Development Office
401 West Thames Street, Campbell Building
Norwich, CT 06360

Take interstate 395 to Exit 79A onto Route 2A East. Take Exit 1 for Route 32. Take left off ramp onto Rte. 32 North. Stay on Rt. 32 for 1.7 miles. Go past Norwich Inn and Spa on left. Take left at "STATE OF CONNECTICUT Uncas on Thames" sign (across from car dealership). Follow road up the hill looking for signs for Campbell Building. Bear right at fork. Pass the State Police Eastern District headquarters and DMH. Campbell Building is at top of the hill. Training Room is located on the third floor – Room # 341. Library is on the 4th floor.

PLEASE NOTE: 21 HOUR COURSE IS IN THE CAMPBELL BUILDING ON THE THIRD FLOOR IN ROOM 341 INITIAL EXAMS ARE GIVEN IN THE SAME PLACE.

