

## RATE SETTING COMMITTEE MEETING MINUTES

JULY 19, 2012

Attendees: Peter Mason, Joe Drexler, Shannon O'Brien, Paul Rosen, Len Cipollone, Mark Kovitch, Pauline Bouffard, Stan Soby and Mary Pat DeCarlo

1. Minutes from the meeting of June 15, 2012 were reviewed and approved.
2. Sub Committee updates were given
  - a. Implementation Comm. looked at the present structure of URR, PRAT, and PRC to see if changing those processes and requirement could ease the department's caseload. There was also discussion of making more systems electronic so as to streamline the work. There will be no meeting in August.
  - b. Residential Issues Comm. did not meet last month, will be meeting in August.
  - c. CCH Comm. reviewed the usage of the present CCH rates, and could those rates be used differently. The committee talked about the Shared Living model and some members will be going to Mass. to visit a program.
  - d. In Home Support Comm. met on July 12, 2011, they reviewed the results of the Cluster Apartment survey. All agencies on the committee would be doing a comparison of a proposed number of hours for HIS clients based on their LON compared to the actual hours they are presently receiving. Next meeting will be Sept. 6<sup>th</sup>.
  - e. Data Management Comm. met on June 27<sup>th</sup>. The committee discussed their purpose. They want to bring the topic of authorizations and what needs to be on them to the Trades Business Managers meetings for feedback. There was discussion of one time funding and its use. The committee will be meeting again on July 25, 2012.
  - f. Sustainability Comm. discussed what has been done on the Day Program Comm. Sustainable wages were also discussed.
3. Joe will bring to the next meeting the composition of the proposed hours, for everyone to review.
4. The group discussed the results of the comparison of present budgeted hours for a home vs. the projected number of hours based on size of the home and residents LON scores. In some cases the difference was not that great; however in other cases it was substantial. There were many reasons for the differences, such as legacy funding, and specialty homes designed many years ago. These homes are referred to as the "outliers" and the committee had some initial discussion as to how to deal with that when the rates are initiated. Further discussion is needed. It was expressed again the concern of the LON not reflecting the staffing needs for those with behavioral needs. A difference between being "safe" vs. "over staffed" the "what if", and staffing for the "possibility of something happening" was also discussed.
5. Next meeting will be September 20, 2012 at 1:00pm