



State of Connecticut
Department of Developmental Services

DDS

M. Jodi Rell
Governor

Peter H. O'Meara
Commissioner

Date: August 28, 2008

To: Private Providers

From: Mickey Verno, Individual Supports Manager

Kathryn du Pree
Deputy Commissioner

RE: Fiscal Intermediary Transition

Please make sure your business manager and all staff responsible for invoicing and billing for services to fiscal intermediaries receive a copy of this letter.

The Department of Development Services (DDS) will terminate its contract for Fiscal Intermediary (FI) services with Public Partnerships, LLC (PPL) on October 31, 2008. PPL is providing FI services to 384 people, 106 of whom self direct some portion of their services.

DDS will not add another Fiscal Intermediary at this time. Both Sunset Shores and Allied Community Resources are prepared to support the people currently served by PPL. DDS is confident that these two FI's can meet the Fiscal Intermediary needs of our consumers, staff and providers.

- For consumers who do not self-direct any portion of their services an FI was assigned by the region. In most cases the providers were assigned to the FI they have the greatest volume of people with.
- The consumers who self direct any portion of their services had the opportunity to can choose their new FI.

Consumers who direct hire their staff will transition at the end of September to maintain consistency with tax reporting. Providers who also support these consumers will submit their invoice for September services in October to the new FI.

Consumers who have provider services only will transition at the end of October. Providers who support these consumers will submit their invoices for October services in November to their new FI.

Attached you will find a list of the individuals who you serve that are affected by this change. There is one report for residential services and one report for day services. If you support a consumer for both residential and day services there is only one FI assigned. The following fields are included in the attached report:

- Region
- Consumer Last Name
- Consumer First Name
- DDS ID #
- Service Date:
 - For consumers who Self Direct/Direct Hire with service dates of 9/30/2008 you will bill the new FI for September services on or after October 1, 2008.
 - For consumers who have provider services only and service dates of 10/31/2008 you will bill the new FI for October services on or after November 1, 2008.

Phone: 860 418-6000 ♦ TDD 860 418-6079 ♦ Fax: 860 418-6001

460 Capitol Avenue ♦ Hartford, Connecticut 06106

www.ct.gov/dds ♦ e-mail: ddsct.co@ct.gov

An Equal Opportunity Employer

-
- Billing Date:
 - For Self Direct/Direct Hire billing dates of 10/1/2008 you will bill the new FI for September services on or after October 1, 2008
 - For Providers billing dates of 11/1/2008 you will bill the new FI for October services on or after November 1, 2008
- New FI: This is the new FI chosen by consumers who self direct some or all of their services or assigned for consumers who only use providers.

The regions are sending the most updated authorized budgets to the new FI.

If you have any questions about the FI assignments in the attached reports or want to report an error please contact your regional liaison:

- NR Jeanne Dumphy (860) 263 2527
- SR Cress Secchiaroli (203) 294-5087
- WR Pat Dillon (203) 805-7431
- CO Kristen Bass (860) 418-6032

Again, please make sure your business manager and all staff responsible for invoicing and billing receive a copy of this letter and the attached FI assignment report. .

Thank You