



State of Connecticut
Department of Developmental Services



Ned Lamont
Governor

Jordan A. Scheff
Commissioner

Peter Mason
Deputy Commissioner

Operations Center Memo FY2019-21

To: Purchase of Services Contracted Private Providers

From: David David, Operations Center Director

CC: Jordan Scheff, Commissioner, Peter Mason, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Scott McWilliams, Chief of Fiscal/Administrative Services, Nicholas Jerard, Director of Medicaid Rate Setting and Billing, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The Arc CT

Date: June 14, 2019

RE: Specialized Services Guidelines - Providers

The Department of Developmental Services (DDS) has received requests to clarify the implementation of Specialized Services for individuals funded by DDS. Below is a guide explaining the criteria required. If you have any questions related to Specialized Services, please contact your assigned Regional Resource Manager.

DDS Specialized Services – Provider Information

Eligibility/Referral:

- DDS individuals who have active Medicaid and are residing LONG-TERM in a Skilled Nursing Facility as determined by DDS.

Day Services:

- Provider must be enrolled as a DDS Specialized Services Provider in the DSS DXC system.
- Day Services include Individualized Day or Group Day Supports (DSO, GSE).
- Group Day Services are capped at 30 hours per week.
- Individualized Day Services are based on LON.

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| LON 5 | 14 hours IDN |
| LON 6 | 16 hours IDN |
| LON 7 | 18 hours IDN |

- Transportation to/from can be added for Group Day Services; Individual Day includes transportation.
- Requests for enhanced staffing/additional hours require URR approval.
- Case Manager to hold a meeting within 30-45 days to establish goals; provider to submit Individualized Progress Reports every 6 months.

Behavioral Services

- Provider must be enrolled as a DDS Specialized Services Provider in the DSS DXC system and have clinical staff that meet the criteria.
- Services are capped at 8 hours per month.
- Team must meet 30 days after implementation and every 3 months thereafter to review behavior plan and goals; provider to submit Individualized Progress Reports quarterly.

Additional Information:

- Individuals who are SNF placed for *short-term rehab* are NOT eligible for Specialized Services. DDS Day services can be modified to allow for the individual to access day supports during this time.
- 1x requests for day services for individuals who are long-term placed will no longer be authorized. It is the responsibility of the provider to enroll with DXC.