



State of Connecticut
Department of Developmental Services

DDS

Ned Lamont
Governor

Jordan A. Scheff
Commissioner

Peter Mason
Deputy Commissioner

Operations Center Memo 2021-04

TO: DDS Qualified Providers
FROM: David David, Operations Center Director
CC: Jordan Scheff, Commissioner, Peter Mason, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Scott McWilliams, Chief of Fiscal/Administrative Services, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The Arc CT
DATE: October 27, 2020
SUBJECT: Electronic Visit Verification (EVV) Update

EVV Training has begun! As all are aware, DDS providers must fully implement EVV by January 1, 2021. To ensure this occurs timely the intent of this memo is to communicate the following:

1. If your agency is just starting out, you can begin with the DDS EVV Overview <https://www.sandatalearn.com?KeyName=ctddsagency>. Provider's DDS PIN must be entered into the Medicaid ID field. DDS Pin can be found on your DDS provider profile at <https://portal.ct.gov/DDS/ProviderProfile/General/Provider-Name>.
2. To get started with training, refer to the Training invitation <https://portal.ct.gov/DDS/OperationsCenter/EVV/Provider-EVV-Information>.
3. Once Administrator Training is complete your agency will receive a Welcome Kit. The Welcome Kit will be sent to the person you have identified as the Main Contact listed on your Provider Profile. If the EVV Administrator is a different person in your agency, they will need to obtain the Welcome Kit from your Main Contact. Please check your Program Profile to ensure your information is current. All contact fields must be complete with contact name and valid email address. Below is a link to the change form, should you need to provide DDS with an update. <https://portal.ct.gov/DDS/OperationsCenter/Providers/Add-Remove-Services>
4. Questions must be directed to the appropriate contact identified in the Welcome Kit.

Individuals who reside in a CLA, CRS or SNF residential setting are excluded from EVV - Guidance from the Centers for Medicare & Medicaid Services (CMS) notes that EVV requirements do not apply to congregate residential settings where 24-hour service is available (e.g., group homes) (CMS 2018a). This is because services are available round-the-clock in settings like group homes, and one provider may be serving more than one individual during the same time period. EVV requirements also do not apply to services provided at Program of All-Inclusive Care for the Elderly sites (CMS 2018a).

Individual Day Authorizations to Individual Day Community - In July of 2020 DDS regional staff worked with providers on the determination of Individualized Day or Community Individualized Day Services to prepare authorizations for EVV. We are happy to let you know that DDS is nearing the end of this project and Providers should expect new authorizations by the end of November.

For additional information on EVV please visit the DDS EVV webpage:
<https://portal.ct.gov/DDS/OperationsCenter/EVV/Electronic-Visit-Verification>