



State of Connecticut  
Department of Developmental Services

DDS

Ned Lamont  
Governor

Jordan A. Scheff  
Commissioner

Elisa F. Velardo  
Deputy Commissioner

**Operations Center Memo 2022-24**

**To:** DDS Qualified Providers

**From:** Scott McWilliams, Chief of Fiscal/Administrative Services

**CC:** Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Operations Center Director, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The Arc CT

**Date:** May 16, 2022

**Re:** **American Rescue Plan Act of 2021 Home and Community-Based Services Provider Payments**

Dear Providers,

This communication is to provide additional information regarding the ARPA HCBS Provider payment process and timelines. Section 15 of Senate Bill 9, as amended, *An Act Implementing the Governor's Budget Recommendations for General Government*, signed by Governor Lamont on May 7, 2022, prevents recovery of American Rescue Plan Act of 2021 home and community-based services (ARPA HCBS) provider funding unless federal claiming or Medicaid reimbursement is jeopardized. In order to ensure federal reimbursement of ARPA HCBS payments and compliance with Senate Bill 9, the Office of Policy and Management, and the Departments of Social Services and Developmental Services (DDS) are implementing the following process:

1. DDS-funded providers that received ARPA HCBS payments will report their expenditures by category on a quarterly basis.
2. DDS will certify reported ARPA HCBS expenditures by category.
3. The state will submit the certified expenditures to the Centers for Medicare & Medicaid Services (CMS) for reimbursement.

Although CMS granted states the ability to utilize ARPA HCBS funds until March 31, 2024, states were required to have an approved spending plan articulating specific expenditures, as well as report quarterly on actual expenditures. To this end, the state has established expenditure deadlines to encourage providers to expend received funds before additional payments are made and minimize the time between state expenditure and claiming of ARPA HCBS payments. CMS has made it clear that ARPA HCBS expenditures will be reviewed carefully. The table below shows the expenditure deadlines, by category, for the March 2022 ARPA HCBS payments you received from DDS. To ensure that we do not jeopardize any federal reimbursement, DDS will recover any funds not expended by the deadlines indicated.

<b>Category</b>	<b>March 2022 ARPA Payment %</b>	<b>Expenditure Deadline</b>	<b>Deadline Explanation</b>
Temporary Provider Stabilization Funds	32.73%	9/30/2022	Recognizes the emergency nature of stabilization, budget shortfalls or extraordinary expenditures and should be relatively easily documented against FY 2022
DDS Workforce Stability Incentive	39.75%	12/31/2022	Recognizes the more urgent need for supports in this area
DDS Stability and Infrastructure Improvements through Technology	27.52%	6/30/2023	Recognizes the need for longer timeframes for evaluation and implementation of new technology

The Department will provide additional guidance soon. Please feel free to contact me at [scott.mcwilliams@ct.gov](mailto:scott.mcwilliams@ct.gov) or (860) 418-6163 with any questions.