



State of Connecticut
Department of Developmental Services



Dannel P. Malloy
Governor

Terrence W. Macy, Ph.D.
Commissioner

Joseph W. Drexler, Esq.
Deputy Commissioner

Operations Center Memo

To: Private Providers of Contracted Day Services

From: Peter Mason, Acting Operations Center Director

Cc: Terry Macy, Commissioner, Joe Drexler, Deputy Commissioner, Mary Fuller, Fritz Gorst, Thomas Dailey, Jordan Scheff, CCPA, CT Non Profits, ARC/CT

Date: May 25, 2012

RE: **Agency Hardship for the Transition to the ISE Rate Structure**

DDS would like to thank all ISE providers for their help with the transition to the new ISE rate structure. In the past three months, DDS has provided training on the new rate system to providers, case management and resource administration, issued revised ISE authorizations to match the supports with the individual's level of need, and restructured the payment process to handle the various components of the rate structure. Beginning with the new fiscal year, providers will be able to bill for authorized ISE transportation through the Web-Res- Day attendance software. One area that has been challenging for the providers is the collection of the individual's paystubs needed to document the hours worked. DDS has been investigating an alternative method of collecting the data from other sources and this will continue to be a priority of the Operations Center.

In the meantime, DDS has decided to calculate an interim payment of the Hardship Adjustment for all contracted providers. The adjustment will include a settlement of the Hardship Adjustment for the months preceding the new ISE rate structure as well as an estimate for the rest of the fiscal year. A final reconciliation will be completed after June's actuals are received and will be based on the utilization for each period and the loss limit to the month. The loss limit will be based on the difference between the total payments for follow along support, hours worked, career plan and benchmark payments with the previous \$58.11 rate that was replaced with the new ISE rate structure.