

**Addendum 1**  
 STATE OF CONNECTICUT DEPARTMENT OF DEVELOPMENTAL SERVICES  
 Enhanced Community Engagement FY 2023  
 Request for Proposals  
 RFP 16547

The State of Connecticut Department of Developmental Services is issuing Addendum 1 to the RFP 16547

Addendum 1 contains:

A. Revisions to the RFP timeline

July 6, 2023	RFP Released
July 24, 2023 10:00 AM	Letter of Intent (only required for participation in the proposer conference. Submission of a LOI is NOT required to apply for this RFP), the Non-Disclosure Form, and the Proposer's Authorized Representative's Form must be submitted on or before date listed in order to attend Proposer's Conference.
July 25, 2023 10:00 AM	Proposers' Conference will be held virtually.
NEW DATE August 15, 2023	Deadline for Inquiries
NEW DATE August 22, 2023	Anticipated Release of Official Answers to Inquiries
NEW DATE September 19, 2023 4:00 pm	Proposals Due
NEW DATE September 25, 2023	Proposal Review Committee begins
NEW DATE October 2, 2023	Anticipated Selection of Contractor
November 1, 2023	Anticipated Date of Activities Beginning

B. Revision to the Proposal Overview

Proposers should directly hire or have access to the following professionals:

*Delete:* Recreational Therapist

*New Information:* Recreational Specialist or comparable position

C. Revision to Scope of Work

*Delete:* This might include providing transportation for family visits, inviting family and friends into the normal routine of the program, strengthening involvement in planning activities, etc. under number 3.

*Delete Number 4 completely*

D. Revision to Staffing Plan

*New Information:* Staffing schedule is only needed for those hours staff will be dedicated to this proposal.

E. Revision to Work Plan

*New Information:* Work Plan: Develop a work plan from the date of award through the full year of funding. Describe what steps (activities, actions, tasks) your organization will take to implement DDS's requirements for these services within the proposed services area itemized in item 5 of the Proposal Overview. This plan must include how individuals will be identified for participation, how many activities will be taking place, how many individuals will be included in each activity and how these activities are inclusive within the community.

In the event of an inconsistency between information provided in the RFP and information in these Responses, the information in this Addendum shall be used to guide proposals. All sections of the RFP 16547, that were not modified by this Addendum 1, remain in full force and effect.