



Office of Communications

Department of Developmental Services

CT Birth to Three Provider Meeting

December 15, 2010

Webcast



Presenters

Linda Goodman – Director CT Birth to Three System,

Lynn Skene Johnson – Assistant Director CT Birth to Three System

Sandy Booth – Enterprise Technology

Brian Shanley – Director Benefits Processing Services

Joyce Lewis - Birth to Three Program Director, Key Human Services

Donna Notti - Birth to Three Program Director, Cheshire Public Schools

Beverly Malinowski - Birth to Three Program Director, Easter Seals Rehabilitation Center

Agenda

1. Welcome and introductions
2. DDS and Birth to Three System updates
3. Service Provider Individual Data Entry Resources aka SPIDER
4. Process for Centralized Billing of Insurance
5. Procedures - Surrogate Parents; Payment; IFSP; Transition

DDS and Birth to Three System updates

What's New

- Budgets
 - FY11 & FY12
- State Advisory Council
 - Early Learning Standards Birth – Five, Data System
- Autism
 - Standards for Diagnoses, legislative forum
 - Revision of Birth to Three guidelines
- Annual Performance Report due February 1, 2011

S.P.I.D.E.R.

Service Provider Individual Data Entry
Resources

Process for the Centralized Billing of Insurance



Intermission, program will begin again momentarily



Birth to Three Procedures

Surrogate Parents

1. Definition of Parent - Section 602.23 of IDEA
 2. A child requires a surrogate parent when...
 - he does not live with anyone who meets this definition or is willing to assume the role, and
 - he is under the guardianship of DCF or the whereabouts of the parent(s) is unknown.
- ➔ Submit form 3-10 with DCF 603 Form (12/10 revision)
3. If the child is under the guardianship of DCF, the DCF worker must sign the insurance form and any requests to obtain medical information.

Payment

Attendance Status Codes

- When an evaluation was completed for a child in one month and the child is found eligible, and only an IFSP is completed in the following month NA should be used as the attendance code.

IFSP Timelines

When a child transfers in or is reactivated in the system ...

- The Periodic Review is based on the date of the Initial IFSP or last review of the IFSP.
- The annual meeting to evaluate the IFSP is based on the date of the Initial IFSP or the date of the last full evaluation of the IFSP.

Transition from Birth to Three Services

- LEA Notification Process – 3 times per year (Sept., Dec., Apr.)
- Transition Conference
- Planning and Placement Team and the Role of B3 Staff
- Recommendations and Report Writing
- Preparing the Family for Change
 - eligibility determination
 - change in service model
 - a new relationship

Acknowledgements

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University of Connecticut Health Center

DDS

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