

Pilot Project for

Office:

Author:

Section 1 Overview

1.1 Problem to be addressed or improvement desired

1.2 Goal(s) of the pilot project

1.3 Objective(s) of the pilot project

Section 2 Resources

2.1 Project Personnel

2.2 Hardware

2.3 Software

Section 3 Schedule

Section 4 Risk Management

4.1 Identify Risks

4.2 Risk Mitigation

Section 5 Lessons Learned

5.1 Things that went well

5.2 Things that could have gone better