



# REQUEST TO MODIFY SMALL BUSINESS ENTERPRISE PRE-AWARD COMMITMENT

*Form CRD15-1*

*This form is to be used to request to Pre-Approval of Small Business Enterprise (SBE) Pre-Award Commitment Modifications. In addition documentation of certain actions are required. The form is to be submitted through COMPASS. Please refer to the guide document for completing the CRD15-1 for more detailed guidance.*

## Section 1 - General

Project #:	Prime Contractor:	
Contact Person:	Email:	Phone:
Advertised SBE Goal: (%)		

## Section 2 - Modifications

**Name of PAC SBE Sub to be terminated or items of work revised:**

**Reason for Modification:**

*(Attach supporting documentation when available)*

Has the SBE Subcontractor been given constructive notice?	Yes	No
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Has the SBE Subcontractor responded to the constructive notice?	Yes	No
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If No, explain

SBE Subcontractor Pre-Award Commitment (\$):	Current SBE Subcontractor Commitment (\$)	Revised SBE Subcontractor Commitment (\$)

See the guide document for the CRD15-1 to complete page 2 of this form before proceeding to Section 3.

## Section 3 - Good Faith Effort (GFE)

Revised estimated SBE participation percentage (estimated final) that meets Commercial Useful Function:	(%)
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Does this change impact your ability to satisfy the project SBE goal? If yes, GFE must be completed.

GFE:

Additional explanation of GFE:

See the guide document for the (CRD15-1) for additional instruction related to GFE's and required documentation.

## Section 4 - Release of Work

**By signing and forwarding this document through COMPASS, the Prime Contractor is requesting approval of a PACMOD and asserting that they have complied with the Contract and CFR Requirements**

Prime Contractor Authorized Signature:	Title:	
	Print Name:	Date:
SBE Subcontractor Authorized Signature:	Title:	
	Print Name:	Date:

## Section 5 - CTDOT Concurrence/Approval and Comments

DCO Authorized Signature:

Remarks:

**Section 2 - Modifications**

<b>Item #</b>	<b>Adjustment Value (\$)</b>	<b>Adjustment Remarks</b>
<b>Total Modification Value (\$):</b>		

