

Subject: Affirmative Action, OJT Pilot Program and Pre-Award DBE/SBE Review

Contract Number: 0020-0108

Contract Amount: \$398,701.40

Bid Opening Date: April 16, 2014

OJT Requirement: No

Requirement: DBE SBE GFE Prime is a DBE: Yes No

% and Dollar Amount Requirement: 1% (\$3,987.02)

Contractor: Running Brook Farms, LLC

Date: April 25, 2014

To: Scott J. Hoffman
Office of Contract Compliance

From: Pall Oushana
Contracts Section
Ext. 3126

Please indicate if this contractor has an approved Affirmative Action Plan on file? Yes No
If yes, indicate the expiration date: 4-30-2015

Is this Firm enrolled in the OJT Pilot Program? Yes No

In accordance with the provisions, the contractor has submitted the following to meet the pre-award requirements for this contract.

Subcontractor	Race/Gender	Amount Nominated (\$)	Amount Credited (\$)
Warning Lights and Scaffolding Service, Inc.	WSBE	10,013.64	7,746.98
Total		10,013.64	7,746.98

Please review and indicate if you find this submittal acceptable by signing below. If you find any nominated subcontractor is not to receive credit for any line item but the prime still meets the minimum requirement, please indicate your exception below.

Scott J. Hoffman
Office of Contract Compliance

4-25-14
Date

Comments: _____

