

**Subject: Affirmative Action, OJT Pilot Program and Pre-Award DBE**

**Contract Number:** 0173-0435

**Contract Amount:** \$1,160,000.00

**Bid Opening Date:** December 4, 2013

**OJT Requirement:** No

**Requirement:** DBE  SBE  GFE  Prime is a SBE: Yes  No

**% and Dollar Amount Requirement:** 25% (\$290,000.00)

**Contractor:** SRS Petroleum

**Date:** December 12, 2013

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**To:** Scott J. Hoffman  
Office of Contract Compliance

**From:** Pall Oushana  
Contracts Section  
Ext. 3126

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Please indicate if this contractor has an approved Affirmative Action Plan on file?  Yes  No  
If yes, indicate the expiration date: 4-30-2015

Is this Firm enrolled in the OJT Pilot Program?  Yes  No

In accordance with the provisions, the contractor has submitted the following to meet the pre-award requirements for this contract.

Subcontractor	Race/Gender	Amount Nominated (\$)	Amount Credited (\$)
Holly J. Digertt, LLC	WSBE	290,000.00	290,000.00
Total		290,000.00	290,000.00

Please review and indicate if you find this submittal acceptable by signing below. If you find any nominated subcontractor is not to receive credit for any line item but the prime still meets the minimum requirement, please indicate your exception below.

  
\_\_\_\_\_  
Office of Contract Compliance

12-13-13  
\_\_\_\_\_  
Date

**Comments:** \_\_\_\_\_  
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