

4/13/05







DEPARTMENT OF  
INFORMATION TECHNOLOGY  
THE TECHNOLOGY PEOPLE · PUTTING THE E IN CONNECTICUT

### IT Project Profile

Please refer to IT Project Profile Instructions document for help  
All free-form text areas expand as necessary.

<b>Project Name &amp; High Level Summary</b> <i>Please provide the name of the project and a few descriptive sentences summarizing what the project will accomplish.</i>		
<b>Project Name:</b> Bentley Training & Consulting Subscription Program		
<b>Summary:</b> Document Processing & Handling System		
<b>Agency:</b> Department of Transportation		
<b>Agency Division/Unit/Bureau:</b> Bureau of Engineering and Highway Operations		
<b>Status:</b> <input type="checkbox"/> Future (3-5 Yrs.) <input type="checkbox"/> Planned (1-3 Yrs.) <input checked="" type="checkbox"/> Current Initiative		
<b>Profile Submission Date:</b> 3/12/2005	<b>Profile Type:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Amended	
<b>Agency Project Number:</b> EA1	<b>DOIT Project Number:</b> 1001001	
<b>Mission Critical Application:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Business Requirement</b> <i>Identify and explain the business need(s) driving the project and how the project fits with the agency's overall strategic business objectives.</i>		
The Department of Transportation is planning on developing a web-based document processing and handling system that will involve a link off the CTGOV portal for DOT for known users of the system to access critical engineering documents. This application will result in:		
<ul style="list-style-type: none"> <li>• Standardization of Engineering Drawings</li> <li>• Managed Project Submittals</li> <li>• Common Platform for Document Exchange</li> <li>• Collection, Storage, Management of High Value Engineering Design Data</li> </ul>		
<b>Benefit</b> <i>Provide a sentence or two stating what benefits this project will deliver to the agency, its clients, and state citizens (e.g. personnel savings, improved efficiency, increased revenue, reallocation of resources, compliance with state or federal mandates, etc.)</i>		
<ul style="list-style-type: none"> <li>• Improved Efficiency</li> <li>• Time Savings</li> <li>• Standardized Consultant Submittals for Engineering Projects</li> </ul>		
<b>Impact</b> <i>Explain how this project will impact the agency's business, its clients, and state citizens.</i>		

<ul style="list-style-type: none"> <li>• Standardize the way Engineering Project Information is Shared</li> <li>• FOI( Freedom of Information) Requests are Easier to Access</li> </ul>	
<p><b>Number of users affected?</b> 100</p>	
<p><b>List the state agencies impacted.</b> Department of Transportation</p>	
<p><b>List and explain significance of any state/federal guidelines or mandates that are applicable.</b> Policy Statement # ADMIN-24, march 16, 1993</p>	
<p><b>User Access LAN</b></p> <p><input checked="" type="checkbox"/> Internet</p> <p><input checked="" type="checkbox"/> Intranet</p> <p><input type="checkbox"/> Extranet</p>	<p><b>Level of Data/ Information Privacy</b></p> <p><input checked="" type="checkbox"/> Public</p> <p><input type="checkbox"/> Sensitive</p> <p><input type="checkbox"/> Highly Sensitive</p>
<p><b>Infrastructure</b></p> <p><input checked="" type="checkbox"/> New</p> <p><input type="checkbox"/> Enhancement</p> <p><input type="checkbox"/> Replacement</p> <p>What is being replaced?</p>	<p><b>Applications</b></p> <p><input checked="" type="checkbox"/> New</p> <p><input type="checkbox"/> Enhancement</p> <p><input type="checkbox"/> Replacement</p> <p>What is being replaced?</p>
<p><b>Project Sponsor/Business Owner</b> </p>	
<p><b>Name:</b> William Pratt</p> <p><b>Title:</b> Engineering Administrator</p> <p><b>Agency Department:</b> Department of Transportation - Engineering</p>	<p><b>E-Mail:</b> william.pratt@po.state.ct.us</p> <p><b>Phone #:</b> 860-594-3020</p> <p><b>Fax #:</b> 860-594-3372</p>
<p><b>IT Project Manager</b> </p>	
<p><b>Name:</b> Ken Holyst</p> <p><b>Title:</b> IT Manager</p> <p><b>Department:</b> Department of Transportation- Office of Information Systems</p>	<p><b>E-Mail:</b> kenneth.holyst@po.state.ct.us</p> <p><b>Phone #:</b> 860-594-3549</p> <p><b>Fax #:</b> 860-594-3590</p>
<p><b>Additional Agency Project Management</b> </p>	
<p><b>Is there a project manager or team leader for the business portion of the project?</b></p> <p><input checked="" type="checkbox"/> Yes (Please complete the next section) <input type="checkbox"/> No</p>	
<p><b>Name:</b> Scott Eliasson</p> <p><b>Title:</b> Technical Analyst 3</p>	<p><b>E-Mail:</b> Scott.Eliasson@po.state.ct.us</p> <p><b>Phone #:</b> 860-594-3514</p> <p><b>Fax #:</b> 860-594-3590</p>

<b>Is there an overall project manager?</b> <input checked="" type="checkbox"/> Yes (Please complete the next section) <input type="checkbox"/> No	
<b>Name:</b> Julie Annino  <b>Title:</b> Transportation Engineer 3	<b>E-Mail:</b> julie.annino@po.state.ct.us  <b>Phone #:</b> 860-594-2730  <b>Fax #:</b> 860-594-3372
<b>Schedule</b>  <i>Please provide three estimated project dates (cannot be 'ASAP'). The date format is restricted to MM/DD/YY.</i>	
<b>What is the estimated start date of this project?</b> 4/15/2005  <b>When does this project have to be completed?</b> TBD  <b>When do you anticipate technical involvement in the project?</b> ASAP	
<b>IT Architecture</b>  <i>Please select the relevant domains.</i>	
<input checked="" type="checkbox"/> Application Development <input checked="" type="checkbox"/> Data Management & Data Warehouse <input type="checkbox"/> Middleware <input type="checkbox"/> Platform <input checked="" type="checkbox"/> Web/E-Government	<input type="checkbox"/> Collaboration – Directory Services <input type="checkbox"/> Enterprise Systems Management <input checked="" type="checkbox"/> Network <input checked="" type="checkbox"/> Security
<b>Service Directory</b>  <i>Please select all potential DOIT services that apply to this project.</i>	
<input type="checkbox"/> Application Development <input type="checkbox"/> Application Hosting <input type="checkbox"/> Application Maintenance & Support <input type="checkbox"/> Consulting <input type="checkbox"/> Database Services <input type="checkbox"/> Desktop Services <input type="checkbox"/> Ethernet Switch <input type="checkbox"/> Mainframe DB2 IBM <input type="checkbox"/> Mainframe IBM Batch <input type="checkbox"/> Mainframe IBM Host Services <input type="checkbox"/> Mainframe IBM Storage <input type="checkbox"/> Mainframe On-Line IBM	<input type="checkbox"/> Messaging Service <input type="checkbox"/> Procurement <input type="checkbox"/> Remote VPN <input type="checkbox"/> Storage Provider Service <input type="checkbox"/> Telecom Project Management <input type="checkbox"/> Terminal Services <input checked="" type="checkbox"/> WAN Connection Services <input type="checkbox"/> WAN MAC's <input type="checkbox"/> Web Hosting Services <input checked="" type="checkbox"/> Web Portal Hosting
<b>Procurement Expectations</b>  <i>Do you have expectations with regard to procurement?          If so, please indicate by making selections from the list.</i>	
<input type="checkbox"/> RFP <input type="checkbox"/> ITB <input type="checkbox"/> SOW <input type="checkbox"/> PSA	<input type="checkbox"/> Sole Source <input type="checkbox"/> Body Shop <input checked="" type="checkbox"/> Master Agreement <input type="checkbox"/> Hardware Procurement

Has work been done on any of the above procurement expectations?  Yes  No

Has there been vendor involvement in this project to date?  Yes  No

If yes, provide vendor name: Bentley

Is there a proposed vendor solution?  Yes  No

If yes, provide vendor name: Bentley

What are the anticipated training needs associated with the project? Training for Administrators(product and database) and for users(inclusive of contractors)

<b>Cost and Funding</b>				
<i>Please complete the table, entering cost amounts, funding sources, and cost savings Amounts in Total row are calculated automatically.</i>				
<b>Cost Category</b>	<b>Costs FY 2005</b>	<b>Costs FY 2006</b>	<b>Costs FY 2007</b>	<b>Est. Annual On-Going Support Costs</b>
<b>Personnel</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Consultant Services</b>	\$71,710.00	\$0.00	\$0.00	\$0.00
<b>Licenses</b>	\$144,500.00	\$0.00	\$0.00	\$0.00
<b>Maintenance</b>	\$21,165.00	\$0.00	\$0.00	\$0.00
<b>Training</b>	\$48,600.00	\$0.00	\$0.00	\$0.00
<b>Other Expenses</b>	\$7,500.00	\$0.00	\$0.00	\$0.00
<b>IT Equip. Purchases (incl. Telecom)</b>	\$20,000.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$313,475.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Indicate All Funding Sources</b>	<input type="checkbox"/> General <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Bond Funds <input type="checkbox"/> Other:  <input type="checkbox"/> Unfunded	<input type="checkbox"/> General <input type="checkbox"/> Federal <input type="checkbox"/> Bond Funds <input type="checkbox"/> Other:  <input type="checkbox"/> Unfunded	<input type="checkbox"/> General <input type="checkbox"/> Federal <input type="checkbox"/> Bond Funds <input type="checkbox"/> Other:  <input type="checkbox"/> Unfunded	<input type="checkbox"/> General <input type="checkbox"/> Federal <input type="checkbox"/> Bond Funds <input type="checkbox"/> Other:  <input type="checkbox"/> Unfunded
<b>Estimated Cost Savings</b>	\$0.00	\$0.00	\$0.00	\$0.00

<b>Profile Review</b>	
<p><b>This section is not for completion by the Agency submitting the Profile.</b></p> <p><i>A review of the Project Profile and documentation of next steps to be taken will be conducted by the Department of Information Technology. The results will be shared with the Agency of record by that Agency's Liaison.</i></p>	

<b>Review by Chief Technology Officer</b>	
<p><i>Signature in this area indicates the Profile has been received, and this office has reviewed the Profile and all next-step documentation. Depending on the scope of the project and next steps identified, submission of further project details may be warranted.</i></p>	
<p><b>Approved By:</b> </p> <p><small>(CTO or Designee signature required)</small></p>	<p><b>Date:</b> 4/11/05</p>

**Notes**

*This is a free-form section for use for a chronology, for additional information, next steps, milestones, etc. in the project profile timeline. Additional documents should be attached as needed.*

We have attached the proposed design of this solution which will involve a link off of the CTGOV portal for DOT for known users of this system to access critical engineering documents

4/7/05 The Directors assigned Angela Taetz as DOIT project leader and request that DOT complete a SAR so that DOIT can better understand how DOIT can assist DOT.

Attachments:  Yes  N