



Connecticut Bicycle and Pedestrian Advisory Board

Volunteer board members advising agencies of the state on policies, programs, and facilities for bicycles and pedestrians.

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Meeting Minutes REGULAR MEETING Tuesday August 27th, 2013 8:30 AM

Meeting at DOT Headquarters
2800 Berlin Turnpike, Newington, CT 06111
Room 2141

1.1 Preliminaries (8:59am)

1.2 Call to Order

Present Board Members:

Chair Neil Pade, Vice Chair Sandy Fry, Deb Dauphinais, Rod Parlee, Charlie Beristain, Joe Balskus, Tom Gutman,

Other Guests:

Kate Rattan (ConnDOT), Anna Bergeron (ConnDOT), Stephanie Scavelli (HART)

Absent Board Members:

Francis Pickering, Ray Rauth, Al Sylvestre , and Mike Norris

1.0 Preliminaries

1.1 Call to Order
Meeting notes assigned to Joe Balskus

1.2 Amendment of Agenda - none

1.3 Finalization of June Minutes
July meetings (highlighted) to be sent to DOT for posting. Accepted.

2.0 Old Business

2.1 Complete Streets Policies
a. Development of recommendations for institutionalization of Complete Streets Policies

No report from ConnDOT, although CS Policy by CTBPAB was to be conveyed to the commissioner via Tom Maziarz.

Review Sandy's letter draft to Commissioner, suggested revisions to letter.

Commissioner issued a complete streets summary report. Browse on the website. Changes not likely to be required, but cover letter should be revised.

Kate comments on 4.4.2, give source for percentage, 4.4.3 remove reference to local aid road program – (this is not a discretionary program), 6.2 percentage – footnote the 20% and reference.

Need to elicit comments from Tom Maziarz.

Cover letter edits required.

Motion

To approve the CS policy with the changes discussed with Kate Rattan. Motions passed with unanimous approval by the board members present.

Cover letter revisions – email comments to Sandy.

Related discussion involved the “soft” release of the Commissioner’s report on Complete Streets
http://www.ct.gov/dot/lib/dot/documents/dbikes/completestreets/report_transcommrreplst_v0_2013_text_on_ly.pdf#page7

The Board needs to review DOT report, but based on initial review at the meeting, it appears to complement the work of the Board on the CS Policy draft.

2.2 Update of Bicycle Pedestrian Needs Assessment Form (ver. 2.0 7-3-13)

New form implemented and training for staff. DOT willing to accommodate CTBPAB member at training session.

2.3 Review of other action steps

a. Outreach to CT Department of Motor Vehicles with recommended language for drivers manual and drivers licensing exam pertaining to cyclists

Board reviewed letter, delete 3 and 4th paragraphs and put “ask” in there for requesting that someone at DMV be designated to work with the CTBPAB. Board endorsed the revised letter to be transmitted to DMV.

b. Outreach to Chief Elected Officials for Complete Streets implementation at the local level

Revise letter (JCB), modify website to add links. Members should send charlie links to complete streets resources to be posted to the website.

c. Discuss with SWRPA & HVCEO regional mobility mapping/ development of cross state bike routes that include local roads and transit opportunities –

Pending (Ray).

Bike study last done in 1996 for HVCEO.

Kate indicated that ConnDOT plans to develop a new bike map (they are almost out of all printed copies of the earlier map) and the software for developing that map is no longer available. They may revise the criteria as presented in the online bike map (ctbikemap.org) to include more than shoulder width and ADT.

New mapping would be both online and printed copy.

d. Inventory State Routes changed to 11 foot lanes

Pending. Total miles is available in Commissioners report. Include that in the annual report.

e. Determination of sources for entry of transit into Google Maps

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All CT Transit routes have provided google feed for entire CT Transit systems (8 of them). Smaller systems have not as it is a lot of maintenance for small systems.

f. AMTRAK – Prohibition of bikes on trains

Letter revisions are pending.

CRCOG and GHTD are working together to promote regional bike share. The initial focus is on CTfastrak and the commuter rail corridor. They plan to issue an RFP for a feasibility analysis. They hope to develop a regional contract, which municipalities could join.

g. Letters of recognition for Complete Street initiatives

Not required.

h. Presentations to other organizations to promote Complete Streets

Reach out to CCM for presentation and notification to municipalities (JCB).

CASLA – complete streets presentation this month

3.0 New Business

3.1 Nomination of Officers (Chair, Vice Chair, Secretary)

From the floor, an additional nomination was made for secretary (Joe Balskus) by Deb 1st motion and Sandy 2nd motion. The nominations were as follows:

Chair – Neil Pade

Vice Chair – Sandy Fry

Secretary – Joe Balskus, Francis Pickering

Chair and Vice chair were approved by a single vote. Joe Balskus was elected as Secretary.

Next Meeting Time/Date, Agenda Items and Adjournment

Meeting 8:30 AM, DOT HQ, September 24th, 2013, Room 2141

Goals

- 1) To advance the inclusion of non-motorized transportation design elements in state and municipal road building projects as well as in both public and private development and redevelopment projects
- 2) Support and encourage pedestrian and bicycle connections between neighborhoods, commercial areas, employment centers, schools, state and municipal parks, and other designations serving the community
- 3) Integrate and connect the pedestrian and bicycle system with other transportation systems (roads, rail, bus, etc)
- 4) Support government policies and funding initiatives that favor transit and non-motorized transportation
- 5) To facilitate the implementation of the Complete Streets Law

Teleconference: recurring every 4th Tuesday 8:15-10:45AM

Call In Number 800-619-6469

PASSCODE: 77238

Notes recorded by Secretary Joe Balskus.

Meeting adjourned at 10:34am

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