

# Minutes

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*March 26, 2012*

1. Preliminaries
  - 1.1. Meeting called to order at 8:40 AM. In attendance Deb, Francis, Neil, Rod, Ray, Joe  
Staff in attendance: David Head, Anna Bergeron
  - 1.2. Added process for greenway approval to agenda (Rod)
  - 1.3. Approval of January and February minutes
    - 1.3.1. Correction in January minutes with regards to distance of installation of ECG signs; minutes approved unanimously with aforementioned correction
    - 1.3.2. February minutes tabled to next month
2. Reports
  - 2.1. DOT (David)
    - 2.1.1. Presentation next month
    - 2.1.2. Signing of ECG proceeding
    - 2.1.3. Putnam trail study meeting in early April, possibly webinar
    - 2.1.4. CTfastrak open houses ongoing
    - 2.1.5. Project engineer from Burnside Avenue road diet will present at Bike Walk CT summit
    - 2.1.6. Progress on Bolton Notch Gap closure (details of design being worked out)
    - 2.1.7. Keeney Street crossing (discussion with traffic about pavement marking)
    - 2.1.8. Closure of FCHT gap in Plainville and Southington (trail use in future possible)
    - 2.1.9. Will get more information on Merritt Parkway trail study
    - 2.1.10. Pending legislation
      - 2.1.10.1. Vulnerable users bill, prospects look auspicious
      - 2.1.10.2. No apparent action on two abreast riding bill
  - 2.2. CCRPA (Francis) – discussion of CTfastrak, New Britain bicycle plan and possible improvements
  - 2.3. Bike needs assessment form (Neil) – discussion of revising form and gaining wider adoption
  - 2.4. Bikes on buses (Rod)
    - 2.4.1. New Haven ahead of Hartford, despite smaller fleet
    - 2.4.2. Ridership continued through snow
    - 2.4.3. Discussion of bike carriage on CTfastrak, challenge of accommodating bikes on both local and dedicated buses (David)
    - 2.4.4. Request to put together list of CTfastrak-related actions Board can take (Neil)
  - 2.5. CT-ITE technical presentation (Neil)
  - 2.6. Discussion of sidewalk maintenance in the winter (solutions needed)
3. Old business
  - 3.1. Membership
    - 3.1.1. Tom H. resigned (was Vice Chair)
    - 3.1.2. New member, Joe
  - 3.2. Changes to Highway Design Manual/Development of Complete Streets Policies

- 3.2.1. Next steps? Institutionalization of Complete Streets policy in ConnDOT
  - 3.2.2. Dedication of full meeting to development of argument for policy change
- 3.3. Request to meet with OSTA
- 3.4. Outreach to CEOs, LTAs about 11-foot lanes
  - 3.4.1. Minor changes to letter to reflect that we are not calling for striping of lanes on currently unstriped roads, but that municipalities may wish to consider narrowing lanes on roads that currently have center and shoulder stripes
  - 3.4.2. Possible presentation about road design standards to Land Use Academy
- 3.5. Letter to Tom Maziarz
- 4. New business
  - 4.1. Public Involvement Guidance Manual (Rod), lists possible ways for governments be more open and transparent
- 5. Adjournment at 10:38 AM (Deb, Ray seconded, unanimous)