



Connecticut Bicycle and Pedestrian Advisory Board
Volunteer board members advising agencies of the state on policies, programs, and facilities for bicycles and pedestrians.



2800 Berlin Turnpike • Newington, CT 06111-4113
ctbikepedboard@gmail.com

REGULAR MEETING

Friday October 25, 2019, 9 AM
DOT Headquarters, 2800 Berlin Turnpike, Newington, CT 06111, Room 2141

1.0 Preliminaries

1.1 Call to Order/Roll Call

Sandy Fry (Chair), Brian Kent (Vice Chair), Joe Balskus (Secretary), Neil Pade, Brian Kent, Susan Smith, Rod Parlee, Tom Branchaud, Al Sylvestre

Guests

Melanie Zimyeski CTDOT
Amy Watkins, Watch for Me CT
Gannon Long, Transport Hartford/Center for Latino progress
Bruce Donald, CT Greenways Council and Tri state east Coast Greenway Alliance
Bob Dickinson, South Windsor
Robert Bell, CTDOT

1.2 Minutes

Accepted by the Board.

1.3 Input from Visitors (5 minutes)

Gannon Long – Governor released transportation plan and discussion
Acknowledged Hartford police officers getting bicycle training – suggestion for police to have additional 2 hour training on dangerous driving
Noted was that pedestrian deaths on the rise nationwide and in CT – concerned with CTDOT comments in article that was in the Courant – suggest the Board should respond to the comments in the article

Board suggests the DOT to respond letter in an op ed article

Bike ped board to submit a letter to Courant in an op ed article to be drafted by Al –
Motion passed (Sandy, Brian, Neil, Rod, Tom, Al, Susan) with one abstention (Joe)

Of note, Hartford PD getting a grant from WatchForMeCT through NHTSA for police training for bike ped injuries – one of seven police departments

Bob Dickinson noted traffic speeds in Germany much different due to enforcement – speed enforcement by cameras with minimal fine amounts (25

NOTE TO PERSONS WITH SPECIAL NEEDS:

Anyone who requires an auxiliary aid or service for effective communication or other accommodation at a meeting must notify the Connecticut Department of Transportation in advance of the meeting as soon as they are able.



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Euros). This makes biking comfortable.

Bruce – Bloomfield piece of ECG just paved – over 50% of trails in CT of ECG are complete.

Another 19 projects with \$57 million in funding completed in 2024, this includes the Plainville gap which is currently being designed by CTDOT Airline/Quinnebaug/Moosup trails part of this

Gaps noted –

Last piece of Charter Oak around P&W
Putnam East

Section of trail near LOB noted as overgrowth – need to determine ownership for maintenance

Ribbon cuttings – Charter Oak/Bolton/Willimantic bridges for bike trails

- 2.0 Reports/Presentations
- 2.1 DOT Projects and News

Active Transportation Plan

Expect to have the implementation spreadsheet complete by end of year (so the Board will place this on its January agenda)

Issues to be submitted to CS committee – the Board asked if the issue regarding the proposed Bolton trail sign and the definition of advertising should go to the CS committee. Robert advised that he would look into this, it may not need to go to the CS committee. This should be our approach, ask DOT staff to investigate first and then determine jointly if the issue should be raised to the CS committee.

Noted that CTDOT (Robert) attended the street painting/tactical urbanism event in Hartford

Transportation Plan by Governor – CTDOT is not aware of it being released and it is not on CTDOT's website

CT Rec Trails was in budget but not noted yet in plan

CT Fastrak signing over bike path portion concern – to be reviewed by CTDOT Fastrak folks

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Brian comments on importance of signing for bicycles

2.2 Bike Walk CT Update

Bike walk summit on Nov 8 and noted keynote speaker from Seattle
CTDOT to be guest speaker, Tom Maziarz
Emcee to be Bruce Donald and announce peoples choice awards

2.3 Watch For Me CT Update

This year – campaign changes – Halloween and Thanksgiving/Xmas/New
Years Eve
CRCOG transportation meeting – offered to work with Towns on bike/ped
changes, some have taken her up on this offer (Rockville, Newtown)r

3.0 Old Business

3.1 Bylaws – revised draft

Motion made by Neil, seconded by AI for acceptance of the bylaws with
revisions. Accepted. Approved bylaws are attached.

3.2 Annual Report and recommendations

Review of recommendations that were not discussed last month – major ones
for coordination with CTDOT (Pam Sucato) – speed limits, camera legislation,
at/in crosswalk, sidewalk PILOT and dooring. Sandy will ask Francis to follow
up with Pam regarding details about the sidewalk PILOT

Highway design manual – complete streets info will be in a supplement – keep
the recommendation

Allocation of funding to bike ped: This becomes more important now as we
are unsure what the new Governor's thoughts will be about bike ped as part of
the transportation plan.

Percent of funding dedicated to bike/ped – parity in safety expenditure.

Speed limits discussion – keep it as a recommendation

Suggestion to meet with OSTA to understand speed limit process

Accelerate delivery of allocated funding to bicycle and pedestrian projects –
keep this and reference the way the TA program runs with VHB administration
of TA program

Encourage bike commuting - Recommendations to new transportation plan
choke points to include commuting bike options

CTDOT should support organizations like bike/walk CT in encouraging bike
commuting

Regular training for planners and engineers – reference the fact that DOT is
working on this. Maybe make a required class for LTAs

New idea: Unified bike ped map – efforts to create this needed or a full
compilation map similar to Maine Trail Finder

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Amy to review if other states have taxes on larger vehicles
Speed zone speed cameras – pilot suggested – 2019 CT legislation suggested a study
Include transit benefit recommendation, as part of cafeteria plan?

3.4 Web site
Updates to the website have been incorporated from last month meeting

3.5 Brochure, powerpoint, planning outreach

4.0 New Business

Info on 6 potential candidates for the open board seat sent to Senator Fasano for appointment. No word back yet.

Next Meeting – November 22, 2019, 9 AM
Unable to attend? You can still participate:
Using your computer, tablet or smartphone:
<https://global.gotomeeting.com/join/900550389>

OR

You can also dial in using your phone: United States +1 (312) 757-3121
Access Code: 900-550-389

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Connecticut Bicycle and Pedestrian Advisory Board

Article I – Name

In accordance with Connecticut General Statutes (CGS) § 13b-13a, there is established a Connecticut Bicycle and Pedestrian Advisory Board, hereinafter referred to as the Board, which shall be within the Department of Transportation, herinafter ConnDOT, for administrative purposes only.

Article II – Purpose

Per CGS § 13b-13a, the Board's purpose is to examine the need for bicycle and pedestrian transportation, promote programs and facilities for bicycles and pedestrians, and advise appropriate agencies of the state on policies, programs and facilities for bicycles and pedestrians.

Article III – Membership and Service

Section 1 – The board shall consist of eleven members appointed as follows:

- The governor shall appoint five members
- The speaker of the House of Representatives, the president pro tempore of the Senate, the majority leader of the House of Representatives, the majority leader of the Senate, the minority leader of the House of Representatives, and the minority leader of the Senate shall each appoint one member.
- The members shall be electors of the state and have a background and interest in issues pertaining to walking and bicycling,
 - one of whom shall be a representative of an organization interested in the promotion of bicycling,
 - one of whom shall be a representative of an organization interested in the promotion of walking,
 - one of whom shall be an owner or manager of a business engaged in the sale or repair of bicycles,
 - one of whom shall be a representative of visually impaired persons,
 - one of whom shall be a representative of mobility impaired persons,
 - one of whom shall be a representative of transit workers, and
 - one of whom shall be a person sixty years of age or older.

Section 2 – All members shall serve for a term of four years. Any vacancy in the membership of the board shall be filled by the appointing authority for the unexpired term. Members whose term has expired but whose replacement has not been appointed shall continue to serve until their successor has been appointed.

Section 3 – Any appointed member who, without giving prior notice, fails to attend three consecutive meetings or fifty per cent of all meetings held during any calendar year shall be contacted by the Board and the Board shall

subsequently contact the appointing authority to indicate that such member has been deemed to not be in good standing.

Section 4 - Participation by a member by telephone or other remote technology shall constitute attendance at a meeting.

Article IV – Meetings

Section 1 –All meetings are open to the general public. While Board meetings are generally held at ConnDOT headquarters, the Board may from time to time hold meetings in other regions of the state to keep the public informed of its activities and as a means of seeking public input on the state of bicycle and pedestrian programs, facilities, and infrastructure. Notice shall be given for Board meetings in accordance with state statute.

Section 2 - The board shall, at its first meeting and annually thereafter, select a chairperson, vice-chairperson and secretary from among its members. The board shall meet at least once during each calendar quarter and at such other times as the chair deems necessary or upon the request of a majority of the members.

Section 3 –Special meetings of the Board may be called at the discretion of the chair or by the chair at the request of any two members. Notice shall be given for such special meetings of the Board in accordance with state statute. A majority of the members in office shall constitute a quorum for special meetings.

Section 4 – Board meetings will be conducted in general accordance with the principles outlined in the current version of Robert's Rules of Order except as otherwise provided in these bylaws.

Section 5 – A quorum of the Board consists of a majority of the members in office. No vote may be taken unless a quorum is present.

Article V – Duties of the Chair

Section 1 –The chair shall conduct Board meetings, set agendas, and monitor the activity of any committees and working groups. The chair shall oversee the drafting of the Annual Report and its submission in accordance with CGS § 13b-13a paragraph (h).

The chair may appoint himself or herself to any committee or working group.

Section 2 – The chair shall add items to the agenda prior to the meeting upon the request of two or more members consistent with public notice requirements. Items may be added to the agenda during a meeting without objection from the members in attendance.

Section 3 – The vice chair shall conduct any Board meeting in the absence of the chair. In the absence of the chair and vice chair, the secretary shall conduct the Board meeting. In the absence the chair vice chair, and secretary, the Board may elect a chair pro tempore

Section 4 – The secretary shall keep and cause to be published the minutes of all meetings of the Board in accordance with CGS Sec. 1-225(a).

Article VI – Committees and Working Groups

Section 1 – The Board may create committees as deemed necessary for the Board to meet its statutory responsibilities. Committee members may volunteer or be appointed by the chair. Committees may invite non-board members to participate in their proceedings in an advisory capacity.

Section 2 – Working groups may be formed by the chair for the purpose of conducting research and collecting information for presentation to the board.

Article VII – Conflict of Interest

The Board adheres to all state laws and Office of State Ethics opinions concerning ethical conduct.

Article VIII – Amendments

The bylaws of the Board may be amended in whole or in part by a vote of two-thirds of the total voting members in office. Notwithstanding state notification requirements, proposed bylaw changes must be submitted to the board 48 hours in advance of a meeting.