

STATE OF CONNECTICUT DEPARTMENT OF SOCIAL SERVICES

CONTRACT AMENDMENT

Contractor:

ALLIED COMMUNITY RESOURCES, INC.

Contractor Address:

6 CRAFTSMAN ROAD, EAST WINDSOR, CT 06088

Contract Number:

049ACR-DWS-04 / 12DSS5101AS

Amendment Number:

Α6

Amount as Amended:

\$12,653,561.00

Contract Term as Amended: 01/01/12 - 6/30/17

The contract between Allied Community Resources, Inc. (the Contractor) and the Department of Social Services (the Department), which was last executed by the parties and approved the office of the Attorney General on 12/18/2015 is hereby further amended as follows:

- 1. The funding of the contract is increased in the amount of \$1,090,999.00 and the total Contract award is changed from \$11,562,562.00 to \$12,653,561.00 to support the increased scope and activities related to processing claims for Acquired Brain Injury Waivers.
- 2. The term of the Contract is hereby extended for a period of one year from 06/30/16 through 6/30/17.
- 3. Amendments to Part I., Section II.2.b. Subsection 2.b. labeled Provider Credentialing in the original Contract and Amendment Three (A3) is amended as follows:
 - By deleting Subsection 2.b.v. in its entirety and replace it with the following:
 - v. For Personal Care Assistants, the Contractor agrees to facilitate each Personal Care Assistant's signature on the Department's Medicaid Provider agreement and retain the signed document in the Contractor's records.
 - b) By deleting Subsection 2.b.vi. in its entirety and replace it with the following:
 - vi. The contractor shall continue to credential new providers and re-credential existing providers every two years who wish to perform Waiver Services for the Acquired Brain Injury Program. The Contractor shall issue a letter to providers indicating that they have completed the credentialing process.
 - 1. Contractor will direct providers to enroll with the Department's MMIS contractor, currently HP Enterprises, and inform them of the requirement to sign the Department's standard Medicaid provider agreement.

- 5. Amendments to Part I., Section II.2.f. Section II.2.f. labeled Claims Processing and Waiver Participant Agent in the original Contract and A3 is hereby amended as follows:
 - a) By inserting after Subsection 1.b.2), in the following new subsection 3):
 - 3) The processing of claims for the Acquired Brain Injury Waivers shall only be for dates of service through August 31, 2016. The Contractor shall continue to process vendor payments for one-time services including, but not limited to, minor home modifications or assistive technology.
- 6. Item numbered Seven (7.) in Amendment Four (A4) is hereby amended by replacing "Section 1" with "Section m".
- 7. Item numbered Three (3.) in Amendment Five (A5) is hereby amended by replacing "Section 1" with "Section m".
- 7. Amendments to Part I, Section 2.m. Section 2.m. labeled BUDGET AND PAYMENT PROVISIONS: BUDGET PAGE. Section 2.m. in A3 and A5 are hereby supplemented with the budget for the period between July 1, 2016 through June 30, 2017 page found on page 3.
- 8. All terms and conditions of the original contract, and any subsequent amendments thereto, which were not modified by this Amendment remain in full force and effect.

SECTION INTENTIONALLY LEFT BLANK BUDGET PAGE FOLLOWS

BUDGET PAGE

PERSONNEL	FY 2017	
Total Salaries	\$676,569	
Fringe	\$135,314	
subtotal	\$811,882.31	
NON-PERSONNEL		
Payroll & Provider Processing	\$8,000	
Outreach	\$2,000	
Training/ Development	\$2,000	
Phone/Fax	\$4,000	
Office Expense	\$10,000	
Postage	\$65,000	
Equip/Maint	\$7,000	
IT	\$32,000	
Mileage/Vehicle	\$1,000	
Rent/Utilities	\$25,000	
Furniture	\$500	
Insurance	\$2,000	
Legal	\$4,000	
Auditing	\$7,000	
subtotal	\$169,500	
Fidelity Bond	\$1,500	
Admin Sub Total	\$982,882	
Overhead	\$108,117	
TOTAL ADMIN. BUDGET	\$1,090,999	

SIGNATURES AND APPROVALS 049ACR-DWS-04 / 12DSS5101AS A6

The Contractor IS a Business Associate under the Health Insurance Portability and Accountability Act of 1996 as amended.

CONTRACTOR - ALLIED COMMUNITY RESOURCES, INC.	
Carol Bohnet, CEO	Une 13,2016 Date
DEPARTMENT OF SOCIAL SERVICES	
Roderick L. Bremby, Commissioner	6.21.16 Date
OFFICE OF THE ATTORNEY GENERAL	
ASST//A8806. ATTORNEY GENERAL (Approved as to form)	6/09/16 Date
Robert M. Clark	



STATE OF CONNECTICUT CERTIFICATION OF STATE AGENCY OFFICIAL OR EMPLOYEE **AUTHORIZED TO EXECUTE CONTRACT**

Certification to accompany a State contract, having a value of \$50,000 or more, pursuant to Connecticut General Statutes §§ 4-250 and 4-252(b), and Governor Dannel P. Malloy's Executive Order 49.

INSTRUCTIONS:

Complete all sections of the form. Sign and date in the presence of a Commissioner of the Superior Court or Notary Public. Submit to the awarding State agency at the time of contract execution.

CERTIFICATION:

I, the undersigned State agency official or State employee, certify that (1) I am authorized to execute the attached contract on behalf of the State agency named below, and (2) the selection of the contractor named below was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person.

Sworn as true to the best of my knowledge	and belier, subject to the penalu	es of faise statement.	
Allied Community Resources, Inc. Contractor Name			
Department of Social Services Awarding State Agency			
Kunley M. Runnar State Agency Official or Employee Signature		6.21.16 Date	
Roderick L. Bremby		Deputy Commissioner	
Printed Name	•	Title	,
. or	notary Public Julie # 110		
M ₃	y Commission Expires		



STATE OF CONNECTICUT CONSULTING AGREEMENT AFFIDAVIT

Affidavit to accompany a bid or proposal for the purchase of goods and services with a value of \$50,000 or more in a calendar or fiscal year, pursuant to Connecticut General Statutes §§ 4a-81(a) and 4a-81(b). For sole source or no bid contracts the form is submitted at time of contract execution.

INSTRUCTIONS:

If the bidder or vendor has entered into a consulting agreement, as defined by Connecticut General Statutes § 4a-81(b)(1): Complete all sections of the form. If the bidder or contractor has entered into more than one such consulting agreement, use a separate form for each agreement. Sign and date the form in the presence of a Commissioner of the Superior Court or Notary Public. If the bidder or contractor has not entered into a consulting agreement, as defined by Connecticut General Statutes § 4a-81(b)(1): Complete only the shaded section of the form. Sign and date the form in the presence of a Commissioner of the Superior Court or Notary Public.

Submit completed form to the awarding State agency with bid or proposal. For a sole source award, submit completed form to the awarding State agency at the time of contract execution.

This affidavit must be amended if there is any change in the information contained in the most recently filed affidavit not later than (i) thirty days after the effective date of any such change or (ii) upon the submittal of any

new bid or proposa	l, whichever is	earlier.	or any outer enange o	(ii) opon the sabinite	o. o.,
AFFIDAVIT: [Number of Affid	avits Sworn and Subscribed	On This Day:]		-
contract, as descri contract who is aut	bed in Connect thorized to exe	that I am a principal or ke cicut General Statutes § 4a- cute such contract. I furthe a contract, except for the a	81(b), or that I am Ir swear that I have I	the individual awarded not entered into any cor	such a
Consultant's Name	and Title		Name of Firm	(if applicable)	
Start Date		End Date	Cost		
Description of Servi	ices Provided:	NA - NONE		•	
Sworn as true to the		State Agency owledge and belief, subject		Date of Employment se statement.	
Alled Community R Printed Name of Bid		or Signature of Prin	Sipal or Key Person	noi Dato	•
rinca hame of bla	idel of Contrac	oi Signature of Film	Carol A Boh		
	of Social Serv State Agency	ices	Printed Name		
Sworn and subscr	ibed before n	e on this 26 day of	Tine 20 2 Lamu the Superior Court		
and the second	٠,	or Notary Public	81.2016		
B/S	;	My Commission E	xpires	•	

BARBARA A LEMIRE Notary Public Connecticut My Commission Expires Aug 31, 2016

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STATE OF CONNECTICUT NONDISCRIMINATION CERTIFICATION — Affidavit By Entity

For Contracts Valued at \$50,000 or More

Documentation in the form of an <u>affidavit signed under penalty of false statement by a chief executive officer, president, chairperson, member, or other corporate officer duly authorized to adopt corporate, company, or partnership policy that certifies the contractor complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended</u>

INSTRUCTIONS:

For use by an <u>entity</u> (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at \$50,000 or more for any year of the contract. Complete all sections of the form. Sign form in the presence of a Commissioner of Superior Court or Notary Public. Submit to the awarding State agency prior to contract execution.

AFFIDAVIT:		•
I, the undersigned, am over the age of eight	een (18) and understand and appreciate the obligations of
an oath. I am President/CEO	of _	Allied Community Resources, an entity
Signatory's Title		Name of Entity
duly formed and existing under the laws of		necticut
	145	ame of State or Commonwealth
I certify that I am authorized to execute and	deliver	this affidavit on behalf of
Allied Community Resources and	d that	Allied Community Resources
Name of Entity	_	Name of Entity
has a policy in place that complies with the r	nondiscri	mination agreements and warranties of Connecticut
General Statutes §§ 4a-60(a)(1)and 4a-60a((a)(1), a	s amended.
COUPLABORN J Authorized Signatory		_
Carol A Bohnet		
Printed Name		_
Sworn and subscribed to before me on t	his <u>24</u>	2 day of June , 2015.
Barbara L domire		August 31,2016
Commissioner of the Superior Court/ Notary Public		Commission Expiration Date



BARBARA A LEMIRE Notary Public Connecticut My Commission Expires Aug 31, 2016



STATE OF CONNECTICUT

GIFT AND CAMPAIGN CONTRIBUTION CERTIFICATION

Written or electronic certification to accompany a State contract with a value of \$50,000 or more,

pursuant	to C.G.S. §§ 4-250, 4-	252(c) and 9-612(f)(2) and Gover	nor Dannel P. Ma	ılloy's Execı	ıtive
Order 49	•		•			٠.
INSTRUCTIONS:	:		•			
campaign cont herein. Sign a Submit the con the information not later than for a contract,	sections of the form. A cributions made to campa and date the form, unde mpleted form to the awar n contained in the most r thirty (30) days after the whichever is earlier. Suc twelve-month anniversar	ligns of candidates for roath, in the presending State agency at ecently filed certifical effective date of such person shall also s	or statewide publince of a Commistithe time of initi- tine time of initi- tion, such persor ch change or (II) ubmit an accura	ic office or the Gen ssioner of the Supe al contract execution I shall submit an up upon the submittal te, updated certifica	eral Assembly irlor Court or I n and if there odated certifica I of any new b ation not later	, as described Notary Public is a change in ation either (I) id or proposal
CHECK ONE:	☐ Initial Certification	☑ 12 Month Anniv	versary Update (i	Multi-year contracts	only.)	

GIFT CERTIFICATION:

As used in this certification, the following terms have the meaning set forth below:

"Contract" means that contract between the State of Connecticut (and/or one or more of it agencies or instrumentalities) and the Contractor, 1) attached hereto, or as otherwise described by the awarding State agency below;

☐ Updated Certification because of change of Information contained in the most

recently filed certification or twelve-month anniversary update.

- If this is an Initial Certification, "Execution Date" means the date the Contract is fully executed by, and becomes effective between, the parties; if this is a twelve-month anniversary update, "Execution Date" means the date this certification is signed by the Confractor,
- "Contractor" means the person, firm or corporation named as the contactor below;
- "Applicable Public Official or State Employee" means any public official or state employee described in C.G.S. §4-252(c)(1)(l) or (ii);
- "Gift" has the same meaning given that term in C.G.S. § 4-250(1);
- "Principals or Key Personnel" means and refers to those principals and key personnel of the Contractor, and its or their agents, as described in C.G.S. §§ 4-250(5) and 4-252(c)(1)(B) and (C).
- I, the undersigned, am a Principal or Key Personnel of the person, firm or corporation authorized to execute this certification on behalf of the Contractor. I hereby certify that, no gifts were made by (A) such person, firm, corporation, (B) any principals and key personnel of the person firm or corporation who participate substantially in preparing bids, proposals or negotiating state contracts or (C) any agent of such, firm, corporation, or principals or key personnel who participates substantially in preparing bids, proposals or negotiating state contracts, to (i) any public official or state employee of the state agency or quasi-public agency soliciting bids or proposals for state contracts who participates substantially in the preparation of bid solicitations or request for proposals for state contracts or the negotiation or award of state contracts or (ii) any public official or state employee of any other state agency, who has supervisory or appointing authority over such state agency or quasi-public agency.
- I further certify that no Principals or Key Personnel know of any action by the Contractor to circumvent (or which would result in the circumvention of) the above certification regarding Gifts by providing for any other Principals, Key Personnel, officials, or employees of the Contractor, or its or their agents, to make a Gift to any Applicable Public Official or State Employee, I further certify that the Contractor made the bid or proposal for the Contract Without fraud or collusion With any person.