

**STATE OF CONNECTICUT
DEPARTMENT OF SOCIAL SERVICES**

CONTRACT AMENDMENT

Contractor: Town of Newtown

Contractor Address: 3 Primrose Street, Newtown, CT .06470

Contract Number: 097-NF-01/ 08DSS6001TQ

Amendment Number: 1

Amount as Amended: \$500,000.00

Contract Term as Amended: 1/25/2008 - 7/31/2017

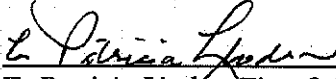
The contract between the Town of Newtown ("Contractor") and the Connecticut Department of Social Services ("Department"), which was last executed by the parties on 10/16/14 is hereby further amended as follows:

1. The term of the contract is extended by one (1) year and the end date of the contract is changed from 7/31/2016 to 7/31/2017. This extension is to allow contractor to complete the project as originally contracted, as the project has experienced unforeseen delays.

All terms and conditions of the original Contract, and any subsequent amendments thereto, which were not modified by this Amendment remain in full force and effect.

ACCEPTANCES AND APPROVALS
08DSS6001TQ/ 097-NF-01 A1

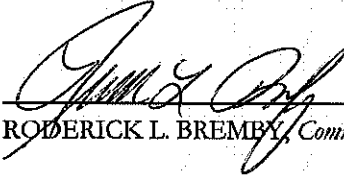
CONTRACTOR Town of Newtown



E. Patricia Llodfa, First Selectman

4 / 1 / 16
Date

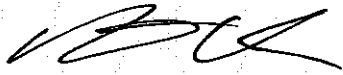
DEPARTMENT OF SOCIAL SERVICES



RODERICK L. BREMBY, *Commissioner*

4 / 22 / 16
Date

OFFICE OF THE ATTORNEY GENERAL



ASST. / ASSOC. ATTORNEY GENERAL (*Approved as to form*)
Robert W. Clark

5 / 5 / 16
Date

sent w/extension papers
4/8/16



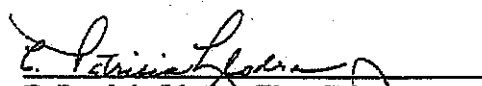
CERTIFIED RESOLUTION

WHEREAS, the Connecticut Department of Social Services is authorized to extend financial assistance for approved neighbor facility projects; and

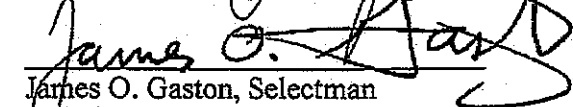
WHEREAS, it is desirable and in the public interest that the Town of Newtown make an application to the State for \$500,000 grant in aid in order to assist the Newtown Parent Connection with the renovation of a duplex upon the Fairfield Hills campus and to execute an Assistance Agreement.

NOW THEREFORE, BE IT RESOLVED by the Newtown Board of Selectmen:

That the filing of an applicant for State financial assistance by The Town of Newtown in an amount not to exceed \$500,000 is hereby approved and that E. Patricia Llodra, First Selectman is directed to execute and file such application with the Connecticut Department of Social Services, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Newtown, Connecticut.


E. Patricia Llodra, First Selectman


William F.L. Rodgers, Selectman


James O. Gaston, Selectman

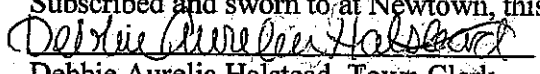
Certified a true copy of a resolution duly adopted by the Town of Newtown, Connecticut at a meeting of its Board of Selectmen on October 21, 2013 and which has not been rescinded or modified in any way.

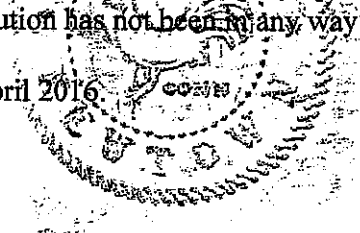
March 25, 2014
Date


Debbie A. Aurelia, Town Clerk

AND I DO FURTHER CERTIFY THAT the above resolution has not been in any way altered, amended or repealed, and is in full force or effect.

Subscribed and sworn to, at Newtown, this 12th day of April 2016.


Debbie Aurelia Halstead, Town Clerk
Town of Newtown



Board of Selectman
October 21, 2013

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, October 21, 2013 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra opened the meeting at 7:00 pm.

PRESENT: First Selectman Llodra, Selectman William F.L Rodgers, Selectman James Gaston, Sr.

ALSO PRESENT: Finance Director Robert Tait, Director of Land Use George Benson, Chairman of Planning and Zoning Lilla Dean, Director of Economic & Community Development Elizabeth Stocker, members of the Pension Committee and Westport Resources, four members of the public and two members of the press.

CALL TO ORDER: First Selectman called the regular meeting of the Board of Selectman to order at 7:30pm.

VOTER PARTICIPATION: none.

ACCEPTANCE OF THE MINUTES: Selectman Rodgers moved to accept the regular meeting minutes of October 7, 2013. Selectman Gaston seconded. All in favor.

COMMUNICATIONS: First Selectman Llodra discussed the nondisclosure agreement relative to professional services in connection with Sandy Hook School.

FINANCE DIRECTOR REPORT: Mr. Tait went over facts and figures on senior tax relief (Att. A).

UNFINISHED BUSINESS:

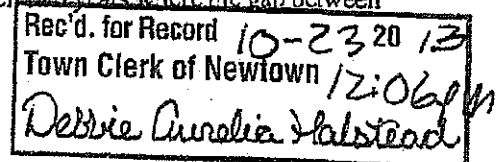
Discussion and possible action:

- 1. Plan of Conservation & Development (POCD):** Ms. Dean and Mr. Benson were present to ask for the endorsement for the POCD. The Legislative Council has endorsed the plan with minor changes which have been made. There is a list of how implementation strategies can be done. When commissions pass resolutions that are impacted by the POCD it should be stated within the resolution. Selectman Rodgers suggested beginning the implementation incrementally. The Board of Selectman will provide a representative. Selectman Gaston moved to accept the 2014 update of the Plan of Conservation and Development. Selectman Rodgers seconded. All in favor. The final public hearing will be on November 7. The Board thanked Ms. Dean for years of extraordinary service.
- 2. Tick Borne Disease Education proposal:** The request for proposal for professional consulting services to prepare a marketing/messaging plan for tick borne disease awareness and mitigation (reduction) will go out. No action required; informational.

NEW BUSINESS:

Discussion and possible action:

- 1. Westport Resources and Pension Committee update:** Tom Murtha of the Pension Board along with John Vaccaro and Christopher DeLaura of Westport Resources addressed the board (Att. B). The pension is lower that what they would like it to be. There have been many meetings on this; there have been changes and good progress made. Mr. Tait asked about the benchmark. Mr. Murtha said this year was not great but other years have beaten the benchmark. Mr. Vaccaro said the long term equity manager transitioned out of the firm. He was replaced by a manager who did not follow the process that worked for his successor. Chris DeLaura was brought on and followed the strategy to the letter. Each week there are changes to the portfolio; the difference in the returns are much different now. Mr. Tait went over a graphical comparative performance (Att. C). Joe Tatusko, CFP, CFA and Emily Boothroyd, CFP, JD were introduced. First Selectman Llodra said there has been two years where the gap between



Board of Selectman

October 21, 2013

the performance and the expectation has been substantial. Mr. Vaccaro noted the gap will disappear. First Selectman Llodra would like another meeting in January to make sure those strategies are developing into the kind of benefit we are expecting. Selectman Gaston asked about the weekly changes to the portfolio. Mr. DeLaura explained they look at moving averages and relative strength, comparing over ten weeks, three weeks and make changes on a monthly base or a more frequent base. By making changes more frequently they are able to reduce some downside. Selectman Gaston said a DRG comparison would be helpful. The assumption was lowered 25 basis points per year and the salary assumption was also lowered twice, 1% per year. The pension board is comfortable with the relationship with Westport Resources and their fees. The pension board agreed to return to the second meeting in January 2014 of the Board of Selectman.

2. **Hawleyville Sewer Project update:** not discussed. Fred Hurley will be present at the Nov. 18 meeting.
3. **Business Incentive:** Andrew Wiggin and Judy Fishman were present with Elizabeth Stocker requesting a business incentive (Att. D). The business moved from Monroe 4 ½ years ago with twelve employees, there are now twenty people on the payroll. Selectman Rodgers moved to support the recommendation for the abatement and deferral as proposed. Selectman Gaston seconded. All in favor.
4. **Resolution: \$500,000 for Newtown Parent Connection:** Selectman Gaston moved the Certified Resolution WHEREAS, the Connecticut Department of Social Services is authorized to extend financial assistance for approved neighbor facility projects; and WHEREAS, it is desirable and in the public interest that the Town of Newtown make an application to the State for \$500,000 grant in aid in order to assist the Newtown Parent Connection with the renovation of a duplex upon the Fairfield Hills campus and to execute an Assistance Agreement. NOW THEREFORE, BE IT RESOLVED by the Board of Selectmen: That the filing of an applicant for State financial assistance by the Town of Newtown in an amount not to exceed \$500,000 is hereby approved and that E. Patricia Llodra, First Selectman is directed to execute and file such application with the Connecticut Department of Social Services, to provide such additional information, to execute such other documents as many be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Newtown, Connecticut. Selectman Rodgers seconded. All in favor.
5. **Newtown Parent Connection Lease terms:** Dorrie Carolan, Joe Hemingway and Gene Vetrano were present to address the board. First Selectman Llodra stated the \$500,000 grant award from the state was originally planned for Kevin's Community Center. KCC had to turn down the opportunity as they were unable to fund remediation of the building. Ms. Stocker worked with OPM and received approval to transfer the grant to the Newtown Parent Connection. Ms. Carolan told the story of how the group began as a support group which grew and requested a security guard and a substance abuse program at the high school. Within a 24 month period fourteen young people had been lost to drugs; parents were in denial. Ms. Carolan and Ms. DeLuca looked for support from the First Selectman, the Superintendent and the Police Department to help get the word out about the drug problem in Newtown; at that time nobody wanted to come forward. When researching statistics from local rehabilitations Newtown came out with the highest numbers between Newtown, Ridgefield and Bethel. They went to the Newtown Bee and began writing articles. It has come full circle. The support group continues to grow. The rate of addicted young people staying sober is 3%; Newtown Parent Connections numbers are in the 60% range. This empowers parents and gives them options. Mr. Hemingway is on the Board of Directors and thinks this lease is a great opportunity for Fairfield Hills and the Parent Connection. Mr. Vetrano said the building is structurally sound, clean and the basement is dry. There are issues with the windows, roof and doors. The second floor will be segregated as a phase 2. First Selectman Llodra noted that this has to go before the Design Review Board, the Board of Finance and the Legislative Council. The lease terms were read (Att. E). The grant asks the town to ensure confidence the program will go ten years. If the program becomes defunct the town will be required to pay the grant back. Selectman Gaston thanked them said the group does exceptional work, has helped families, parents, children, it is an informational source. This is a great fit and location.
6. **Capital Improvement Plan:** Mr. Tait presented the 2014-15 to 2018-19 CIP (Att. F). Anything unranked is either a new project or an additional phase to an existing project. A combined town and education CIP is

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included to show that it all fits into the financial plan. Sidewalks and open space were discussed. There is design money for a municipal facility. Some projects may be eligible for funding through the energy savings project. All projects fit within in the debt cap. Adjustments can be made at the time if something does not fit. Selectman Gaston moved to adopt the CIP as presented. Selectman Rodgers seconded. All in favor.

- ADD TO AGENDA: Selectman Rodgers moved to add to the agenda discussion and action on a resolution amending the previous resolution providing for a special appropriation in the amount of \$774,162 for demolition of the existing playground area at Dickinson Park. Selectman Gaston seconded. All in favor.
7. Set Time & Date for Town Meeting relative to Dickinson Park: Selectman Gaston moved to set the time and date for the Town Meeting relative to Dickinson Park as November 18, 2013 at 7:15pm. Selectman Rodgers seconded. All in favor.
 8. Appointments/Reappointments: Selectman Rodgers moved the appointment of Robert O'Keefe (U) to the Charter Communications Advisory Board for a term to expire 1/6/15. Selectman Gaston seconded. All in favor. Selectman Gaston moved the appointment of Joan Peterson (D) to the Hattertown Historic Commission for a term to expire 6/30/18. First Selectman Llodra seconded. Motion passed, Gaston, Llodra. Rodgers abstained.
 9. Driveway Bond Release: none.
 10. Tax Refunds: Selectman Rodgers moved the October 2013 tax refunds no. 5 in the amount of \$5,639.99. First Selectman Llodra seconded. Selectman Gaston abstained because the Borough of Newtown is on the list. Motion passed, Rodgers, Llodra.
 11. Resolution: Selectman Rodgers moved to resolve that the resolution entitled A RESOLUTION AMENDING A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$774,162 FOR THE DEMOLITION OF THE EXISTING PLAYGROUND AREA AND THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF A NEW PLAYGROUND AREA AT DICKINSON PARK LOCATED IN THE TOWN OF NEWTOWN, CONNECTICUT AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2013-14 TO 2017-2018, INCLUSIVE) AND AUTHORIZING THE ISSUANCE OF \$774,162 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and additionally moved that the reading of the resolution in its entirety be waived. (Att. G). Selectman Gaston seconded. All in favor.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

EXECUTIVE SESSION: Selectman Gaston moved to enter executive session to discuss personnel. Selectman Rodgers seconded. All in favor. Mr. Tait was invited to attend. Executive session was entered into at 9:20 pm and returned to regular session at 9:27 pm with the following motion:

ADD TO AGENDA: Selectman Rodgers moved to add the resolution to adjust a pension to the agenda. Selectman Gaston seconded. All in favor.

Selectman Rodgers moved the resolution to transfer Carole Ross, Human Resource Administrator, from the Town of Newtown elected officials plan (Money Purchase Plan) to the Town of Newtown Pension Plan – Selectman and Board of Education personnel (Town Pension Plan). Selectman Gaston seconded. All in favor.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 9:30pm.

Board of Selectman
October 21, 2013

Respectfully submitted,

Susan Marcinek
Susan Marcinek, Clerk

- Att. A: Town of Newtown Facts & Figures - Senior Tax Relief 2013-2014
- Att. B: Westport Resources report - Sept. 2013
- Att. C: Graphical Comparative Performance, Bob Tait,
- Att. D: Business Incentive
- Att. E: Terms of Lease
- Att. F: TON CIP, 2014-15 to 2018-19
- Att. G: Resolution



**STATE OF CONNECTICUT
NONDISCRIMINATION CERTIFICATION — Affidavit
By Entity
For Contracts Valued at \$50,000 or More**

Documentation in the form of an affidavit signed under penalty of false statement by a chief executive officer, president, chairperson, member, or other corporate officer duly authorized to adopt corporate, company, or partnership policy that certifies the contractor complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended

INSTRUCTIONS:

For use by an entity (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at \$50,000 or more for any year of the contract. Complete all sections of the form. Sign form in the presence of a Commissioner of Superior Court or Notary Public. Submit to the awarding State agency prior to contract execution.

AFFIDAVIT:

I, the undersigned, am over the age of eighteen (18) and understand and appreciate the obligations of

an oath. I am First Selectman of the Town of Newtown, an entity
Signatory's Title Name of Entity

duly formed and existing under the laws of the State of Connecticut.
Name of State or Commonwealth

I certify that I am authorized to execute and deliver this affidavit on behalf of

the Town of Newtown and that the Town of Newtown
Name of Entity Name of Entity

has a policy in place that complies with the nondiscrimination agreements and warranties of Connecticut

General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended.

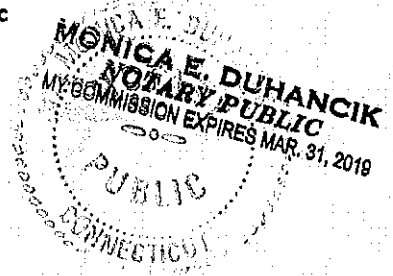
E. Patricia Gladra
Authorized Signatory

E. Patricia Gladra
Printed Name

Sworn and subscribed to before me on this 6th day of April, 2016.

Monica E. Duhancik
Commissioner of the Superior Court/
Notary Public

3-31-19
Commission Expiration Date



WORKFORCE ANALYSIS

Contractor Town of
Newtown

Address 3 Primrose Street,
Newtown, CT .06470

Number of Connecticut Employees	
Full-time: <u>168</u>	Part-time: <u>3</u>
Employment figures obtained from	
Visual Check <input type="checkbox"/>	Employment Records <input checked="" type="checkbox"/>
Other <input type="checkbox"/>	Contractor «ContractorOrg» Number

JOB CATEGORIES	TOTALS	WHITE (Not of Hispanic Origin)	BLACK (Not of Hispanic Origin)	HISPANIC	ASIAN OR PACIFIC ISLANDER	AMER. INDIAN OR ALASKAN NATIVE	PERSON WITH DISABILITIES
Officials & Managers	13	5	6	1	1		
Professionals	22	13	8	1			
Technicians	4	4					
Service Workers	60	45	11	1	1	1	
Office & Clerical	28		28				
Craft Workers (Skilled)							
Operators (Semi-Skilled)							
Laborers (Unskilled)	41	39		2			
TOTALS	168	106	53	1	1	1	
Totals One Year Ago	169	107	53	1	1	1	1

FORMAL ON-THE-JOB-TRAINEES

Apprentices							
Trainees							

1. Have you successfully implemented an Affirmative Action Plan?

Yes No If yes, date of implementation 2/94 ; If no, explain _____
Do you promise to develop and implement a successful Affirmative Action Plan?

Yes No N/A Explain: _____

2. Have you successfully developed an apprenticeship program complying with Sec. 46a-68-1 to 46a-68-17 of the Connecticut Department of Labor Regulations, inclusive:

Yes No N/A Explain: _____

3. According to EEO-1 data, is the composition of your work force at or near parity when compared with the racial and sexual composition of the work force in the relevant labor market area?

Yes No Explain: _____

4. If you plan to subcontract, will you set aside a portion of the contract for legitimate minority business enterprises?

Yes No Explain: _____

Authorized Signature: C. Patricia Gladson Date: 4/7/16